



INFORMATION BRIEF

Meeting: January 12, 2025

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - June 9, 2025				
7	RFD: Variable Frequency Drive Replacement - Moved by Councillor Kettles that Administration proceed with the replacement of all 25 Variable Frequency Drives at the Water Treatment Plant in the amount of \$380,400 to be funded from the Water and Sewer Capital Reserve. CARRIED MOTION #25-089	Brad	VFDs have been ordered. Administration will update Council when the project is complete.	In progress
Regular Scheduled Meeting - September 22, 2025				
14	Request for Direction: Mackin Hall - Moved by Councillor Meister that the Town advertise the availability of Mackin Hall for \$1 with the Town paying 50% of the moving cost up to \$30,000 and that the building be offered for sale on a first come-first served basis with all offers to be received no later than October 31, 2025. CARRIED MOTION #25-139	Tara/Abe	Advertising has closed. Town is in discussion with a local resident to acquire Mackin Hall.	In progress
Regular Scheduled Meeting - December 8, 2025				
1	BYLAW #1820 - Moved by Councillor Kettles to give Bylaw #1820, the Unsightly Premises & Property Standards Bylaw, 2nd Reading. CARRIED Moved by Councillor Knox to give Bylaw #1820, the Unsightly Premises & Property Standards Bylaw, 3rd & Final Reading. CARRIED	Tara	Bylaw printed & signed, website updated.	Complete
2	BYLAW #1821 - Moved by Councillor Meister to give Bylaw #1821, the 2026 BMO Operational Borrowing Bylaw 1st Reading. CARRIED Moved by Councillor Carlson to give Bylaw #1821 2nd Reading. CARRIED Moved by Councillor Zimmer for unanimous consent to give Bylaw #1821 3rd & Final Reading at the same meeting. CARRIED Moved by Councillor Kettles to give Bylaw #1821 3rd & Final Reading. CARRIED	Jennifer	Bylaw printed & signed	Complete
3	BYLAW #1822 - Moved by Councillor Wagner to give Bylaw #1822, the 2026 AMSC Operational Borrowing Bylaw regarding the Town MasterCard in the amount of \$50,000, 1st Reading. CARRIED Moved by Councillor Knox to give Bylaw #1822 2nd Reading. CARRIED Moved by Councillor Carlson for unanimous consent to give Bylaw #1822 3rd & Final Reading at the same meeting. CARRIED Moved by Councillor Kettles to give Bylaw #1822 3rd & Final Reading. CARRIED	Jennifer	Bylaw printed & signed	Complete
4	BYLAW #1823 - Moved by Councillor Meister to give Bylaw #1823, the ORRSC Regional Assessment Review Board Bylaw, 1st Reading. CARRIED	Karine	On the next Agenda for 2nd & 3rd Readings	Complete

5	Delegation Response - Moved by Councillor Wagner to direct Administration to arrange a follow-up meeting with the Claresholm Food Bank to further discuss their request to waive their 2026 rental costs. CARRIED MOTION #25-174	Abe	Mayor Schlossberger, Councillor Wagner and CAO met with the Food Bank on January 7th. Report is on the January 12th agenda.	Complete
11	CORRES: Brownlee LLP RE: Emerging Trends in Municipal Law - Councillor Meister to attend virtually with some other Councillors interested as well.	Abe	Councillor Meister has been registered for virtual attendance.	Complete
12	RFD: Interim Operating and Capital Budget - Moved by Councillor Kettles to approve the Interim 2026 Operational Budget as presented. CARRIED MOTION #25-175	Jenn	Interim budget approval has been recorded in budgeting software.	Complete
12	RFD: Interim Operating and Capital Budget - Moved by Councillor Zimmer to approve the 2026 Capital Budget as presented. CARRIED MOTION #25-176	Jenn	Capital budget approval has been recorded internally.	Complete
13	RFD: Christmas Eve Hours - Moved by Councillor Zimmer to discontinue Town operations at 12 Noon on Wednesday, December 24th, 2025 in the spirit of the season and to allow staff to be with their families and loved ones. CARRIED MOTION #25-177	Abe	Notice has been sent to staff, and will be posted to social media.	Complete
14	RFD: Resident Water Concerns - Moved by Councillor Carlson to approve the attached water and sewer utility report and to direct administration to forward the report to Steven Petek. CARRIED MOTION #25-178	Abe	Response letter signed by the mayor has been sent.	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: January 8, 2026