

Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday, October 1, 2025, REO Hall, Fort Macleod



Board Representatives

Brad Schlossberger, Claresholm
Sahra Nodge, Pincher Creek
Cam Francis, Cardston County
Rick Lemire, MD Pincher Creek
Blair Painter, Crowsnest Pass
John Van Driesten, MD Willow Creek
Barbara Clay, Waterton
Victor Czop, Nanton
Tim Court, Cardston
Dale Gugala, Stavely

Resource Staff and Partners

Brandie Lea, PrairiesCan
Lori Hodges, LRSD
Marie Everts, JETI
Bryon Anderson, Leth Polytechnic
Mark Brown, CF Alberta Southwest
Bev Thornton, AlbertaSW

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| 1 | Call to Order and welcome | Vice-Chair Brad Schlossberger called the meeting to order and welcomed Board and guests. |
| 2 | Approval of Agenda | Moved by Blair Painter THAT the agenda be approved as presented.
Carried. [2025-10-980] |
| 3 | Approval of Minutes | Moved by Cam Francis THAT the Minutes of August 13, 2025, be approved as presented.
Carried. [2025-10-981] |
| 4 | Approval of Cheque Register | Moved by Dale Gugala THAT cheques #3577 to #3599 be approved as presented.
Carried. [2025-10-982] |
| 5 | Selection Committee Report | 10 responses to the Request for Qualifications for contract services as Director of Investment Development. AlbertaSW Executive reviewed all submissions and short listed to 4 applicants.
Interviews are scheduled for Monday October 6, 2025. |
| 6 | Connect4Commerce license | The current 3-year agreement ends in December 2025. In order to continue, it will require demonstrated value and financial support from outside AlbertaSW and Community Futures. C4C is willing to extend current license to evaluate if and how the tool can be better utilized as part of upcoming investment development plans and activities. |
| 7 | Qatalyst Phase 2 consultations | Next steps in the sustainability planning must be completed between November 1 and March 31, 2026. Board discussion advised that data collection would be useful, such as:
-Surveying communities to establish what is seen as valuable, if membership fee increases are favoured
-Surveying businesses to establish value of regional license, and impact of possible fee increases;
-Identifying other revenue streams;
-Conducting and environmental scan to identify value for other kinds of memberships or affiliations |

8	Orientation for new term Councils	Board discussion suggested it would be useful to have - a short summary of responsibilities as a representative to AlbertaSW. - an overview of projects and accomplishments. Bev will create a one-page summary, update the "Project Overview document, and send to Board and CAOs.
9	Executive Director Report	Moved by Rick Lemire THAT the Executive Director Report be accepted as information. Carried. [2025-10-983]
12	Round table	Accepted as information.
13	Upcoming Board Meeting dates	➤ Wednesday, November 5, 2025-Fort Macleod ➤ Wednesday, December 3, 2025-Organizational Meeting
14	Adjourn	Moved by Blair Painter THAT the meeting be adjourned. Carried. [2025-10-984]

Approved November 5, 2025

~~~~ATTACHMENT #5~~~~

Executive Director Report October 2025

MEETINGS and PRESENTATIONS

- Oct 1: Board meeting, Fort Macleod
- Oct 2: Chinook Regional Hospital Tour: proposed Cardiac Centre of Excellence
- Oct 6: Interview 4 candidates for Director, Investment Development, Claresholm
- Oct 7: RINSA monthly meeting
- Oct 8: EDA Webinar: Economic Development and Succession Planning, Zoom
- Oct 9: IEDC-AEDO Review Board Meeting [regrets]
- Oct 10: Resilience Task Force Check-in [cancelled]
- Oct 14: U of L re: RINSA governance reorganization
- Oct 15: EDL Board meeting, Tecconnect
- Oct 15: Zoom call with Mayor Brad and Mark to finalize selection
- [Out of office travels]

PROJECT MANAGEMENT and REPORTING

- Input to Qatalyst re: Board discussion for Phase 2 consultation activities
- Create corporate summary for AlbertaSW council representative responsibilities to AlbertaSW
- Review applications for Director of Investment Development
- Set up interviews, send e-mails and letters to all applicants
- Update RBL listings and contact lists
- Website content updates

INVESTMENT ATTRACTION and REGIONAL PROMOTION

- Add **AlbertaSW Project Summary** document to website; www.albertasouthwest.com/projects
- Provide AlbertaSW updates to RINSA Milestone 7 report to Alberta Innovates
- Provide in-kind support and resources to multi-regional project plans for 2025-2026
- Provide input to IEDC-AEDO Advisory Committee regarding program revisions and increased value
- Letter of support for Cardston Airport upgrades grant application