



REQUEST FOR DECISION

Meeting: July 14, 2025

Bylaw 1810 Electronic Transmission of Documents

DESCRIPTION/BACKGROUND:

The Province of Alberta has updated the Freedom of Information and Protection of Privacy Act (FOIP) to modernize the legislation. The new legislation has been split into two acts, those being the Access to Information and Protection of Privacy Acts. The FOIP Act had not undergone a substantial revision since the early 2000s, and previous versions did not adequately address privacy considerations related to modern digital technologies and data practices.

DISCUSSION/OPTIONS:

In response to the legislative changes under the Protection of Privacy Act, the Town is bringing forward Bylaw #1810 – Electronic Transmission of Documents, an update to the former Bylaw #1701, which previously governed the electronic delivery of assessment and tax notices. Bylaw #1810 ensures that the Town's procedures and bylaw aligns with the updated legislative standards, and the authority provided under Section 608.1 of the Municipal Government Act.

PROPOSED RESOLUTIONS:

Moved by Councillor _____ that Bylaw #1810, Electronic Transmission of Documents Bylaw, receive first reading.

ATTACHMENTS:

- 1.) Bylaw #1810 - Draft

APPLICABLE LEGISLATION:

- 1.) The Protection of Privacy Act, 2024
- 2.) Municipal Government Act Section 608.1

PREPARED BY: Jennifer Place, Director of Corporate Services

APPROVED BY: Abe Tinney, CAO

DATE: July 4, 2025
