



# REQUEST FOR DECISION

Meeting: January 12, 2026

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## BYLAW No. 1825 – MUNICIPAL DEVELOPMENT PLAN (MDP)

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The Town of Claresholm Municipal Development Plan, Bylaw No. 1644 was adopted in May 2018. Since that time there have been updates to the Town's mapping, etc. through annexation. ORRSC and the Development Department have been working on updates to the MDP and are presenting Bylaw No. 1825 for Council's consideration. A Municipal Development Plan (MDP) is a long-range, general policy guide, which provides direction in terms of how, where and when the community should develop. The MDP guides development toward a community's desired future, as it serves as a basis for decision-making and the foundation for other municipal plans. The Municipal Government Act requires all municipalities in Alberta to have a Municipal Development Plan. This document provides the Town with a comprehensive, long range land use plan for future sustainable growth and development. This includes the Town boundaries and growth areas.

### **DISCUSSION/OPTIONS:**

In accordance with the Municipal Government Act (MGA) Section 692, advertising the bylaw to adopt a municipal development plan requires a public hearing prior to giving second reading and notice must be given in accordance with MGA Section 606. The notice of public hearing must be published at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area to which the proposed bylaw, or in which the meeting or hearing is to be held. The notice of public hearing must be advertised at least 5 days before the public hearing occurs with information as to the general purpose of the public hearing, address of where a copy of the bylaw can be inspected, outlining procedure for anyone wishing to petition, the date, time and place where the public hearing is to be held.

Current MDP link:

[https://orrcgis.com/Data/ORRSC\\_Web\\_Docs/Bylaws/Towns/Claresholm/Municipal%20Development%20Plan/Claresholm%20Municipal%20Development%20Plan%20Bylaw%201644%20May%202018.pdf](https://orrcgis.com/Data/ORRSC_Web_Docs/Bylaws/Towns/Claresholm/Municipal%20Development%20Plan/Claresholm%20Municipal%20Development%20Plan%20Bylaw%201644%20May%202018.pdf)

### **ORRSC PLANNER COMMENTS:**

The Town of Claresholm's MDP is a well-rounded and modern document that reflects the desired direction of community as the Town continues to grow and develop. As a long-range planning document, MDPs are generally considered to have a life span of 10-20 years, the Town of Claresholm's is well within the useful timespan of the bylaw however updates are necessary to reflect lands annexed into the Town in 2024. Bylaw No. 1825 proposes to amend all maps within the MDP in order to reflect the current municipal boundaries and changes in infrastructure, land use, and adopted Area Structure Plans (ASPs) within the municipality that have occurred since the MDP was adopted in 2018. Additionally, some minor clerical errors and outdated policy references will be corrected as well.

Council has requested that further review of traffic patterns be undertaken and considered in updates to the MDP. It is recommended that the Town undertake a Transportation Master Plan (TMP) in order to study and better understand Claresholm's traffic behavior. Once valuable insight is provided through the work of traffic engineers, further amendments to the MDP can be made to bring the document into alignment with the TMP. As the Town continues to grow, and with several ASPs adopted within the last

couple of years, this study would be a valuable tool for the Town to identify priorities as it relates to traffic, intersection control, and parking.

**PROPOSED RESOLUTIONS:**

Moved by Councillor \_\_\_\_\_ to give Bylaw No. 1825 the Town of Claresholm Municipal Development Plan first reading.

ATTACHMENTS:

- 1.) Draft Bylaw No. 1825 & Schedules

APPLICABLE LEGISLATION:

- 1.) Bylaw No. 1644

PREPARED BY: Tara Vandervalk, Development Service Manager

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APPROVED BY: Abe Tinney, CAO

DATE: January 7, 2026

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