



OLDMAN RIVER REGIONAL SERVICES COMMISSION

BOARD OF DIRECTORS' MEETING MINUTES

Thursday, December 5, 2024 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge) or ZOOM Virtual Meeting

BOARD OF DIRECTORS:

Colin Bexte (Virtual).....Village of Arrowwood
Shayla Anderson (In Person)..... Village of Barnwell
Dan Doell (In Person)..... Village of Barons
Mike Wetzstein (Virtual)..... Town of Bassano
Ray Juska (Virtual) City of Brooks
Roger Houghton (In Person) Cardston County
Allan Burton (Absent) Town of Cardston
Sue Dahl (Virtual)..... Village of Carmangay
James F. Smith (Absent) Village of Champion
Brad Schlossberger (In Person)..... Town of Claresholm
Deborah Florence (In Person)..... Town of Coalhurst
Tanya Smith (In Person)..... Village of Coutts
Dave Slingerland (Absent) Village of Cowley
Dave Filipuzzi (In Person)..... Mun. Crowsnest Pass
Dean Ward (In Person) Mun. Crowsnest Pass
Stephen Dortch (In Person) Village of Duchess
Brent Feyter (In Person) Town of Fort Macleod
Joan Hughson (Absent) County of Forty Mile
Mark Peterson (In Person)..... Village of Glenwood
Suzanne French (Virtual) Village of Hill Spring
Morris Zeinstra (In Person).....Lethbridge County

Brad Koch (Absent) Village of Lomond
Gerry Baril (In Person) Town of Magrath
Peggy Losey (Absent) Town of Milk River
Dean Melnyk (In Person) Village of Milo
Victor Czop (In Person) Town of Nanton
Marinus de Leeuw (In Person) Town of Nobleford
Henry DeKok (In Person)..... Town of Picture Butte
Jim Welsch (Absent) M.D. of Pincher Creek
Don Anderberg (In Person) Town Pincher Creek
Ronald Davis (Absent)..... M.D. of Ranchland
Neil Sieben (In Person)..... Town of Raymond
Don Norby (In Person)Town of Stavely
Matthew Foss (Absent)..... Village of Stirling
John DeGroot (Absent) MD of Taber
Russell Norris (In Person)..... Town of Vauxhall
Christopher Northcott (In Person)..... Vulcan County
Lyle Magnusen (In Person) Town of Vulcan
David Cody (In Person)..... County of Warner
Marty Kirby (Virtual) Village of Warner
Evan Berger (In Person) M.D. Willow Creek

STAFF:

Bonnie Brunner Senior Planner
Mike Burla Senior Planner
Ryan Dyck Planner
Carlin GrovesGIS/CAD Technologist
Steve Harty Senior Planner
Diane Horvath Senior Planner
Harsimran Kaur.....Assistant Planner
Raeanne Keer Executive Assistant
Mladen Krstic (Virtual).....GIS/CAD Technologist

Lenze Kuiper Chief Administrative Officer
Jennifer Maxwell Subdivision Technician
Kaylee SailerGIS/CAD Technologist
Stephanie Sayer Accounting Clerk
Kattie Schlamp..... Planner
Rachel Schortinghuis Assistant Planner
Gavin Scott Senior Planner
Jaime ThomasGIS Analyst
Jiayi Wang..... Assistant Planner

GUEST:

Angie Jensen..... Village of Barnwell, CAO

Vice Chair Don Anderberg called the meeting to order at 7:00 pm.

1. APPROVAL OF AGENDA

Moved by: Mike Wetzstein

THAT the Board adopts the Agenda for December 5, 2024, as presented.

CARRIED

2. Budget

a. Budget Presentation

Vice Chair Don Anderberg and Executive Member Christopher Northcott presented the 2025 Budget Presentation to the Board.

The Board inquired about the costs of software, and what our projected year-end deficit is.

b. Proposed 2025 Operating Budget

Vice Chair Anderberg presented the proposed 2025 Operating Budget to the Board.

Moved by: Brad Schlossberger

THAT the Board approves the 2025 Operating Budget, as presented.

CARRIED

c. Proposed 2025-2029 Capital Plan and Budget

Vice Chair Anderberg presented the proposed 2025 – 2029 Capital Plan, and the 2025 Capital Budget to the Board.

