



INFORMATION BRIEF

Meeting: June 23, 2025

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - May 12, 2025				
15b	IN CAMERA: Moved by Councillor Carlson to direct administration to initiate a peace officer program for the Town of Claresholm. CARRIED MOTION #25-070	Tara	Application started, policies and documentation being gathered.	In progress
Regular Scheduled Meeting - June 9, 2025				
1	BYLAW #1802 - Moved by Councillor Ross to give Bylaw #1807, a Mayor & Council Remuneration Bylaw, 1st Reading. CARRIED	Jenn	On the June 23rd Agenda for 2nd & 3rd Readings	Complete
3	CORRES: Fair Days Bench Show - Moved by Councillor Ross to donate \$755 to cover the cost of renting the Claresholm Community Centre for the Fair Days Bench Show in August 2025. CARRIED MOTION #25-085	Karine	Payment has been sent	Complete
4	RFD: Tax Waiver - Legion - Moved by Councillor Carlson to cancel the municipal portion of the 2025 property taxes levied on the property located at 414 - 53rd Avenue East, Tax Roll # 11915000, in the amount of \$1,496.33. CARRIED MOTION #25-086	Lisa	Notification Letter written	Complete
5	RFD: Tax Waiver - Medical Clinic - Moved by Councillor Meister to cancel the municipal portion of the 2025 property taxes levied on the property owned by the MD of Willow Creek located at 4215 Fairway Drive, Tax Roll #11573000 in the amount of \$7,689.48. This cancellation is in the spirit of cooperation with our municipal neighbour and to support the Claresholm Medical Clinic and public health in the region. CARRIED MOTION #25-087	Lisa	Notification Letter written	Complete
6	RFD: Tax Waiver - Golf Club - Moved by Councillor Carlson to cancel the municipal portion of the 2025 property taxes levied on the property located at 349 – 39 Avenue West, Tax Roll #1163000 in the amount of \$3,757.24. CARRIED MOTION #25-088	Lisa	Notification Letter written	Complete
7	RFD: Variable Frequency Drive Replacement - Moved by Councillor Kettles that Administration proceed with the replacement of all 25 Variable Frequency Drives at the Water Treatment Plant in the amount of \$380,400 to be funded from the Water and Sewer Capital Reserve. CARRIED MOTION #25-089	Brad	MPE Engineering is contacting the supplier for project drawings and an updated quote	In progress

8	RFD: Water Meter Replacement & Data Collection Upgrade - Moved by Councillor Cutler to submit a Request for Proposal with the intention of securing a supplier to provide non-mechanical meters, cellular ERT's, installation, training and collection software for all meters, present and future, for the Town of Claresholm. CARRIED MOTION #25-090	Jace/Brad	Planning meetings taking place regarding the RFP	In progress
9	RFD: Invitation to Minister Schow - Moved by Councillor Ross to invite the Honourable Joseph Schow, Minister of Jobs, Economy, Trade and Immigration to visit Claresholm to learn more about our current immigration program, and that MLA Chelsae Petrovic be invited to attend as well. CARRIED MOTION #25-091	Ali	Invitation letter sent	Complete
10	Request for Direction: Outdoor Watering Schedule - Moved by Councillor Cutler that administration research an Outdoor Watering Schedule for the Town of Claresholm and report findings to Council at a future meeting. CARRIED MOTION #25-092	Abe/Brad	Staff are researching this request.	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: June 20, 2025