



REQUEST FOR DECISION

Meeting: January 27, 2025

BYLAW No. 1797 – ECONOMIC DEVELOPMENT COMMITTEE

The Economic Development Committee (EDC) has been reviewing Bylaw 1653 for possible amendments. This Bylaw was the original Bylaw adopted by Council upon the establishment of the EDC in 2017. Quorum has been a concern and meetings have had to be postponed due to the inability to establish quorum. Quorum rules are not established in the current bylaw, so the committee relies on rules of order. The proposed amendment would establish a consistent achievable number for quorum.

Additionally, the bylaw contemplates the only staff member as the Economic Development Officer, and the proposed change allows for a designate (Designated Officer). This would be for any assigned administrative staff regardless of title. This is similarly completed within the Subdivision and Development Authority (MPC) bylaw (noted the Designated Officer – whether that be the Development Officer, Planner/Development Officer, or Development Services Manager). This change allows for changes in position titles without amending the Bylaw, but the duties and responsibilities remain the same.

The EDC has also discussed the number of people within the committee and suggests its reduction from 10 to 8 members, with a reduction of the maximum number of members from outside the Town of Claresholm from 3 to 2. Large committees can be difficult to maintain, attract and retain new members, and keep everyone informed.

Administration has reviewed other communities' EDC bylaws and there is a wide variety of numbers and community members, most noted as having anywhere from 3-7 members with Council appointees, and business and/or community members at large being the primary make up of the committees.

RECOMMENDED ACTION:

The Economic Development Committee has reviewed the draft bylaw and carried a motion to refer the Bylaw to Council for first reading.

PROPOSED RESOLUTIONS:

Moved by Councillor _____ to give Bylaw No. 1797 the Economic Development Committee Bylaw first reading.

ATTACHMENTS:

- 1.) Draft Bylaw No. 1797

APPLICABLE LEGISLATION:

- 1.) Bylaw No. 1653

PREPARED BY: Tara Vandervalk, Development Services Manager

APPROVED BY: Abe Tinney, CAO

DATE: January 21, 2025
