



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
FEBRUARY 10, 2025

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys, Fire Chief: Craig White, Recreation Manager: Denise Spencer

MEDIA PRESENT: Mickey Dumont, Claresholm Local Press

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JANUARY 27, 2025**

Moved by Councillor Meister that the Regular Meeting Minutes of January 27, 2025 be accepted as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1797 – Economic Development Committee Bylaw
RE: 2nd & 3rd Readings

Moved by Councillor Cutler to give Bylaw #1797, the Economic Development Committee Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1797, the Economic Development Committee Bylaw, 3rd & Final Reading.

CARRIED

2. DELEGATION RESPONSE: D-Com Energy Solutions
RE: Solar Panel Proposal for the Claresholm Arena

MOTION #25-017 Moved by Councillor Carlson to direct administration to initiate a Request For Proposal (RFP) process for a solar project at the Town's ice arena.

CARRIED

3. CORRES: Oldman River Regional Services Commission (ORRSC)
RE: Subdivision Application

Kattie Schlamp, Planner from the Oldman River Regional Services Commission, was present to explain the application.

MOTION #25-018 Moved by Councillor Cutler that the Direct Control and Highway Commercial subdivision of Block 113, Plan 147N and Railway ROW, Plan RY8 within E ½ 26-12-27-W4M (Certificate of Title No. 161 073 785, 111 252 135) be approved as presented.

CARRIED

4. REQUEST FOR DECISION: Fire Department Business Plan 2024-25 Update

MOTION #25-019 Moved by Councillor Ross to approve the Claresholm Fire Department's Business Plan 2024-25 Update as presented.

CARRIED

5. REQUEST FOR DECISION: Letter of Support – Claresholm Minor Hockey

MOTION #25-020 Moved by Councillor Meister to write a letter of support for Claresholm Minor Hockey's application to the Hockey Alberta Grant for the purpose of replacing the score clock at the Claresholm Arena.

CARRIED

MOTION #25-021 Moved by Councillor Zimmer to write a letter of support for Claresholm Minor Hockey's application to the Richardson Pioneer Grant for the purpose of replacing the score clock at the Claresholm Arena.

CARRIED

6. REQUEST FOR DECISION: Letter of Support – Claresholm Minor Ball

MOTION #25-022 Moved by Councillor Carlson to write a letter of support for Claresholm Minor Ball's application to the Co-op Community Spaces Grant for ball diamond improvements.

CARRIED

7. REQUEST FOR DECISION: Fortis Community Naturalization and Tree Planting Grant

MOTION #25-023 Moved by Councillor Meister to direct administration to apply for the Fortis Community Naturalization and Tree Planting Grant for tree planting in the Town of Claresholm.

CARRIED

8. REQUEST FOR DECISION: Winter Festival 2025

MOTION #25-024 Moved by Councillor Cutler to approve the Claresholm & District Chamber of Commerce for the responsible sale and consumption of liquor at the Claresholm Curling Club grounds on Saturday, February 22, 2025 between 4:00 p.m. and 7:45 p.m. on the condition that an application to Alberta Liquor, Gaming and Cannabis has been approved and is displayed at the event.

CARRIED

MOTION #25-025 Moved by Councillor Ross to approve a road closure at 59th Avenue from 2nd Street to 5th Street East from 6:30 p.m. to 8:00 p.m. for the Fireworks display on February 22, 2025.

CARRIED

9. REQUEST FOR DIRECTION: Disc Golf Baskets

MOTION #25-026 Moved by Councillor Kettles to approve the Disc Golf Course Basket Upgrade and the collaboration with Willow Creek Composite High School as presented.

CARRIED

10. INFORMATION BRIEF: Rural Community Immigration Pilot (RCIP)

Received for information.

11. INFORMATION BRIEF: Strategic Plan Update

Received for information.

12. INFORMATION BRIEF: Council Committee Report

Received for information.

13. INFORMATION BRIEF: Council Resolution Status

Received for information.

14. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

15. IN CAMERA:

a. Intergovernmental Relations – FOIP Section 21

b. Confidential Evaluations – FOIP Section 19

c. Economic and Other Interests of a Public Body - FOIP Section 25

Moved by Councillor Meister to go In Camera at 7:52 p.m. for the following items:

a. Intergovernmental Relations – FOIP Section 21

b. Confidential Evaluations - FOIP Section 19

c. Economic and Other Interests of a Public Body – FOIP Section 25

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 7:52 p.m.

Moved by Councillor Ross to come out of In Camera at 8:38 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:38 p.m.

b. Confidential Evaluations – FOIP Section 21

MOTION #25-027 Moved by Councillor Cutler to appoint Darryl Sutter to the Chinook Intermunicipal Subdivision and Development Appeal Board.

CARRIED

c. Economic and Other Interests of a Public Body - FOIP Section 25

MOTION #25-028 Moved by Councillor Meister to reduce the list price from \$99,000 to \$79,999 on the land located at Lot 1 Block C Plan 8810870 upon the condition that a development permit be issued within one year.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:40 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 8:40 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney

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