



INFORMATION BRIEF

Meeting: July 14, 2025

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - May 12, 2025				
15b	IN CAMERA: Moved by Councillor Carlson to direct administration to initiate a peace officer program for the Town of Claresholm. CARRIED MOTION #25-070	Tara	Application has been submitted.	Complete
Regular Scheduled Meeting - June 9, 2025				
7	RFD: Variable Frequency Drive Replacement - Moved by Councillor Kettles that Administration proceed with the replacement of all 25 Variable Frequency Drives at the Water Treatment Plant in the amount of \$380,400 to be funded from the Water and Sewer Capital Reserve. CARRIED MOTION #25-089	Brad	MPE Engineering is contacting the supplier for project drawings and an updated quote	In progress
8	RFD: Water Meter Replacement & Data Collection Upgrade - Moved by Councillor Cutler to submit a Request for Proposal with the intention of securing a supplier to provide non-mechanical meters, cellular ERT's, installation, training and collection software for all meters, present and future, for the Town of Claresholm. CARRIED MOTION #25-090	Jace/Brad	Planning meetings taking place regarding the RFP	In progress
Regular Scheduled Meeting - June 23, 2025				
1	BYLAW #1807 - Moved by Councillor Cutler to give Bylaw #1807, a Mayor & Council Remuneration Bylaw, 2nd Reading. CARRIED Moved by Councillor Ross to give Bylaw #1807, a Mayor & Council Remuneration Bylaw, 3rd & Final Reading. CARRIED	Karine	Bylaw printed & signed	Complete
2	Delegation Response: RDN - Moved by Councillor Carlson to approve the Claresholm Housing and Service Needs Community Report and to direct the Claresholm & District FCSS Board to review the report and its findings/opportunities. CARRIED MOTION #25-093	Barb	Report will be going to the FCSS Board after which Council will be notified of the Board's findings	In progress
7	CORRES: Village of Barons - Moved by Councillor Cutler to send the Town float to the Village of Barons parade on July 5, 2025. CARRIED MOTION #25-094	Lisa	Float will be sent to Barons	Complete
8	CORRES: Carmangay Horticultural Association - Moved by Councillor Cutler to send the Town float to the Carmangay parade on August 2, 2025. CARRIED MOTION #25-095	Lisa	Float will be sent to Carmangay	Complete

10	CORRES: Claesholm Health Foundation - Moved by Councillor Cutler to support the Claesholm & District Health Foundation Golf Scramble on July 12, 2025 with a hole sponsorship in the amount of \$100. CARRIED MOTION #25-096	Karine	Payment has been sent	Complete
11	RFD: 2025 Fair Days - Moved by Councillor Cutler to approve the closure of 49th Avenue West from the lane between 2nd Street West and 1st Street West, to 3rd Street West, including the intersection at 2nd Street West, on Saturday August 9th, 2025 from 7:30 am to 11:00 pm, including the use of Amundsen Park, for Fair Days activities. CARRIED MOTION #25-097	Megan/Jace	Road closure organized, event and closure advertised	Complete
11	RFD: 2025 Fair Days - Moved by Councillor Meister to approve the 2025 Claesholm Parade Route and Road Closure as follows: from 45th Avenue West at Centennial Park to 2nd Street, 2nd Street West from 45th Avenue to 51st Avenue, 51st Avenue West from 2nd Street to 4th Street, and 4th Street West from 51st Avenue to Highway 520, between the hours of 10:30 am and 11:30 am on Saturday, August 9th, 2025. CARRIED MOTION #25-098	Megan/Jace	Route advertised, closure organized.	Complete
11	RFD: 2025 Fair Days - Moved by Councillor Kettles to approve Such Drama for a beer garden at the Claesholm Museum on Friday, August 8th between 5:00 pm and 11:00 pm on the condition that an application to Alberta Gaming, Liquor and Cannabis has been approved and is displayed at the event, and that they follow Policy #5.8.15 Liquor & Town Facilities Policy. CARRIED MOTION #25-099	Megan	Letter sent	Complete
11	RFD: 2025 Fair Days - Moved by Councillor Carlson to approve the Claesholm Arts Society for a beer garden at Centennial Park on Sunday, August 10th, between 10:00 am and 4:00 pm, on the condition that an application to Alberta Gaming, Liquor and Cannabis has been approved and is displayed at the event and that they follow Policy #5.8.15 Liquor & Town Facilities Policy. CARRIED MOTION #25-100	Megan	Letter sent	Complete
12	RFD: 2025 Canada Day Beer Gardens - Moved by Councillor Ross to approve the responsible sale and consumption of liquor at Centennial Park on Tuesday, July 1, 2025, between 10:30 am and 3:00 pm, on the condition that an application to Alberta Gaming, Liquor and Cannabis has been approved and is displayed at the event, and that they follow Policy #5.8.15 Liquor and Town Facilities Policy. CARRIED MOTION #25-101	Megan	Letter sent	Complete
13	RFD: Policy #5.7.50 - Moved by Councillor Carlson to adopt Policy #5.7.50, the Arena Advertising Fees Policy as presented effective June 23, 2025. CARRIED MOTION #25-102	Denise	Policy updated	Complete
15	INFO BRIEF: Arena Score Clock - Moved by Councillor Kettles to send thank you letters to those groups / businesses that have been involved in funding the new score clock at the Arena. CARRIED MOTION #25-103	Denise	Letters sent	Complete
18	INFO BRIEF: Council Resolution Status - Moved by Councillor Cutler to direct Administration to provide educational materials to the public regarding water usage and billing to encourage greater knowledge about water services in our community. CARRIED MOTION #25-104	Brad/Jenn	Materials will be shared with the public over the next few weeks	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: July 10, 2025