



# INFORMATION BRIEF

Meeting: January 13, 2025

## COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - November 25, 2024				
7	RFD: SCOP Grant - Moved by Councillor Kettles to instruct Administration to submit an application to the Small Communities Opportunity Program grant for the website updates project. CARRIED MOTION #24-177	Tara/Ali	Application process begun	In progress
Regular Scheduled Meeting - December 9, 2024				
DEL	Claresholm Public Library Board & Claresholm Child Care Society Board - Updates	Karine	Sent an email thanking them for attending as a Delegation	Complete
1	BYLAW #1795 - Moved by Councillor Cutler to give Bylaw #1795, the Nomination Deposit Requirements Bylaw, 1st Reading. CARRIED Moved by Councillor Meister to give Bylaw #1795, the Nomination Deposit Requirements Bylaw, 2nd Reading. CARRIED Moved by Councillor Zimmer for unanimous consent to give Bylaw #1795, the Nomination Deposit Requirements Bylaw, 3rd & Final Reading at the same meeting. CARRIED Moved by Councillor Kettles to give Bylaw #1795, the Nomination Deposit Requirements Bylaw, 3rd & Final Reading. CARRIED	Karine	Bylaw has been signed and filed.	Complete
2	BYLAW #1796 - Moved by Councillor Carlson to give Bylaw #1796, the Subdivision & Development Authority Bylaw, 1st Reading. CARRIED	Tara	To be on an upcoming agenda for 2nd and 3rd readings	Complete
4	RFD: 2025 Interim Budget - Moved by Councillor Ross to approve the Interim 2025 Operational Budget as presented. CARRIED MOTION 24-185	Jenn	Interim Budget Document signed by Mayor and CAO and posted to the Town's website	Complete
4	RFD: 2025 Interim Budget - Moved by Councillor Meister to approve the 2025 Capital Budget as presented. CARRIED MOTION 24-186	Jenn	Interim Budget Document signed by Mayor and CAO and posted to the Town's website	Complete
5	RFD: Free Public Swim Initiative - Moved by Councillor Carlson to sponsor December 21, 2024 & December 28, 2024 Saturday Public Swims from 2-4pm. CARRIED MOTION #24-187	Denise	Dec 21 was not used, Dec 28 took place	Complete
5	RFD: Free Public Swim Initiative - Moved by Councillor Cutler to sponsor December 20, 2025 & December 27, 2025 Saturday Public Swims from 2-4pm. CARRIED MOTION #24-188	Denise	This will be covered in 2025	Complete

6	RFD: Town Operations - Christmas Eve - Moved by Councillor Ross to discontinue Town operations at 12 Noon on Tuesday December 24th, 2024 in the spirit of the season and to allow staff to be with their families and loved ones. CARRIED MOTION #24-189	Abe	Staff and public have been notified of the office closure.	Complete
7	RFD: Surveillance Policy - Moved by Councillor Meister to adopt Policy 5.3.15 Surveillance Camera Policy as presented effective December 9, 2024. CARRIED MOTION #24-190	Tara	Uploaded to Laserfiche	Complete
8	RFD: 2025 Municipal Election: Moved by Councillor Ross to appoint Karine Keys as the Returning Officer for the 2025 election. CARRIED MOTION #24-191	Karine	Returning Office Oath has been signed and filed.	Complete
8	RFD: 2025 Municipal Election: Moved by Councillor Zimmer to appoint Abe Tinney, Jennifer Place and Tracy Stewart as Substitute Returning Officers for the 2025 election. CARRIED MOTION #24-192	Karine	All staff have signed Substitute Returning Officer Statements.	Complete
8	RFD: 2025 Municipal Election: Moved by Councillor Cutler to hold an institutional vote for the election on Monday, October 20, 2025 at the Claresholm General Hospital, Willow Creek Continuing Care Centre, Porcupine Hills Lodge, Cottonwood Village, Heritage Manor and Parkside Manor. CARRIED MOTION #24-193	Karine	Institutional voting locations have been noted in the 2025 election files.	Complete
12a	IN CAMERA: Moved by Councillor Cutler to reappoint Kendall Schille to the Claresholm Library Board. CARRIED MOTION #24-194	Karine	Board member & Library Board have been notified	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: January 9, 2025