

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - June 9, 2025				
7	RFD: Variable Frequency Drive Replacement - Moved by Councillor Kettles that Administration proceed with the replacement of all 25 Variable Frequency Drives at the Water Treatment Plant in the amount of \$380,400 to be funded from the Water and Sewer Capital Reserve. CARRIED MOTION #25-089	Brad	MPE Engineering is contacting the supplier for project drawings and an updated quote	In progress
Regular Scheduled Meeting - August 11, 2025				
12	RFD: Municipal Internship Program - Moved by Councillor Cutler to direct Administration to make a host application for the 2026-2027 Municipal Internship Program. CARRIED MOTION #25-117	Jenn	Applications are not yet being accepted	In progress
Regular Scheduled Meeting - September 8, 2025				
DEL	WiFibre representatives discussed their interest in being a ISP in Claresholm, providing wireless internet. They have requested access to the Town's watertower to for their wireless hardware.	Abe	This item is on the September 22nd council agenda for a decision.	Complete
1	BYLAW #1808 - Moved by Councillor Cutler to give Bylaw #1808, a Land Use Bylaw Amendment, 2nd Reading. CARRIED Moved by Councillor Zimmer to give Bylaw #1808, a Land Use Bylaw Amendment, 3rd and Final Reading. CARRIED	Tara	Bylaw printed & signed, sent to ORRSC to update mapping.	Complete
2	BYLAW #1809 - Moved by Councillor Kettles to give Bylaw #1809, a Land Use Bylaw Amendment, 2nd Reading. CARRIED Moved by Councillor Ross to give Bylaw #1809, a Land Use Bylaw Amendment, 3rd & Final Reading. CARRIED	Tara	Bylaw printed & signed, sent to ORRSC to update mapping.	Complete
2	BYLAW #1809 - Moved by Councillor Meister that the Residential & Commercial subdivision of Lot 6, Block 10, Plan 2511470 to create five (5) 0.06 ha (0.14 ac) residential parcels from a 1.15 ha (2.83 ac) parcel be approved as presented in Draft Resolution 2025-0-100 with the proposed conditions. CARRIED MOTION #25-121	Tara	Notification sent out, working on conditions with applicant.	In progress
3	BYLAW #1812 - Moved by Councillor Zimmer to give Bylaw #1812, the Water & Sewer Utility Bylaw, 2nd Reading. CARRIED Moved by Councillor Cutler to give Bylaw #1812, the Water & Sewer Utility Bylaw, 3rd & Final Reading. CARRIED	Abe	Bylaw printed & signed	Complete
4	BYLAW #1813 - Moved by Councillor Carlson to give Bylaw #1813, the Family & Community Support Services Board Bylaw, 1st Reading. CARRIED	Jenn	On the Sept 22nd Agenda for 2nd & 3rd Readings	Complete

5	BYLAW #1814 - Moved by Councillor Cutler to give Bylaw #1814, the Claresholm & District Museum Board Bylaw, 1st Reading. CARRIED	Jenn	On the Sept 22nd Agenda for 2nd & 3rd Readings	Complete
6	BYLAW #1815 - Moved by Councillor Cutler to proceed with debenture borrowing in the amount of \$310,000 to fund the balance of the Arena Solar Project. CARRIED MOTION #25-122	Jenn	Application will be submitted after advertising, end of petition period & 2nd & 3rd Readings.	In progress
6	BYLAW #1815 - Moved by Councillor Meister to give Bylaw #1815, the Arena Solar Project Borrowing Bylaw, 1st Reading. CARRIED	Jenn	On a future Agenda for 2nd & 3rd Readings	Complete
8	CORRES: Alberta Municipal Affairs - Moved by Councillor Carlson to request that Town Council meet with Minister of Municipal Affairs Dan Williams at the Alberta Municipalities Convention in Calgary November 12-14, 2025 for the purpose of discussing brown fields, police costing and municipal funding. CARRIED MOTION #25-123	Karine/Abe	This meeting request has been sent.	Complete
10	RFD: Letter of Support - Moved by Councillor Zimmer that the Town provide a letter of support to the Municipal District of Willow Creek in their application for the 2026 Fire Services Training Program Grant. CARRIED MOTION #25-124	Abe	Correspondence has been issued to the MD.	Complete
11	RFD: Budget Reallocation - Moved by Councillor Ross that Council approve the reallocation of \$25,000 from the 2025 Bylaw Operating Budget, consisting of \$19,000 for the capital purchase of a Peace Officer vehicle with equipment from the Town of Diamond Valley, and \$6,000 for radio and camera reconnection, setup, and decaling; and further that any associated operational startup costs for the Peace Officer Program be funded from the 2025 Bylaw Operating Budget. CARRIED MOTION #25-125	Tara/Jenn	Notified seller, plans to obtain and decal the vehicle in place.	Complete
12	RFD: 2025 Municipal Election - Moved by Councillor Kettles to hold an Advance Vote for the 2025 Municipal Election in the Lodge Room at the Claresholm Community Centre from 2:00 p.m. to 8:00 p.m. on Thursday, October 9, 2025. CARRIED MOTION #25-126	Karine	Community Centre booked	Complete
12	RFD: 2025 Municipal Election - Moved by Councillor Meister that the Voting Station for the 2025 Municipal Election be the Claresholm Community Centre located at 690 – 59th Avenue West with an alternative location in the case of an emergency to be the Claresholm Social Centre located at 5009 – 2nd Street East. CARRIED MOTION #25-127	Karine	Social Centre agrees to be the backup location	Complete
13	RFD: Hiring Policy Amendment - Moved by Councillor Carlson to accept the changes to the Hiring Policy as presented, including the addition of the Seasonal Worker Rehire Clause and with the addition of Appendix “A”, the Seasonal Worker Rehire Confirmation Form, with the policy to revisited within one year. CARRIED MOTION #25-128	Lisa	Policy Manual updated	Complete
18a	IN CAMERA: Moved by Councillor Cutler to approve the 2025 CAO Performance Evaluation as presented. CARRIED MOTION #25-129	Abe	Performance Evaluation has been filed.	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: September 19, 2025