



**CLARESHOLM
COMMUNITY
CENTRE**

Claresholm Community Centre Association

Minutes

Tuesday, June 24, 2025 - 7:00 pm

LODGE ROOM - Clareholm Community Centre

Board Members Present: Butch Glimsdale (Chairman/Masons), Carmelle Steel (Secretary/Arts Society), Shirley Isaacson (Treasurer/Sons of Norway), Breanna Seeman (Kinettes/Kinsmen), Todd Buhmiller (Gun Range), John DeDominicis (Arts Society), Brad Schlossberger (Mayor, Town of Clareholm, Hall Board Representative)

Staff Member: Shayne Petersen

Absent: Sherry Bourassa (Lions)

- 1) **Call to Order** by Butch at 6:58 pm
- 2) **Approval of Agenda** Moved by John, Seconded by Todd. All in favor. Carried.
- 3) **Approval of the Previous Minutes** Presented and Moved by Carmelle, Seconded by Shirley. All in favor. Carried.
- 4) **Caretaker's Report**
 - a) New Bathroom - Ceiling Leaks due to unit installed during renovation. Nitro will come back to repair. There are also leaks in the main hall on the west side; cause location unknown.
 - b) AB High School Rodeo Finals - Successful bid for three years. Thursday to Sunday rental for the first weekend in June. We heard there may be a conflict with grad, but the school did not book the hall in advance.
 - c) Lease agreement for Kitchen Use - we will not be creating a lease agreement for the commercial kitchen rental. This renter can book one month at a time, and will be notified if there are any conflicts that arise.
 - d) Door Fobs - we will have 40 cards and 20 fobs for the doors. Jace suggested we change the locks, however after much discussion, we agreed to leave them the same due to the cost of changing.
 - e) Lobby Cameras - There is an option to hook into the key system's hard drive for cameras but we will go with this stand alone system for now. Josh will install them in the next couple of weeks.
 - f) Ice Maker - has been sporadically shutting off. Shayne will keep an eye on it and may call in a technician. Butch suggested maybe Rod MacKenzie could assist.
 - g) Damage Deposits - we will keep \$100 of the Collins Wedding as they did not clean up. Groves rental - will hold until we get bowls and the power bar back.
 - h) Shayne will be covering at Bumper to Bumper for a while so we can find him there if needed urgently.
- 5) **Old Business:**
 - a) Exterior Painting - quote from M&M Painting \$30,975. John provided a quote for cork spray to specific areas, for \$8,925. John's quote for epoxy coating was \$47,250. John to look into a price for re-tinning the building. Once we have all, we can make a decision and apply for grants.
 - b) Photos/video & Handbooks - Being printed this week.
 - c) Main Hall Washroom Renovation Update - still missing some vent covers.

- d) Lists for Shayne to develop - what to show a potential renter; list of work in the event we need a casual person to cover. Shayne and Carmelle will meet and develop the lists.
- e) Damaged Tile and countertop in North Kitchen - John to repair.

6) New Business:

- a) Walking Group - Letter received from FCSS for walking Tuesdays and Thursdays from October 2 through April 2026, depending on rentals. It was agreed and discussed to leave the rental rate the same for this year, but notify them that the rate will be increased next year. It was also noted that in the event there is a booking in the main hall, the Lodge Room is not available for walking.
- b) Speakers in the Main Hall - the renovation unhooked the system to use the speakers through an app. Nitro needs to hook this up again. It has been in use for the past 3.5 years with no issues but now is not working. Carmelle will email Jace about it.
- c) Gun Range Update - Todd reported that the Gun Range is investigating the process to get a license to purchase guns and store them at the range. This may involve upgrades to the facility such as changing the glass door to a steel door and possibly strengthening of walls to meet standards. Todd will keep us informed at our meetings.
- d) Duct Cleaning - quote from Levi for \$3192.00. Will review at the next meeting.

7) IN CAMERA -

- a) **Move In Camera** - Mover: John; Seconder: Todd. All in favor; Carried.
- b) **Move Out of In Camera** - Mover: Todd; Seconder: John. All in favor; Carried.
- c) Shirley made a motion to approve the financial statement as presented. Todd seconded. All in favor. Carried.

8) Adjourn - moved by: Breanna.

9) Next meeting: September 30 @ 7:00 pm in Meeting Room