



REQUEST FOR DECISION

Meeting: January 27, 2025

Tax Installment Payment Plan (TIPP) Bylaw

DESCRIPTION/BACKGROUND:

The Town of Claresholm offers a Tax Installment Payment Plan (TIPP) to its property owners which provides them with the opportunity to pay their property taxes over a twelve-month period without penalty.

Upon review of some of the related tax payment forms it was discovered that the forms required updating, as did the bylaw itself. The form and bylaw updates now align with each other and Town practice when it comes to managing the TIPP program.

DISCUSSION/OPTIONS:

Council has the discretion to leave the bylaw as is, however, new forms were developed and staff have been using them, specifically when enrolling property owners into the program.

PROPOSED RESOLUTIONS:

Moved by Councillor _____ to give Bylaw #1798 – Tax Installment Payment Plan (TIPP) – regarding the administration of the TIPP program 1st Reading.

Moved by Councillor _____ to give Bylaw #1798 – Tax Installment Payment Plan (TIPP) – regarding the administration of the TIPP program 2nd Reading.

Moved by Councillor _____ to move to third and final reading of Bylaw #1798 – Tax Installment Payment Plan (TIPP) – regarding the administration of the TIPP program.

Moved by Councillor _____ to give Bylaw #1798 – Tax Installment Payment Plan (TIPP) – regarding the administration of the TIPP program 3rd Reading.

RECOMMENDED ACTION:

Administration recommends rescinding the old TIPP bylaws and move all three readings for the updated bylaw with attached schedules to ensure they align with current Town practices.

ATTACHMENTS:

- 1.) Bylaw #1798 with Schedules

APPLICABLE LEGISLATION:

- 1.) Municipal Government Act M-26

PREPARED BY: Jennifer Place, Director of Corporate Services

APPROVED BY: Abe Tinney, CAO

DATE: January 23, 2025
