



INFORMATION BRIEF

Meeting: June 9, 2025

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - May 12, 2025				
15b	IN CAMERA: Moved by Councillor Carlson to direct administration to initiate a peace officer program for the Town of Claresholm. CARRIED MOTION #25-070	Tara	Application started, policies and documentation being gathered.	In progress
Regular Scheduled Meeting - May 26, 2025				
1	BYLAW #1802 - Moved by Councillor Kettles to give Bylaw #1802, the Non-Residential Tax Incentive Bylaw, 2nd Reading. CARRIED Moved by Councillor Carlson to give Bylaw #1802, the Non-Residential Tax Incentive Bylaw, 3rd Reading and Final Reading. CARRIED	Karine	Bylaw printed & signed	Complete
2	BYLAW #1803 - Moved by Councillor Meister to give Bylaw #1803, the Residential Tax Incentive Bylaw, 2nd Reading. CARRIED Moved by Councillor Ross to give Bylaw #1803, the Residential Tax Incentive Bylaw, 3rd & Final Reading. CARRIED	Karine	Bylaw printed & signed	Complete
3	Delegation Response: Rocky Mountain Drift Club - Moved by Councillor Meister to approve a road closure on Saskatchewan Crescent as presented for the Rocky Mountain Drift Club Demonstration on Saturday, August 9th, 2025 from 7:00 p.m. to 9:00 p.m., provided event organizers include the Town as an insured party on their event insurance, and that administration notifies the affected residents and businesses prior to the event. CARRIED MOTION #25-072	Megan	The event will be included in the planning process for Fair Days	Complete
6	CORRES: Royal Canadian Legion – Alberta / NWT Command - Moved by Councillor Kettles to support the Military Service Recognition Book produced by the Royal Canadian Legion Campaign Office in the amount of \$533.33 plus GST for 2026. CARRIED MOTION #25-073	Karine	Payment has been sent	Complete
7	CORRES: Claresholm Palliative Care Committee - Moved by Councillor Ross to allow the Claresholm & Area Palliative Care Committee to use Centennial Park Campground for a Christmas light display as a fundraiser, to allow them to use the Town's power supply for their display, and to ensure that the roads are clear of snow for their event to be held in December 2025. CARRIED MOTION #25-074	Jace	Will be in contact with the committee as the date approaches.	Complete
8	CORRES: Claresholm Kraken Swim Club - Moved by Councillor Carlson to approve the Claresholm Kraken Swim Club request to waive the pool rental fees for the 2025 home meet on June 20th and 21st, and to approve the use of town barricades and extra recycling and garbage cans for the event. CARRIED MOTION #25-075	Denise	Swim club & aquatic centre have been notified	Complete
9	RFD: Peace Officer Program - Moved by Councillor Ross to adopt Policy #5.3.03 Peace Office Code of Conduct Policy as presented. CARRIED MOTION #25-076	Tara	Policy manual updated / to be submitted with CPO application	Complete

9	RFD: Peace Officer Program - Moved by Councillor Meister to adopt Policy #5.3.16 CPO Incident Capture System Policy as presented. CARRIED MOTION #25-077	Tara	Policy manual updated / to be submitted with CPO application	Complete
9	RFD: Peace Officer Program - Moved by Councillor Kettles to adopt Policy #5.3.30 CPO Complaint Process Policy as presented. CARRIED MOTION #25-078	Tara	Policy manual updated / to be submitted with CPO application	Complete
9	RFD: Peace Officer Program - Moved by Councillor Carlson to adopt Policy #5.3.37 CPO Reporting Policy as presented. CARRIED MOTION #25-079	Tara	Policy manual updated / to be submitted with CPO application	Complete
9	RFD: Peace Officer Program - Moved by Councillor Meister to adopt Policy #5.3.42 Communications Policy as presented. CARRIED MOTION #25-080	Tara	Policy manual updated / to be submitted with CPO application	Complete
10	RFD: Appointment of Assessor - Moved by Councillor Ross to appoint the Town's current Assessor, Logan Wehlage, an employee of Benchmark Assessments Consultants Inc, as the Assessor for the Town of Claresholm for the 2025 Assessment year. CARRIED MOTION #25-081	Jenn	Appointment noted	Complete
11	RFD: Coffee with Council - Moved by Councillor Kettles to continue the Coffee with Council initiative in September 2025 on the first Saturday of the month at 10:00am and the third Tuesday of the month at 7:00pm at the Town Office until October 4, 2025, to be re-visited after the municipal election on Monday, October 20, 2025. CARRIED MOTION #25-082	Karine	Website updated	Complete
12	RFD: Volunteer Firefighter Tax Credit - Moved by Councillor Meister to apply a credit to the municipal portion of the 2025 taxes, per Policy #5.1.25 Volunteer Firefighter Tax credit as presented. CARRIED MOTION #25-083	Lisa	Credits applied and letters sent	Complete
13	RFD: Traffic Safety Plan - Moved by Councillor Ross to adopt the Town of Claresholm Traffic Safety Plan as presented. CARRIED MOTION #25-084	Tara	Added to the CPO application	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: June 5, 2025