



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

AR121168

December 2, 2025

His Worship Brad Schlossberger
Mayor
Town of Claresholm
PO Box 1000
Claresholm AB T0L 0T0

Dear Mayor Schlossberger:

The Government of Alberta is committed to supporting fiscally responsible, collaborative, and accountable local governments. By supporting the capacity-building priorities of our municipalities, we can help strengthen communities, improve residents' quality of life, and foster an environment where business and industry can thrive. Through the Municipal Internship component of the 2025/26 Alberta Community Partnership (ACP) program, we will continue to support the development of future local government leaders.

I am pleased to inform you that the Town of Claresholm has been approved to host an intern in the 2026 Municipal Internship Program for Administrators. Your municipality will receive a grant of \$62,500 under the Municipal Internship component of the ACP program for this purpose.

The conditional grant agreement will be sent to your chief administrative officer to obtain the appropriate signatures. Ministry staff will also be in touch with your administration soon to share information about the responsibilities of host municipalities and to develop a community profile that will be used in recruiting candidates for your intern position.

I congratulate the Town of Claresholm and look forward to working together to develop leaders, build capacity in local governments across Alberta, and contribute to the economic success of the province.

Sincerely,

Dan Williams, *ECA*
Minister of Municipal Affairs

cc: Chelsae Petrovic, MLA, Livingstone-Macleod
Abe Tinney, Chief Administrative Officer, Town of Claresholm