
BYLAW No. 1818 – Road Closure Bylaw

DESCRIPTION/BACKGROUND:

We have been working on re-development of the storage facility south of McDonalds. The current owners would like to move the storage units to another location and re-develop the land (all those approvals are dealt with through the regular development processes, separate from this process). As we work through scenarios for servicing, traffic, etc. one idea is to utilize the current non-used roadway (alley) for their entrance/exit to decrease traffic onto the highway and allow for better turning for delivery trucks, etc. This will require a road closure for that portion of the alley which is within the Town of Claresholm's road plan. Our Infrastructure department does not require the alley for servicing, storm water, etc. The remainder of the road/alley will remain open for access.



The cost associated with the closure, surveying, alley upgrading, and consolidation will be borne by the owner. They are aware of the procedure and wish to move ahead. At the September 22, 2025, Council Meeting, a motion was made to proceed with the Road Closure; therefore Bylaw No. 1818 is being presented for first reading. First reading of this bylaw is to "get the bylaw on the books", then the circulation and public hearing will proceed prior to second and third readings (note: process for a road closure is a bit different with comments provided to the Minister – see below).

DISCUSSION/OPTIONS:

Section 22 of the Municipal Government Act reads as follows:

"Road closure

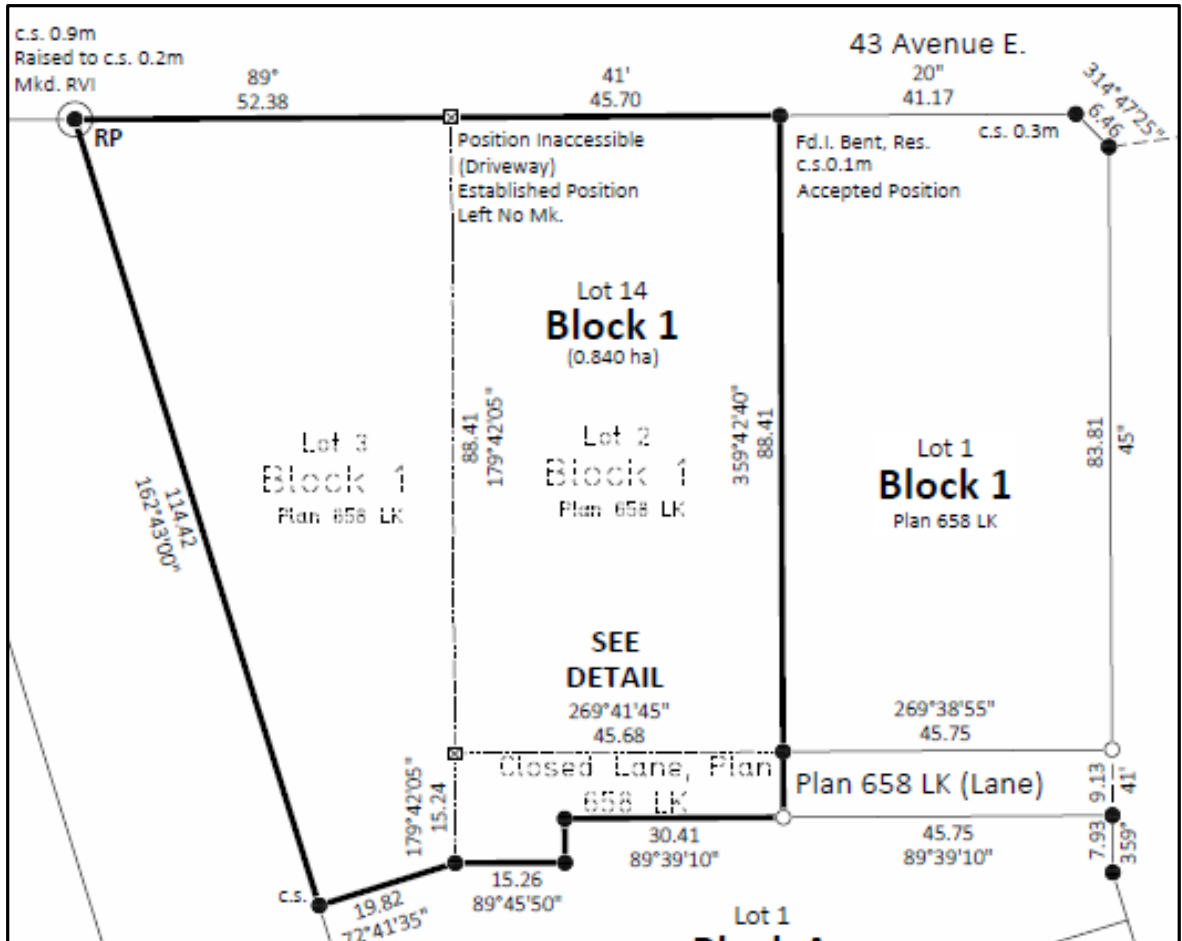
22(1) No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw.

(2) A bylaw closing a road must be advertised.

(3) A bylaw closing a road made by the council of a municipality that is not a city has no effect unless it is approved by the Minister of Transportation before the bylaw receives second reading.

(4) Before passing a bylaw closing a road, a person who claims to be affected prejudicially by the bylaw or that person's agent must be given an opportunity to be heard by the council."

Upon the completion of 1st reading, the bylaw will be subject to a public hearing (with the applicable advertising/circulation requirements and after being circulated to the utility companies), and then the Bylaw will be sent to the Transportation Minister for approval/signature prior to second and third readings.



PROPOSED RESOLUTIONS:

Moved by Councillor _____ to give Bylaw No. 1818, a Road Closure Bylaw, first reading.

ATTACHMENTS:

- 1.) Draft Bylaw No. 1818
- 2.) Survey Plan

APPLICABLE LEGISLATION:

- 1.) Municipal Government Act, Section 22 – Road Closure
- 2.) Municipal Government Act, Section 606 – Requirements for Advertising

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APPROVED BY: Abe Tinney, CAO

DATE: October 23, 2025