

## CLARESHOLM AND DISTRICT MUSEUM BOARD MEETING

Claresholm Town Office

May 21, 2025

Present: Tom Carey, Mich Forster, Barry Gibbs, Betty Hoare, David Knox, Marg Lane, Kandice Meister, Val Ritzen, Jordyn Wallace, and Cynthia Wannamaker

Meeting called to order at 2:58 p.m. by Barry Gibbs.

1. Agenda: Moved to adopt agenda by Val Ritzen. **Carried.**
2. Correspondence/ minutes: Motion made by Cynthia Wannamaker to approve the minutes dated April 16, 2025. **Carried.**
3. Barry Gibbs informed the board that Bill Kells, Executive Director had submitted his resignation effective May 31, 2025. Bill suffered a heart event in the past winter and has recognized that his health took priority over his enthusiasm for his job. All board members understood the reason for his decision but expressed that he would be missed for his professionalism and love of his job. We wish him the best and hope to see him often.
4. Financial Report dated May 21, 2025, reviewed by Jordyn. Motion made by Mich Forster to accept. **Carried.**
5. Executive Directors Report
  - Jordyn informed the board that she followed up on the displaced Famous Five Statues that were located outside Calgary City Hall and were looking for a new home. The city is looking to relocate at a location within the City of Calgary. She will advise if he hears that things have changed.
6. Collections Committee Report
  - The report dated May 2025 of deaccession items was reviewed. Motion made by Tom Carey to accept the report. **Carried**
7. Events Planning Committee
  - The committee report of the May 8<sup>th</sup> meeting was submitted. Plans for the Spring Festival are complete. Decorating will happen the day before and setup on May 24 at 8:00 AM. The hot dog meal will be served between 12 and 3. Games will run from 11 to 3. A special announcement on the new building, including the unveiling of a poster to take place at 11:30 AM.
  - Fathers Day Car Show is set for Sunday June 15, 2025. There will be a registration fee this year which will benefit the museum. Confirmation of the Lions

Club pancake breakfast has not been made as of today. The Social Centre will be the location of a lunch put on by the Friends of the Claresholm Museum and Museum Board Members. It will be pulled pork, chips, and a drink. A generous donation from Davis of \$500 towards the costs will allow all proceeds to go directly to the museum.

– The annual Claresholm Fair Days theme for 2025 is Old West Jamboree. The event committee has some preliminary plans for this year's float.

8. New Building Committee

– Building committee reports dated May 8<sup>th</sup> and May 21<sup>st</sup>, were presented to the board. Phase 1 of the project to include site preparation, building shell (including the mezzanine floor, doors, and windows), concrete floor and service to the building.

9. Fund Raising Committee

- An update of the fundraising brochures two-page handout was discussed and approved. The levels of recognition for donations are still being worked on.

David Know moved for adjournment at 4:53 PM. **Carried.**

Next meeting June 18, 2025, at 3:00 PM



Barry Gibbs

Board Chair