



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 10, 2025

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: Councillor Kieth Carlson

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys, Recreation Manager: Denise Spencer

MEDIA PRESENT: Mickey Dumont, Claresholm Local Press

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Meister that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – FEBRUARY 24, 2025**

Moved by Councillor Ross that the Regular Meeting Minutes of February 24, 2025 be accepted as presented.

CARRIED

DELEGATION: **LIVINGSTONE RANGE SCHOOL DIVISION**
RE: General Update

Appearing on behalf of Livingstone Range School Division was Board Chair Lori Hodges, Trustees Brad Toone, Carla Kimber and Kathy Charchun, Superintendent Darryl Seguin, West Meadow Elementary School Principal Shea Mellow, Willow Creek Composite High School Principal Robert Rodgers and off-campus teacher Rob Charchun. They spoke to Council about student enrollment numbers in the schools, LRSD student credit and co-op programs and other opportunities for students through school. Opportunities for collaboration between LRSD and the town could include assistance with staff recruitment, the RCIP program and flight academy awareness among others. Regular meetings between Council and the LRSD Board would be beneficial for both parties.

ACTION ITEMS:

1. **DELEGATION RESPONSE: ATCO Gas & Pipelines Ltd.**
RE: Franchise Agreement Renewal

MOTION #25-031 Moved by Councillor Cutler to approve a twenty (20) year term franchise agreement with ATCO Gas and Pipelines Ltd.

CARRIED

MOTION #25-032 Moved by Councillor Ross to maintain the Town of Claresholm's franchise fee with ATCO Gas and Pipelines Ltd. at 14%.

CARRIED

MOTION #25-033 Moved by Councillor Meister that the Town of Claresholm continue to collect Linear taxes from ATCO Gas and Pipelines Ltd. via Rider B for ATCO Gas and Pipelines Ltd.

CARRIED

2. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Provincial Priorities Act

Received for information.

3. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Budget 2025

Received for information.

4. **CORRES: Municipal District of Willow Creek**
RE: MD Appointment to Claresholm Library Board

MOTION #25-034 Moved by Councillor Zimmer to re-appoint Earl Hemmaway to be a representative on behalf of the Municipal District of Willow Creek on the Claresholm Public Library Board.

CARRIED

5. **CORRES: Claresholm & District FCSS**
RE: Invitation to Volunteer Appreciation Event April 22, 2025

Received for information.

**6. CORRES: Claresholm Social Centre Society
RE: Letter of Support for Grant Application**

MOTION #25-035 Moved by Councillor Cutler to write a letter of support for the Claresholm Social Centre Society's application to the Community Foundation of Lethbridge and Southwestern Alberta for the purpose of purchasing a new dishwasher to accommodate activities that require the kitchen at the Claresholm Social Centre.

CARRIED

7. REQUEST FOR DECISION: Intermunicipal Emergency Services Agreement

MOTION #25-036 Moved by Councillor Zimmer to accept the Intermunicipal Emergency Services Agreement - 2025 Renewal as presented.

CARRIED

8. REQUEST FOR DECISION: Policy #5.7.10 - Recreation Fees Policy Update

Denise Spencer, Recreation Manager was present to go over the changes to the Policy.

MOTION #25-037 Moved by Councillor Meister to adopt Policy #5.7.10, the Recreation Fees Policy as presented effective March 10, 2025.

CARRIED

9. REQUEST FOR DECISION: Texas 4000 for Cancer Request

MOTION #25-038 Moved by Councillor Kettles to allow the Texas 4000 for Cancer Rockies group to stay in Centennial Park Campground for one night on June 23, 2025 for free of charge to support their cause of raising funds and awareness for cancer research, for the Claresholm Public Library to be offered as a bad weather alternative, and for administration to facilitate their stay.

CARRIED

10. REQUEST FOR DIRECTION: Summer Markets

MOTION #25-039 Moved by Councillor Cutler to direct Administration to coordinate Open Markets at Amundsen Park on Tuesdays from 1:00 - 5:00 p.m. starting May 20, 2025 until September 30, 2025 as a means to increase tourism and as a fundraising effort for future events.

CARRIED

11. INFORMATION BRIEF: Extended Producer Responsibility

Received for information.

12. INFORMATION BRIEF: Council Resolution Status

Received for information.

13. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Ross to adopt the information items as presented.

CARRIED

14. IN CAMERA:

a. Confidential Evaluations – FOIP Section 19

Moved by Councillor Kettles to go In Camera at 8:40 p.m. for the following items:

a. Confidential Evaluations – FOIP Section 19

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 8:40 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:52 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:52 p.m.

a. Confidential Evaluations – FOIP Section 19

MOTION #25-040 Moved by Councillor Cutler to appoint David Knox to the Claresholm Museum Board.

CARRIED

ADJOURNMENT: Moved by Councillor Zimmer that the meeting adjourn at 8:53 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 8:53 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney