



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JANUARY 27, 2025

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Director of Corporate Services: Jennifer Place, Finance Assistant: Karine Keys

MEDIA PRESENT: Mickey Dumont, Claresholm Local Press

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JANUARY 13, 2025**

Moved by Councillor Ross that the Regular Meeting Minutes of January 13, 2025 be accepted as presented.

CARRIED

DELEGATIONS:

1. THE RANGE GRAVEL EXPERIENCE: Garth Stotts
RE: Race Event - July 19, 2025

Garth Stotts is the organizer of The Range Gravel Experience, taking place in Claresholm and area on July 19, 2025. Garth was present by Zoom to update Council on the planning process for this year's event.

2. D-COM ENERGY SOLUTIONS – Scott Alexander
RE: Solar Panel Proposal for the Claresholm Arena

Scott Alexander was present to speak to Council about solar panels. The Claresholm Arena is being investigated to install solar panels as the roof is viable. The installation would assist with cost reduction for the supply of power for many years to come. D-Com Energy Solutions has been in business since 2001 and has worked with many municipalities in Southern Alberta. There are incentives to assist with the capital cost of the project.

ACTION ITEMS:

1. BYLAW #1797 – Economic Development Committee Bylaw
RE: 1st Reading

Moved by Councillor Meister to give Bylaw #1797, the Economic Development Committee Bylaw, 1st Reading.

CARRIED

2. BYLAW #1798 – Tax Installment Payment Plan (TIPP) Bylaw
RE: All Readings

Moved by Councillor Cutler to give Bylaw #1798, the Tax Installment Payment Plan (TIPP) Bylaw, 1st Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1798, the Tax Installment Payment Plan (TIPP) Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Kettles for unanimous consent to give Bylaw #1798, the Tax Installment Payment Plan (TIPP) Bylaw, 3rd & Final Reading at the same meeting.

CARRIED UNANIMOUSLY

Moved by Councillor Carlson to give Bylaw #1798, the Tax Installment Payment Plan (TIPP) Bylaw, 3rd & Final Reading.

CARRIED

3. CORRES: Alberta Municipalities
RE: ABmunis' President's Summit

Received for information.

**4. CORRES: Bank of Montreal
RE: Notice of Closure of Claresholm Branch**

Received for information.

**5. CORRES: Oldman River Regional Services Commission
RE: Chinook Subdivision & Development Appeal Board Member Resignation**

MOTION #25-005 Moved by Councillor Ross to accept the resignation of Mike McAlonan from the Chinook Subdivision & Development Appeal Board.

CARRIED

**6. CORRES: 2025 Community Haunted House
RE: Request for Funding Support**

MOTION #25-006 Moved by Councillor Zimmer to direct Administration to get clarity on the organization of the 6th Annual Halloween Haunted House and to bring the information back to Council at a future meeting.

CARRIED

**7. CORRES: West Meadow Elementary School Council
RE: WOW Student Celebration Initiative & Next Meeting**

MOTION #25-007 Moved by Councillor Cutler to support West Meadow Elementary School's WOW initiative with a donation of Town swag as deemed necessary.

CARRIED

MOTION #25-008 Moved by Councillor Zimmer to approve Mayor Schlossberger being a member of West Meadow Elementary School's School Council.

CARRIED

8. REQUEST FOR DECISION: Assistant Lifeguard Position

MOTION #25-009 Moved by Councillor Carlson to approve the Assistant Lifeguard job description for the Town of Claresholm as presented.

CARRIED

9. REQUEST FOR DECISION: Letter of Support – Arena Score Clock

MOTION #25-010 Moved by Councillor Cutler to direct Administration to write a letter of support for Claresholm Minor Hockey's application to the Community Foundation of Lethbridge and Southwest Alberta for the Community Priorities Fund for a new score clock at the Arena.

CARRIED

10. REQUEST FOR DECISION: Grand Opening Celebration – Skatepark Association

MOTION #25-011 Moved by Councillor Meister to approve the use of the Claresholm Skatepark for the Grand Opening Celebrations and approve the responsible sale and consumption of liquor at the Skatepark on Saturday, June 21, 2025 between 11:00 a.m. and 5:00 p.m. on the condition that an application to the Alberta Liquor, Gaming and Cannabis has been approved and is displayed at the event.

CARRIED

11. REQUEST FOR DECISION: The Range – Gravel Experience

MOTION #25-012 Moved by Councillor Zimmer to allow Town of Claresholm Bylaw Enforcement to assist the Range Gravel Experience roll-out from 9:00-9:30 a.m. at 8th Street West and Highway 520 on July 19, 2025.

CARRIED

MOTION #25-013 Moved by Councillor Cutler to stage the Range Gravel Experience at Centennial Park Campground on July 19, 2025.

CARRIED

MOTION #25-014 Moved by Councillor Meister to provide showers for the Range Gravel Experience riders at the Centennial Park campground for a \$5 fee on July 19, 2025.

CARRIED

MOTION #25-015 Moved by Councillor Kettles to reserve eight treed sites for volunteers and to reserve Campsites for the Range Gravel Experience event up until May 31, 2025.

CARRIED

MOTION #25-016 Moved by Councillor Carlson to permit the Claresholm Skate Park Association to host a Beer Gardens in Centennial Park from 12 p.m. to 8 p.m. on July 19, 2025 and for the Town to provide tables and chairs, with the understanding that coordination of tables and chairs will not be reliant on Public Works staff on the weekend.

CARRIED

12. FINANCIAL REPORT: Statement of Operations – November 30, 2024

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended November 30, 2024 as presented.

CARRIED

13. INFORMATION BRIEF: LiveBarn Video at the Arena

Received for information.

14. INFORMATION BRIEF: CAO Report

Received for information.

15. INFORMATION BRIEF: Council Committee Report

Received for information.

16. INFORMATION BRIEF: Council Resolution Status

Received for information.

17. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Ross to adopt the information items as presented.

CARRIED

18. IN CAMERA:

a. Intergovernmental Relations – FOIP Section 21

b. Intergovernmental Relations – FOIP Section 21

Moved by Councillor Cutler to go In Camera at 8:37 p.m. for the following items:

a. Intergovernmental Relations – FOIP Section 21

b. Intergovernmental Relations – FOIP Section 21

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 8:37 p.m.

Moved by Councillor Ross to come out of In Camera at 9:02 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 9:02 p.m.

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:03 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 9:03 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney