

Community Haunted House
Claresholm, Ab T0L 0T0
Jan 15,2025

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Mayor and Council
Town of Claresholm
Claresholm, AB

Dear Mayor and Council Members,

Subject: Request for Funding Support for the 6th Annual Community Haunted House

I am writing to you on behalf of the Community Haunted House to request the town's assistance with funding for the rental of the Lodge hall for our 6th Annual Community Haunted House. This year's event is scheduled to take place on October 31st and November 1st but we would also need to have a full day for set up (Oct 30th) as a lot of our volunteers do work as well.

The Community Haunted House has become a highly anticipated event in Claresholm, drawing between 500 and 600 participants over a total of six hours. This initiative is designed not only to provide entertainment for all ages but also to support the community through fundraising. In previous years, proceeds from the Haunted House have been donated to organizations such as the Claresholm Food Bank, the Skateboard Club, and the Soup Bowl. This year's beneficiary will be determined at a later date.

The success of this event relies heavily on the generous support of local businesses, volunteers (we recruit anywhere from 30-60 people over the weekend) , and community members, who have consistently contributed their time, resources, and enthusiasm. As this is a not-for-profit venture, hall rental fees represent a significant expense that could otherwise be directed toward the chosen fundraising recipient.

We kindly ask the town to consider supporting this community event by assisting with the cost of the hall rental. Your contribution would not only help ensure the Haunted House remains accessible and affordable for all residents but also directly support a worthy cause within Claresholm.

We would be happy to meet with you to discuss this request further and provide any additional details about the event or its impact. Thank you for considering this request, and for your continued dedication to fostering community spirit and engagement in Claresholm.

Sincerely,

Lorri Rondeau

Lorri Rondeau & all the volunteers

Event organizer

(403)625-9213

Ch20halloween@gmail.com

**Town of Claresholm Application for Donation
(Policy 5.1.01 – Schedule "A")**



Claresholm

Date of Application: Jan 15, 2025

Date of Event: Oct 30, 31 + Nov 1, 2025

1. Applicant Information

Name of Applicant: Corri Rondeau Claresholm Haunted House

Address: Claresholm

Contact Person: Lorri Rondeau

Phone, Fax, Email: 403 625-9213 ch20halloween@gmail.com

2. Type of Organization: (circle) ARTS/CULTURE RECREATION/SPORTS EVENT OTHER(specify)

3. Is the Organization registered with Revenue Canada as a Charity? (circle) YES NO

If yes provide registration date & # _____

4. Is the Organization incorporated as a non-profit organization? (circle) YES NO

If yes provide registration date & # _____

5. Type of Donation: (check and explain)

- COMMUNITY EVENT
- SPECIAL EVENT
- COMMUNITY PROJECT FUNDING
- DONATION - Financial Assistance
- IN-KIND CONTRIBUTION - Fee Waiver
- IN-KIND CONTRIBUTION - Service, Equipment or Materials
- Other (explain):

Explanation:

Use of the small hall for our community haunted house.
It is a free family event.

Amount (value) Requested: 825.00

6. Details of how the funds will be expended:

3 days rental on hall

9. Is a copy of the organization's operational or project budget attached?

YES

NO

7. Previous Donations

Has your organization received donation from the Town of Claresholm in the past? If so, please explain the amount and use of these donations.

Date	Amount	Use of Funds
Oct 2022	440	hall rental
Oct 2023	660	hall rental
Oct 2024		hall rental

8. Organizational Information

What services or activities does your organization provide to the Town of Claresholm residents? (Please attach a list of membership/executive)

We put on a free haunted house for the community.

Describe in broad terms the principal objective of your organization or initiative:

To give the residents of Claresholm and surrounding communities a chance to come out as a family and enjoy a haunted house. It is also done as a fundraiser for a local community group as in the past we have done the Soup Bowl, Skateboard Club and the Food Bank.

How will your organization acknowledge the Town's donation?

The town will be recognized in all of the advertising and on posters.

10. Please provide a detailed list of all sources of funding for the organization.

Funding Source	Amount	Recommended Use of Funds
All strictly donations from the community.		