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CLARESHOLM AND DISTRICT MUSEUM BOARD MEETING

Museum – CPR Station

September 17, 2025

Present: Tom Carey, Mich Forster, Barry Gibbs, Betty Hoare, David Knox, Marg Lane, Kandice Meister, Val Ritzen, Jordyn Wallace, Cynthia Wannamaker, and Jennifer Place

Meeting called to order at 3:02 P.M. by Barry Gibbs.

1. Agenda: Moved to adopt agenda as presented by Kandice Meister. **Carried.**
2. Correspondence/minutes: No correspondence to report. Motion made by Tom Carey to approve the amended minutes dated August 20, 2025. **Carried.**
3. Chair Report
 - The meeting between board members and the Stavely Elks to be rescheduled for their next months meeting.
 - Jordyn Wallace will join the new building committee.
 - Jordyn Wallace will be bringing a list of priorities for 2026 to the Board in October.
4. Financial Report – The financial report dated Sept 17, 2025, was reviewed. Val Ritzen made a motion of acceptance of the report. **CARRIED**
5. Executive Directors Report
 - First ever Harvest Fest was deemed a success. While the hopes for higher attendance were not what was hoped for there were 115 visitors to the Station and 55 visitors to the Exhibit Hall. There was a total of 10 tractors on display.
 - The stats for 2025, so far is 2,897 visitors to the Station and 2,903 visitors to the Exhibit Hall. The House Tours and the Christmas events will add to these totals. There were 22 bus tours, 3 school tours and 5 special interest groups tours.
 - Brian and David from TNC Publishing in Calgary, will proceed with publishing a magazine promoting the Claresholm Museum. Once it is available we will use it to promote bus tours and special interest groups.
 - The number one-off season priority for Jordyn Wallace will be the accreditation for the museum.
 - Jordyn Wallace will be taking a much-deserved holiday from September 27, 2025, to October 14, 2025.
6. Events Planning Committee
 - Last event for 2025, after a very busy year, will be the annual Christmas event and it has been suggested we add a bake sale to the event.
7. Fund Raising Committee Report
 - The committee reported that we are very close to the amount needed for the matching \$50,000. The committee was very impressed with ('shocked at') the amounts raised so quickly to date. This shows the community supports and acknowledges the significance of the Claresholm Museum.
 - Barry Gibbs said he would have a firmer outline ready for the next Committee meeting regarding a Museum Legacy Program. The committee wants to make sure

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to have the Town and the council, buy in to the program. A brochure will have to be developed, and the program announced appropriately.

– Val Ritzen and Mich Forster attended the monthly meeting of the Lions Club to provide information on the new building plans and fundraising approaches. No donation was asked for, but they thanked them for their support in the past and expressed the hope that we might be considered in the future.

8. David Knox moved to go in camera session. **CARRIED**

9. Barry Gibbs moved to go out of camera session. **CARRIED**

10. Policy Review

– A draft of the Claresholm and District Museum Exhibition Policy was circulated. Input from Board Members was given and Barry Gibbs will make a new draft copy with changes that were discussed. It will be circulated for comments prior to next months meeting.

11. Roundtable Discussion

– Tom Carey suggested that the Museum Board Members host the lunch at the Senior Centre on December 2, 2025, as a thank you for the support received though out the year. The cost to be divided up amongst the board with board members volunteering to serve that day. Everyone was on board with the idea and thought it was good to give back. Giving Tuesday, December 2, 2025, is a global movement encouraging generosity, transforming the holiday season from consumerism to philanthropic action by supporting charities and communities.

12. Motion made by Cynthia Wannamaker to receive all reports. **CARRIED.**

David Knox moved for adjournment at 5:02 PM. **CARRIED.**

Next meeting October 14, 2025, at 3:00 PM.



Barry Gibbs

Board Chair