

# Claresholm Curling Club Board

March 26, 2025

Attendees: Jared Sundquist, Tricia Burgess, Randal Hall, Pat Fogg, Tim Cartmell, Carsen Dunlop, Erik Bishop, Jocelyn Leeds, Avery Turner, Darcy Blair, Mike Cutler

1. Call to Order 7:34
2. Minutes of last meeting – sent by Pat via email. Moved by Mike, seconded by Jocelyn to adopt as submitted.
3. Additions to agenda – Jared noted there were a few new issues to add to item 7c in New Business regarding repairs and renos.
4. Treasurer's report – Trish provided updated financials including bonspiel revenue and expenditures. She noted bar revenue will be updated expecting about \$9000 more. Carsen noted some ad payments are still outstanding. It was noted Jay Penner would like to purchase hoodies for junior players. Pat moved, seconded by Darcy to approve the Treasurer's report.
5. Correspondence – Pat reported AGLC resent a request for financial information from our 2024 casino. Trish indicated she had the completed forms and would get Jared's signatures and then email them to AGLC. Pat reported we have received the final invoice from Curling Alberta based on our actual reported membership for the season for \$493.00. Pat also noted a reminder from Curling Alberta that our membership cost will increase next season to from \$17 to \$22 per player, \$5 for Curling Canada and \$17 for Curling Alberta. These fees will be discussed at the next AGM with the possibility of opting out of Curling Alberta membership.
6. Old Business
  - a) Collection of league dues. Pat noted the one team from Men's League with outstanding fees has e-transfered their payment. That left one curler with questionable status but Trish had confirmed she had two receipts missing the yellow copy so not sure who those payments were from, so we are confident all dues have been paid.
  - b) Jared led discussion of this year's final three bonspiels. The Ladies was very successful with 24 teams entered (and only one complaint about the "no costumes" change!). The Mixed numbers were down but was well-received. Jocelyn updated that 34 curlers were on hand for the Junior spiel including some from Carmangay. The event was well-received with the bar busy selling chips and other snacks, leaving a mess to clean up.
  - c) A similar discussion was held reviewing the Club leagues for the season. Jared reported that 11 teams were in Men's League, but noted schedule issues made for some problems in the playoff format. Darcy noted there were 8 teams in the Ladies

League and all were happy with the season. Mixed had 8 teams as well with some juggling and all went well. Pat noted that morning league had several new players, drop-in numbers varied from 8 to 14 per day. Sturling was very successful with 14 teams and Tim noted there has been interest from a number of individuals who would like to join next season.

- d) Jared updated the Oyster Feed was reasonably well-attended, with sales totaling \$1880. Oysters cost \$1080 while wings and ribs were donated.
  - e) Carsen followed up on research into installing soundproofing to improve the curling experience. He spoke to a rep from Lethbridge who provided information but needs more data to create a quote. Carsen will take measurements of the ceiling areas to be covered once the ice has been taken out.
  - f) Jared noted he and Pat are planning to appear as a delegation at Town Council. Jared asked Mike for further clarification of what information Council would expect. Mike first noted that we do not receive funding from the Town so aren't required to report but it might be a good idea to follow through and perhaps indicate that funding support would be welcome. He further noted we should outline membership and the events we offer as well as upgrades and major repairs completed, and what future expenditures we are contemplating. He noted Council is busy with budget review and planning so might be best to wait until June. It was noted we still haven't prepared an invoice for the Town to cover costs for the Winter Festival. We had agreed on \$600 rental fee plus cleaning expenses. Mike suggested Levy Groves will not be doing any carpet cleaning in near future. Darcy will research who else might be available for that job and get an estimate.
7. New Business
- a) Jared updated how a fuse had blown in the cooling plant. Fortunately Lyle found there was a replacement available and later found another two spares. Cimco will be contacted to see if there is an issue with the plant, RaOnndal and Tim suggested it was just a fuse past its time. It was noted that the electrical system is out-of-date and will need replacement at some time.
  - b) Review of the New Fox operating concessions at bonspiels. Almost all reaction was favourable with decent food at fair prices. Some complained on the limited toppings, it was suggested Steph Norby might be urged to add choices and could raise prices to meet the costs without upsetting patrons. It was also noted her staff left the kitchen in spotless condition. One point to be refined is the hours the concession is open. Steph had reported that opening Friday night of the Mixed spiel was not profitable and some curlers had complained the concession closed too early in the afternoon. Randal noted that Too Smoke for You had catered the Cornhole event in Stavely and provided good service. They are looking for weekend catering contracts and might be an option, particularly for providing Saturday banquets at bonspiels.
  - c) Jared reviewed the reno work that should be considered to complete before next season. The sink and tap in the bar are leaking. Similarly the upstairs sink in the

Women's washroom leaks. Also the hot water tank in downstairs kitchen needs replacing. Lyle has offered to contact Kyle Hillmer about completing all this work over the summer. Carson moved we direct him to do so, seconded by Avery. Board will be advised as this progresses. Lyle has also indicated the tables in upstairs bar area are showing signs of wear with welds cracking on a couple of them. We should look at getting quotes to replace them with similar pedestal style rectangular tables. We also resumed discussing the security issue of having a large number of front door keys in circulation. The solution is to get the locks rekeyed or to install new locks. It was pointed out that having a deadbolt that could be locked from inside would also be useful. The suggestion was made of installing a door lock keypad but concerns were raised about how to protect the security code. In the end the decision is to get new locks including a deadbolt. Keys will be issued to appropriate parties including board members, Lyle, and league reps. A record of key holders will be created with keys being turned in when the holder steps down. It was also noted that a new lock might be needed for the bar. Randal moved that we spend the money for changing the locks, seconded by Pat, approved by all.

- d) As noted earlier, Trish updated that she has prepared the documents required by AGLC regarding our 2024 casino financials.
- e) Some concern has been expressed over state of the bathrooms, particularly on the main floor. It was pointed out the restrooms at the Community Centre have just been refurbished and we might contact that contractor. Avery offered to contact Miles Pedersen (sp?) who was rated highly by several board members to see if he would provide a quote for renovating those rooms.
- f) Consideration discussed for purchasing a large screen TV to be installed on the west wall of the bar area. Such a purchase would provide a presentation option that would make the space more practical for rental users. It would be best to have a Wifi setup rather than trying to run cables through the existing wall. Size should be at least 80", best would be 102". Darcy offered to research costs for such a TV compared to a projector system.
- g) End of season chores list was created. Jared noted the vending machine and ice machine need to be dumped along with a cupboard from the bar storage area. It was also determined that the pool table is no longer functional and rarely used so should be scrapped. Mike noted the Town will have large waste bins available during their Spring Cleanup initiative. It was suggested a work bee could be organized to move all the unwanted items. Darcy will take cans and bottles to recycling. As was noted earlier, we should look for a new contractor for carpet and chair cleaning as Levy may not be operational until after the summer.
- h) Jared asked if any board members ending their term of office will be stepping down. Tim indicated he will leave after two terms (6 years). Pat also will step down after the AGM this fall.
- i) On behalf of the board, Jared thanked Mike Cutler for his guidance over the past few years as our Town Council member. Mike will not seek reelection this fall. After the

meeting, Mike noted that the Town's Recreation Director is available to help determine funding request options and help write grant applications. He also suggested the Board approach Town Council as a possible funding source for major renovation projects.

- j) Jared further thanked all board members for their service over the past season, and was thanked and saluted in return.
- 8. Next meeting tentatively set for for Sept. 24. This session will focus on preparing for the AGM, on a date TBD in October.
- 9. Meeting adjourned 8:47.