Moved by: Victor Czop

THAT the Board approved the 2025 Capital Budget, as presented.

CARRIED

3. ELECTION OF EXECUTIVE COMMITTEE FOR 2024-2025

a. Nomination Information

L. Kuiper presented the Executive Committee Election process to the Board and presented the list of nominations received during the nomination period.

b. Election of Chair

L. Kuiper stated that Administration received 1 nomination for Chair, Christopher Northcott of Vulcan County, and inquired if there were any nominations from the floor for the position of Chair, and there were none.

L. Kuiper asked a second and third time if there were any nominations from the floor for the position of Chair, and there were none.

Mr. Christopher Northcott of Vulcan County was proclaimed Chair of the Oldman River Regional Services Commission Board of Directors.

c. Election for Vice Chair

L. Kuiper stated that Administration received 1 nomination for Vice Chair, Don Anderberg of the Town of Pincher Creek, and inquired if there were any nominations from the floor for the position of Vice Chair, and there were none.

L. Kuiper asked a second and third time if there were any nominations from the floor for the position of Vice Chair, and there were none.

Mr. Don Anderberg of the Town of Pincher Creek was proclaimed Vice Chair of the Oldman River Regional Services Commission Board of Directors.

d. Election of Executive Committee.

L. Kuiper stated that Administration received 6 nominations for Executive Committee members Evan Berger of the Municipal District of Willow Creek, David Cody of the County of Warner, Victor Czap of the Town of Nanton, Brad Schlossberger of the Town of Claresholm, Neil Sieben of the Town of Raymond, and Gordon Wolstenholme of the Town of Fort Macleod, and inquired if there were any nominations from the floor for the Executive Committee, and there were none.

L. Kuiper asked a second and third time if there were any nominations from the floor for the Executive Committee, and there were none.

Evan Berger of the Municipal District of Willow Creek, David Cody of the County of Warner, Christopher Northcott of Vulcan County, Brad Schlossberger of the Town of Claresholm, Neil Sieben of the Town of Raymond, and Gordon Wolstenholme of the Town of Fort Macleod were elected members of the Executive Committee for the Oldman River Regional Services Commission Board of Directors.

Moved by: Gerry Baril

THAT the Board directs the Returning Officer to destroy the ballots from the Annual Organizational Meeting.

CARRIED

4. APPROVAL OF MINUTES

Moved by: Brent Feyter

THAT the Board approves the meeting minutes of September 5, 2024, as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

6. REPORTS

a. Executive Committee Report

Vice Chair Anderberg presented the Executive Committee Report to the Board.

Moved by: Gerry Baril

THAT the Board accepts the Executive Committee Report, as presented for information purposes.

CARRIED

7. BUSINESS

a. Subdivision Activity
- As of October 31, 2024

L. Kuiper presented the Subdivision Activity statistics as of October 31, 2024 to the Board.

b. Assessment Appeal Activity
- 2024 Assessment Appeal Board Statistics

L. Kuiper presented the 2024 Assessment Appeal Board Statistics to the Board for information purposes.

c. Subdivision and Development Appeal Board Activity

L. Kuiper presented the 2024 Subdivision and Development Appeal Board Statistics to the Board as of November 27, 2024.

d. ORRSC Periodical Winter 2024 – Exemptions

G. Scott presented the Winter 2024 Periodical on Exemptions to the Board.

7. ACCOUNTS

**a. Balance Sheet and Comparative Income Statement
- As of October 31, 2024**

L. Kuiper presented the Balance Sheet and Comparative Income Statements as of October 31, 2024

Moved by: Stephen Dortch

THAT the Board approves Balance Sheet and Comparative Income State, as of October 31, 2024, as presented.

CARRIED

8. NEW BUSINESS

L. Kuiper presented Service Awards to Diane Horvath, for 25 Years, Carlin Groves, for 5 Years, and Maxwell Kelly, for 5 Years.


9. NEXT MEETING – Thursday, March 6, 2025

10. ADJOURNMENT

With no further questions and nothing further to discuss, Vice Chair Don Anderberg adjourned the meeting, the time being 9:02 pm.



Christopher Northcott, Chair



Lenze Kuiper, Chief Administrative Officer