



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 28, 2025

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys, Director of Corporate Services: Jennifer Place

MEDIA PRESENT: Mickey Dumont, Claresholm Local Press

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger.

Mayor Schlossberger asked for everyone to observe a moment of silence in honour of National Day of Mourning, which is observed in Canada every April 28th to remember those who have lost their lives or suffered injury or illness on the job due to a work-related tragedy, and also to show respect for the Filipino community following the Lapu Lapu Festival attack in Vancouver, BC.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – APRIL 14, 2025**

Moved by Councillor Ross that the Regular Meeting Minutes of April 14, 2025 be accepted as presented.

CARRIED

PUBLIC HEARING: BYLAW #1805 – Land Use Bylaw Amendment

Mayor Schlossberger declared the Public Hearing open regarding Bylaw #1805 at 7:04 p.m.

Kattie Schlamp, Planner from the Oldman River Regional Services Commission appeared virtually by Zoom and presented Bylaw #1805, a Bylaw for the purpose of amending Land Use Bylaw #1525 to re-zone subdivided portions of land from “Highway Commercial - C2” to “Multiple Residential - R4”.

No formal submissions were received from the public.

Mayor Schlossberger asked if there were any comments from the public. No comments were received from the public regarding Bylaw #1805. No comments from members of Council were noted.

Mayor Schlossberger declared the Public Hearing closed at 7:06 p.m.

DELEGATION: ROCKY MOUNTAIN DRIFT CLUB

Appearing on behalf of the Rocky Mountain Drift Club was Jason Toone. Planning has started for Fair Days and they would like to have a drifting demonstration again in 2025. Mr. Toone and Council had a conversation about last year’s event and what is expected for 2025.

ACTION ITEMS:

1. BYLAW #1800 – Traffic & Highways Bylaw
RE: 2nd & 3rd Readings

Moved by Councillor Carlson to give Bylaw #1800, the Traffic & Highways Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Meister to give Bylaw #1800, the Traffic & Highways Bylaw, 3rd & Final Reading.

CARRIED

2. BYLAW #1804 – Procedural Bylaw
RE: 2nd & 3rd Readings

Moved by Councillor Ross to give Bylaw #1804, the Procedural Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Kettles to give Bylaw #1804, the Procedural Bylaw, 3rd & Final Reading.

CARRIED

**3. BYLAW #1805 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Cutler to give Bylaw #1805, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1805, a Land Use Bylaw Amendment, 3rd & Final Reading.

CARRIED

**4. BYLAW #1806 – 2025 Property Tax Rate Bylaw
RE: 1st Reading**

Director of Corporate Services Jennifer Place presented the Bylaw.

Moved by Councillor Cutler to give Bylaw #1806, the 2025 Property Tax Rate Bylaw, 1st Reading.

CARRIED

**5. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: Response to Letters – Provincial Priorities Act & Education Property Tax**

Received for information.

6. REQUEST FOR DECISION: Policy #3.2.20 – Asset Retirement Obligation

Director of Corporate Services Jennifer Place presented the Policy.

MOTION #25-062 Moved by Councillor Ross to adopt Policy #3.2.20, the Asset Retirement Obligation Policy as presented effective April 28, 2025.

CARRIED

7. REQUEST FOR DECISION: Request for Proposals - Arena Solar Project

MOTION #25-063 Moved by Councillor Kettles to award the Claresholm Arena Solar project to D-Com in the amount of \$513,498.

CARRIED

8. FINANCIAL REPORT: Statement of Operations – March 31, 2025

Director of Corporate Services Jennifer Place presented the statement.

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended March 31, 2025 as presented.

CARRIED

9. INFORMATION BRIEF: Communications – Utility Newsletter

Received for information.

10. INFORMATION BRIEF: Museum Grant Opening – May 24, 2025

Received for information.

11. INFORMATION BRIEF: CAO Report

Received for information.

12. INFORMATION BRIEF: Council Committee Report

Received for information.

13. INFORMATION BRIEF: Council Resolution Status

Received for information.

14. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Ross to adopt the information items as presented.

CARRIED

15. IN CAMERA:

a. Business Interests of a Third Party – FOIP Section 16

b. Business Interests of a Third Party – FOIP Section 16

Moved by Councillor Meister to go In Camera at 8:00 p.m. for the following items:

a. Business Interests of a Third Party – FOIP Section 16

b. Business Interests of a Third Party – FOIP Section 16

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 8:00 p.m.

Moved by Councillor Ross to come out of In Camera at 8:25 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:25 p.m.

b. Business Interests of a Third Party – FOIP Section 16

MOTION #25-064 Moved by Councillor Carlson to extend the real estate contract with Maxwell Capital Realty – Claresholm for an additional term of 6 months as proposed to sell the Pine Place lots with a development condition of development approval within one (1) year from title transfer.

CARRIED

MOTION #25-065 Moved by Councillor Carlson to reduce the listing prices for each of the Pine Place lots by 5%.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:26 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 8:26 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney

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