



Claresholm

INFORMATION BRIEF

Meeting: November 24, 2025

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - June 9, 2025				
7	RFD: Variable Frequency Drive Replacement - Moved by Councillor Kettles that Administration proceed with the replacement of all 25 Variable Frequency Drives at the Water Treatment Plant in the amount of \$380,400 to be funded from the Water and Sewer Capital Reserve. CARRIED MOTION #25-089	Brad	VFDs have been ordered. Administration will update Council when the project is complete.	In progress
Regular Scheduled Meeting - September 8, 2025				
2	BYLAW #1809 - Moved by Councillor Meister that the Residential & Commercial subdivision of Lot 6, Block 10, Plan 2511470 to create five (5) 0.06 ha (0.14 ac) residential parcels from a 1.15 ha (2.83 ac) parcel be approved as presented in Draft Resolution 2025-0-100 with the proposed conditions. CARRIED MOTION #25-121	Tara	Notification sent out, working on conditions with applicant.	In progress
Regular Scheduled Meeting - September 22, 2025				
13	Request for Direction: Town Compost Facility - Moved by Councillor Ross to direct Administration to explore Option 1 and Option 3 for the Town of Claresholm's north end compost / storage area, and that MLA Chelsae Petrovic be included in the correspondence. CARRIED MOTION #25-138	Jace/Abe	Town staff have met with MLA and Alberta Environment staff. Alberta Environment is pursuing legislative changes to unique legislation and exceptions for yard waste composting. Town yard waste composting operations to continue as is for the time being.	Complete
14	Request for Direction: Mackin Hall - Moved by Councillor Meister that the Town advertise the availability of Mackin Hall for \$1 with the Town paying 50% of the moving cost up to \$30,000 and that the building be offered for sale on a first come-first served basis with all offers to be received no later than October 31, 2025. CARRIED MOTION #25-139	Tara/Abe	Advertising has closed. Town is in discussion with a local resident to acquire Mackin Hall.	In progress
Regular Scheduled Meeting - October 14, 2025				
8	CORRES: Steven Frank Petek - Abe Tinney, CAO reviewed the formal request for review with Council and indicated that he would address questions and concerns and report back to Council and to the resident at an upcoming meeting.	Abe	Administration is working through the concerns in this correspondence and will report to Council at a future meeting.	Ongoing

Regular Scheduled Meeting - November 3, 2025				
1	BYLAW #1818 - Moved by Councillor Carlson to give Bylaw #1818, a Road Closure Bylaw, 1st Reading. CARRIED	Tara	Circulated for the upcoming Public Hearing	Complete
2	BYLAW #1819 - Moved by Councillor Meister to give Bylaw #1819, the Bylaw Enforcement Officer's Bylaw, 1st Reading. CARRIED	Tara	To be on an upcoming agenda for 2nd and 3rd readings.	Complete
2	BYLAW #1819 - Moved by Councillor Wagner to repeal Bylaw #1699, the Community Peace Officer Bylaw. CARRIED	Tara	Marked as repealed.	Complete
7	CORRES: Claesholm Local Press - Moved by Councillor Kettles to approve the closure of the downtown parking lot from 8:00 a.m. until 6:00 p.m. and to provide barricades for the Old-Fashioned Christmas event on Saturday, December 6, 2025. CARRIED MOTION #25-155	Jace	Barricades will be dropped off day of event and picked up following Monday.	Complete
8	CORRES: Claesholm Health Foundation - Moved by Councillor Zimmer to support the Claesholm & District Health Foundation's Casino Royale Fall Fundraiser Gala on November 22, 2025 in the amount of \$1,000. CARRIED MOTION #25-156	Karine	Payment has been sent	Complete
13a	IN CAMERA: Moved by Councillor Zimmer to reappoint Doug Priestley to the Facility and Infrastructure Planning Committee. CARRIED MOTION #25-157	Karine	Member notified, listing updated	Complete
13a	IN CAMERA: Moved by Councillor Craig Zimmer to reappoint Doug Priestley to the Municipal Planning Commission. MOTION #25-158	Karine	Member notified, listing updated	Complete
13b	IN CAMERA: Moved by Councillor Meister to reappoint Barry Gibbs to the Claesholm Museum Board. CARRIED MOTION #25-159	Karine	Member notified, listing updated	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: November 21, 2025