



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 12, 2024

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: Mickey Dumont, Claresholm Local Press

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES:

1. ORGANIZATIONAL MEETING – OCTOBER 28, 2024

Moved by Councillor Meister that the Organizational Meeting Minutes of October 28, 2024 be accepted as presented.

CARRIED

2. REGULAR MEETING – OCTOBER 28, 2024

Moved by Councillor Ross that the Regular Meeting Minutes of October 28, 2024 be accepted as presented.

CARRIED

PUBLIC HEARING: BYLAW #1791 – Land Use Bylaw Amendment

Mayor Schlossberger declared the Public Hearing open regarding Bylaw #1791 at 7:01 p.m.

CAO Abe Tinney presented Bylaw #1791, a Bylaw for the purpose of amending Land Use Bylaw #1525 to re-designate a portion of land described as a portion of Lot R2, Block 2, Plan 7410893 by changing the lands from “Public - P” to “Single Detached Residential - R1”.

No formal submissions were received from the public.

Mayor Schlossberger asked if there were any comments from the public.

No comments were received from the public regarding Bylaw #1787. No comments from members of Council were noted.

Mayor Schlossberger declared the Public Hearing closed at 7:02 p.m.

DELEGATIONS:

1. STARS – Jackie Seely, Municipal Relations, Southern Alberta
RE: Annual Update to Council

Appearing on behalf of STARS was Jackie Seely, Municipal Relations, Southern Alberta. She provided information on the latest missions that STARS has completed in Southern Alberta and an overall update. STARS is asking Claresholm to increase the annual contribution and to switch from a per capita model to a fixed rate after the current agreement expires in 2025.

2. CLARESHOLM & DISTRICT MUSEUM
RE: Board & Museum Annual Report

Barry Gibbs, Chair of the Museum Board and Bill Kells, Museum Executive Director were present to provide Council with an annual report from both the Museum Board and the Museum itself. The main goal is to have the Museum Staff, the Museum Board and the Friends of the Museum all on the same page. They all work together to ensure that the Museum continues to grow and expand and attracts more visitors every year.

ACTION ITEMS:

1. BYLAW #1791 – Land Use Bylaw Amendment

Moved by Councillor Cutler to give Bylaw #1791, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Ross to give Bylaw #1791, a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

- MOTION #24-171
2. **DELEGATION RESPONSE: Claresholm & District Museum**
RE: Museum Storage Building Proposal
- Moved by Councillor Cutler to forward the proposal from the Claresholm & District Museum regarding the construction of a new Museum Storage Building to the Facility and Infrastructure Planning Committee.
- CARRIED**
3. **CORRES: John Barlow, MP for Foothills**
RE: Impact of the Carbon Tax Request
- Received for information.
4. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: 2026 Local Government Fiscal Framework (LGFF)
- Received for information.
5. **CORRES: Alberta Environment and Protected Areas**
RE: Water Management System
- Received for information.
6. **CORRES: Alberta Municipalities**
RE: Provide your input on 2024 Outstanding Resolutions
- Received for information.
7. **CORRES: Alberta Municipalities**
RE: Share the impact of provincial decisions on property taxpayers
- Received for information.
8. **CORRES: Oldman River Regional Services Commission**
RE: 2025 Annual Membership Contribution Fee Increase
- Received for information.
9. **CORRES: Concerned Citizen**
RE: AHS EMS Manipulating EMS Data
- Received for information.
10. **CORRES: Claresholm Pentecostal Assembly**
RE: 100th Anniversary Celebration
- Mayor Schlossberger will attend on behalf of the Town of Claresholm.
11. **CORRES: Porcupine Hills Classic Cruisers**
RE: Annual Show 'n' Shine – August 10, 2025
- MOTION #24-172
- Moved by Councillor Kettles to allow the Porcupine Hills Classic Cruisers to utilize Centennial Park ball diamonds on Sunday, August 10, 2025 for the purpose of their 32nd Annual Show 'n' Shine.
- CARRIED**
12. **REQUEST FOR DECISION: Red Apple Closure Request**
- MOTION #24-173
- Moved by Councillor Carlson to approve the sidewalk use and road closure of three parking stalls in front of the Red Apple store for their Fill-a-Sleigh event on December 7th, 2024 from 9:00 a.m. to 6:00 p.m. and to work with Town administration to facilitate the closures.
- CARRIED**
13. **REQUEST FOR DIRECTION: Skatepark Phase 2 Land Inquiry**
- MOTION #24-174
- Moved by Councillor Meister to refer discussion on allocating land west of the Skatepark to the Claresholm Skatepark Association for Phase 2 of the Skatepark project to the Facility and Infrastructure Planning Committee.
- CARRIED**
14. **INFORMATION BRIEF: Agri Food Innovation Expo**
- Received for information.
15. **INFORMATION BRIEF: Council Committee Report**
- Received for information.
16. **INFORMATION BRIEF: Council Resolution Status**
- Received for information.
17. **ADOPTION OF INFORMATION ITEMS**
- Moved by Councillor Ross to adopt the information items as presented.
- CARRIED**
18. **IN CAMERA:**
- a. **Confidential Evaluations – FOIP Section 19**

Moved by Councillor Meister to go In Camera at 8:21 p.m. for the following item:

- a. Confidential Evaluations – FOIP Section 19

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 8:21 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:53 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:53 p.m.

- a. Confidential Evaluations – FOIP Section 19

MOTION #24-175 Moved by Councillor Ross to approve the CAO evaluation as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Meister that the meeting adjourn at 8:54 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 8:54 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney

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