



Claresholm

REQUEST FOR DECISION

Meeting: December 8, 2025

TOWN OPERATIONS – CHRISTMAS EVE

DESCRIPTION/BACKGROUND:

Administration is asking Council's permission to discontinue operations at 12 Noon on Wednesday, December 24, 2025 in the spirit of the season. Regular operations should be completed by noon including garbage pickup. Closing early will give all Town staff the opportunity to be with their loved ones. If the garbage truck runs over time, the employees will get the time back in lieu.

Many municipalities close their offices during the holiday season. Council has generously allowed staff to be off at noon in past years, and it has been very appreciated by all.

PROPOSED RESOLUTIONS:

Moved by Councillor _____ to discontinue Town operations at 12 Noon on Wednesday December 24th, 2025 in the spirit of the season and to allow staff to be with their families and loved ones.

PREPARED BY: Karine Keys, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: December 3, 2025
