



# REQUEST FOR DECISION

Meeting: January 13, 2025

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## BYLAW 1796 – SUBDIVISION & DEVELOPMENT AUTHORITY

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### DESCRIPTION/BACKGROUND:

At the regularly scheduled meeting of Town Council held December 9, 2024 Council carried a motion to pass first reading of Bylaw 1796 for the establishment of the Subdivision & Development Authority and the Municipal Planning Commission. This is a legislative and administrative update to Bylaw 1530.

Notable changes include:

Definitions - Added definitions that were missing to increase clarity.

Clarified the Development Authority duties regarding variance powers, etc. that have been changed within the Land Use Bylaw since this bylaw was adopted in 2009.

Additional administration & legislative changes to subdivision authority & powers (clarifying the functions and duties). Reordered the bylaw and removed duplication.

MPC composition: a member of staff acts as the secretary and presents the applications and information in regards to circulations and acts as an advisor, so it is suggested that another member of Council only make up the MPC.

### PROPOSED RESOLUTIONS:

Moved by Councillor \_\_\_\_\_ to give second reading to Bylaw 1796 the Town of Claresholm Subdivision & Development Authority Bylaw.

Moved by Councillor \_\_\_\_\_ to give third and final reading to Bylaw 1796 the Town of Claresholm Subdivision & Development Authority Bylaw.

### ATTACHMENTS:

- 1.) Bylaw 1796

PREPARED BY: Tara Vandervalk, Development Services Manager

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APPROVED BY: Abe Tinney, CAO

DATE: January 7, 2025

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