

CLARESHOLM AND DISTRICT MUSEUM BOARD MEETING

Museum Station

April 16, 2025

Present: Tom Carey, Mich Forster, Barry Gibbs, Betty Hoare, Bill Kells, David Knox, Marg Lane, Kandice Meister, Val Ritzen, Jordyn Wallace, and Cynthia Wannamaker

Meeting called to order at 3:00 p.m. by Barry Gibbs.

1. Agenda: Moved to adopt amended agenda by Tom Carey. **Carried.**
2. Correspondence/ minutes: Motion made by Kandice Meister to approve the amended minutes dated March 19, 2025. **Carried.**
3. Financial Report dated April 11, 2025, reviewed by Bill and Jordyn. Motion made by Val Ritzen to accept. **Carried.**
4. Executive Directors Report
 - Information on cost for replacing shingles and adding insulation were reported. Grant funds would cover 50% of the shingle cost. Work would not proceed until the fall of 2025.
 - Computers are being replaced and upgrades being made.
 - List of projects for buildings and grounds maintenance will be addressed in the coming months.
 - A trip to the Andrews farm near Parkland was made by Bill and Jordyn. Some artifacts were marked as donations that will be stored on-site until a later date. The Andrews family have been farming in the area for generations and these artifacts will add value to our collection.
 - Gift shop has been expanded to the small brochure room in the northwest corner of the station. This move will hopefully help in increasing the gift shop sales.
 - Jordyn continues to complete courses for the Certificate in Museum Studies program.
 - Collection review committee met on March 18, 2025, a list of deaccession items was presented to the board. Motion made by Tom Carey to accept the report. **Carried.**
 - Some information regarding the Famous Five Statues that were outside Calgary City Hall and have been displaced for park renovations. The possibility of them looking for a new home will be further investigated by Jordyn.
5. Events Planning
 - Museum will be opening on May 24, 2025. The event will be called a Spring Festival

celebrating the opening for the 2025 season and a building fundraising kick-off. Food and fun activities will be served from 11:30 AM to 3:00 PM. Opening remarks regarding the gift shop and the need for the new building will be made. The outside perimeter of the proposed new building will be marked in the approximate location. Other events this year are Car Show on Fathers Day June 15th. A new event for end of the season named Harvest Festival on September 13th. The traditional Old Fashion Christmas on December 6th.

6. Fund Raising Committee

- Meeting was held April 10, 2025, a small new brochure has been created for the new building. Discussions are ongoing on best way to distribute them. A full 8-1/2 x 11 information sheet is being created for a more detailed information from the smaller brochure. All brochures need to be ready for May 24 opening.
- Estimates of the cost of the building is ongoing. Jace from the town is working on other infrastructure costs as well as waiting for the last estimate from a building provider. All board members are being asked to search out all grants available.
- Legacy program and the possibility of getting the program underway was discussed. It was felt that it would get more attention if it were in place and highlighted during the busy season.

7. Board to Board Meeting between boards of the Claresholm Museum and the board members of the Friends of the Claresholm Museum will happen on April 29, 2025, at the Station Building at 7:00 PM. Members of the Museum Board presented a list of potential topics for consideration.

David Knox moved for adjournment at 5:05 PM. **Carried.**

Next meeting May 21, 2025, at 3:00 PM



Barry Gibbs

Board Chair