



# REQUEST FOR DECISION

Meeting: September 8, 2025

---

## Bylaw 1813 Family and Community Support Services Board

---

### **DESCRIPTION/BACKGROUND:**

The Family and Community Support Services (FCSS) Board has requested a change to its meeting schedule, moving from monthly to bi-monthly meetings, with no meetings during July and August. Because the meeting schedule is set out in the Board's governing bylaw, an updated version of the bylaw has been prepared for Council's consideration.

### **DISCUSSION/OPTIONS:**

In addition to the requested change in meeting frequency, Administration has reviewed the bylaw and incorporated updates to ensure it reflects current legislation and best practices.

### **Key changes in Bylaw 1813, highlighted in red font include:**

- Updating legislative references to the Municipal Government Act and the current Ministry.
- Adding a clause to clarify that Robert's Rules of Order will guide Board proceedings if issues are not covered in the bylaw.
- Changing the regular meeting schedule to bi-monthly, with no meetings in July or August.
- Option to allow members to attend meetings virtually, with 24 hours' notice and approval from the Chair.

These changes are intended to modernize the bylaw, provide flexibility for Board members, and ensure smooth and effective operations going forward.

### **PROPOSED RESOLUTIONS:**

Moved by Councillor \_\_\_\_\_ that Bylaw No. 1813 Family and Community Support Services Board be read a first time.

### **ATTACHMENTS:**

- 1.) Draft - Bylaw 1813 Family and Community Support Services Board

### **APPLICABLE LEGISLATION:**

- 1.)

PREPARED BY: Jennifer Place, Director of Corporate Services

---

APPROVED BY: Abe Tinney, CAO

DATE: August 19, 2025

---