



**Claresholm**

# REQUEST FOR DECISION

Meeting: November 24, 2025

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## BYLAW No. 1819 – BYLAW ENFORCEMENT OFFICER’S BYLAW

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### DESCRIPTION/BACKGROUND:

At the Council meeting held November 3, 2025, Council carried a motion to pass first reading on Bylaw No. 1819 the Town of Claresholm’s Bylaw Enforcement Officer’s Bylaw. This bylaw ensures the Town meets current MGA legislation and informs the process for complaints, investigations, etc. for any appointed Bylaw Officers within Claresholm. Likely any future CPO’s would also be appointed as Bylaw Officers.

Administration recommends Council proceed with second and third reading as presented.

### PROPOSED RESOLUTIONS:

Moved by Councillor \_\_\_\_\_ to give Bylaw No. 1819, the Town of Claresholm’s Bylaw Enforcement Officer’s Bylaw second reading.

Moved by Councillor \_\_\_\_\_ to give Bylaw No. 1819, the Town of Claresholm’s Bylaw Enforcement Officer’s Bylaw third and final reading.

### ATTACHMENTS:

- 1.) Bylaw No. 1819

### APPLICABLE LEGISLATION:

- 1.) Bylaw No. 1699
- 2.) MGA Section 556

PREPARED BY: Tara Vandervalk, Development Services Manager

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APPROVED BY: Abe Tinney, CAO

DATE: November 17, 2025

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