

Claresholm Library Board  
Regular Meeting  
November 26, 2024

**MINUTES**

**In attendance:** Jennifer Cooper, Earl Hemmaway, Kelsey Hipkin, Donna Meister, Kendall Schille, Brad Schlossberger, Ashley Tebbutt, Jay Sawatzky

**1: CALL TO ORDER – 5:13 pm**

**2: APPROVAL OF AGENDA –**

Earl

Donna second

Passed

**3: APPROVAL OF MINUTES**

3.1 Regular Meeting Minutes from October 15, 2024

Update from Oct. 15 – \$5,430 was a decrease not an increase

Kelsey

Jennifer second

Passed

**4: CORRESPONDENCE:**

4.1 Town of Claresholm reappoints Donna Meister to the Library Board

**5: FINANCIAL**

**5.1 Financial report for end of October 2024**

Last amount paid out from Town

Still haven't received Gladstone estate – has been six months so expecting soon

Membership fees down, partly reflected in seniors discount that was implemented

Jay started on 2025 budget – 2024, we're currently under budget and will be overall

Kendall motions to accept Financials

Brad second

Passed

**6: REPORTS**

**6.1 Library Manager's report**

Pink Tea Oct. 18 – 42 people

Ghostbusters Oct. 26 – poorly attended, 80 people

Marianne Williams Armchair Travel – Hong Kong

Gary Watson presenting Normandy Nov. 27

Welcoming Claresholm wants to use the main Library for a set up of Christmas trees setting them up Dec. 5

Claresholm resident Rhona Krizsan has written a children's book and will do an in house reading this coming Monday

## **6.2 Chinook Arch Board Report**

Chinook Arch received \$75k CIP grant

## **6.3 Librarians' Committee Meeting Report**

Federal Government connecting Families Initiative – no one in Claresholm has come forward saying they have a letter – initiative started in 2022.

PC Reservation software will be moved to the cloud – \$650 – if more libraries sign up the price will come down

Hoopla no longer available as of Dec. 31 – money saved allows for more e-books via Libby

## **7: NEW BUSINESS**

### **7.1 Christmas dinner for volunteers**

January the usual time of year

Last bit going to handbell choir

### **7.2 Manager requests pay raise**

Jay requests a raise

Has done a lot of work for the library in the last four years (took over in 2020)

Increase to \$62k, which was what Kathy Davies was making prior to Holly then Jay

### **7.3 Annual Library Board presentation to Town Council**

Council wants all groups to showcase their board

Board delegation picks a council meeting date – Monday's 7 pm – PowerPoint – Kelsey will work with Jay – **Dec. 9 7 pm**

## **8: OLD BUSINESS:**

### **8.1 Pigeons**

The battle continues, pigeons remain clever.

## **9: ADJOURNMENT – 5:34 pm**

Next meeting January 21, 2025 at 5 pm