



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
FEBRUARY 24, 2025

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys, Director of Corporate Services: Jennifer Place

MEDIA PRESENT: Mickey Dumont, Claresholm Local Press

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Ross that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – FEBRUARY 10, 2025**

Moved by Councillor Meister that the Regular Meeting Minutes of February 10, 2025 be accepted as presented.

CARRIED

DELEGATIONS:

1. **CLARESHOLM RCMP DETACHMENT – Sgt. Pelletier**
RE: Q3 Report

Sargeant Perry Pelletier from the Claresholm RCMP Detachment was present to speak to Council regarding the latest report.

2. **ATCO GAS AND PIPELINES LTD.**
RE: Presentation and Franchise Agreement Renewal

Dan Magnan, Senior Manager, Lethbridge Region for ATCO did a presentation to Council regarding the franchise fee renewal process.

ACTION ITEMS:

1. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Ministerial Order No. MSD:004/25

Received for information.

2. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: 2025 Minister's Awards for Municipal Excellence

Received for information.

3. **CORRES: Alberta Municipalities**
RE: Member Survey for Election 2025

Received for information.

4. **CORRES: Alberta Municipalities**
RE: Learn how Alberta's 2025 Budget supports municipalities

Received for information.

5. **CORRES: Claresholm Arts Society**
RE: Letter of Support for Grant Application

MOTION #25-029

Moved by Councillor Zimmer to write a letter of support for the Claresholm Arts Society's application to the Community Foundation of Lethbridge and Southwestern Alberta for the purpose of upgrading equipment and technology at the Claresholm Community Centre for musical theatre and plays.

CARRIED

6. **REQUEST FOR DECISION: Letter of Support – WCCHS Sport Society**

MOTION #25-030

Moved by Councillor Cutler to have the Town of Claresholm write a letter of support for the WCCHS Sports Society's Application to Community Foundations Grant for the purpose of outdoor basketball court upgrades and painting track lines.

CARRIED

7. **FINANCIAL REPORT: Statement of Operations – January 31, 2025**

Director of Corporate Services Jennifer Place presented the updated financials.

Moved by Councillor Ross to accept the Consolidated Statement of Operations for the month ended January 31, 2025 as presented.

CARRIED

8. INFORMATION BRIEF: CAO Report

Received for information.

9. INFORMATION BRIEF: Council Committee Report

Received for information.

10. INFORMATION BRIEF: Council Resolution Status

Received for information.

11. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Zimmer to adopt the information items as presented.

CARRIED

12. IN CAMERA:

a. Intergovernmental Relations – FOIP Section 21

Moved by Councillor Zimmer to go In Camera at 7:49 p.m. for the following items:

a. Intergovernmental Relations – FOIP Section 21

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 7:49 p.m.

Moved by Councillor Ross to come out of In Camera at 8:12 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:12 p.m.

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:12 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 8:12 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney