



# INFORMATION BRIEF

Meeting: January 26, 2026

## COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - June 9, 2025				
7	RFD: Variable Frequency Drive Replacement - Moved by Councillor Kettles that Administration proceed with the replacement of all 25 Variable Frequency Drives at the Water Treatment Plant in the amount of \$380,400 to be funded from the Water and Sewer Capital Reserve. CARRIED MOTION #25-089	Brad	VFDs have been ordered. Administration will update Council when the project is complete.	In progress
Regular Scheduled Meeting - September 22, 2025				
14	Request for Direction: Mackin Hall - Moved by Councillor Meister that the Town advertise the availability of Mackin Hall for \$1 with the Town paying 50% of the moving cost up to \$30,000 and that the building be offered for sale on a first come-first served basis with all offers to be received no later than October 31, 2025. CARRIED MOTION #25-139	Tara/Abe	Advertising has closed. Town is in discussion with a local resident to acquire Mackin Hall.	In progress
Regular Scheduled Meeting - January 12, 2026				
DEL	CAReS representatives visited Council to review 2025 operations and request that the Town review the Cat Bylaw, and consider provisions limiting the number of cats/household, spay and neuter provisions and licensing.	Tara/Chris	Meeting with Cares, research on other municipalities and options to be presented to Council at the January 26th council meeting.	Complete
DEL	Mark Dyrholm visited Council to raise concerns with municipal land acknowledgements.	Ali/Abe	This item is on the January 26th agenda.	Complete
1	BYLAW #1811 - Moved by Councillor Wagner to adopt the amendments to Bylaw #1811 as presented prior to 2nd Reading. CARRIED MOTION #26-001	Tara	Amendments prepared for document production.	Complete
1	BYLAW #1811 - Moved by Councillor Carlson to give Bylaw #1811, the Castle Area Structure Plan Bylaw, 2nd Reading. CARRIED Moved by Councillor Knox to give Bylaw #1811, the Castle Area Structure Plan Bylaw, 3rd & Final Reading. CARRIED	Tara	Documents now complete & on ORRSC website.	Complete
2	BYLAW #1818 - Moved by Councillor Meister to give Bylaw #1818, a Road Closure Bylaw, 2nd Reading. CARRIED Moved by Councillor Wagner to give Bylaw #1818, a Road Closure Bylaw, 3rd & Final Reading. CARRIED	Tara	Bylaw printed & signed, certified copy sent to surveyor for registration at land titles.	Complete

3	BYLAW #1823 - Moved by Councillor Kettles to give Bylaw #1823, the ORRSC Regional Assessment Review Board Bylaw, 2nd Reading. CARRIED Moved by Councillor Carlson to give Bylaw #1823, the ORRSC Regional Assessment Review Board Bylaw, 3rd & Final Reading. CARRIED	Tara	Bylaw printed & signed, sent to ORRSC.	Complete
4	BYLAW #1824 - Moved by Councillor Carlson to give Bylaw #1824, a Land Use Bylaw Amendment, 1st Reading. CARRIED	Tara	To be advertised and public hearing scheduled for an upcoming Council meeting	Complete
5	BYLAW #1825 - Moved by Councillor Wagner to give Bylaw #1825, the Municipal Development Plan Bylaw, 1st Reading. CARRIED	Tara	To be advertised and public hearing scheduled for an upcoming Council meeting	Complete
6	BYLAW #1826 - Moved by Councillor Carlson to amend Bylaw #1826 for a 15-year term instead of a 25-year term prior to 1st Reading. CARRIED MOTION #26-002	Jenn	Changes made to the Bylaw	Complete
6	BYLAW #1826 - Moved by Councillor Kettles to give Bylaw #1826, the Fire Hall Renovation Borrowing Bylaw, 1st Reading. CARRIED	Jenn	On the January 26, 2026 Agenda	Complete
7	BYLAW #1827 - Moved by Councillor Knox to give Bylaw #1827, the Water & Sewer Utility Bylaw, 1st Reading. CARRIED	Jenn	This item is on the January 26th agenda.	Complete
7	BYLAW #1827 - Moved by Councillor Carlson to direct Administration to look at considerations regarding the watering schedule and bring them back to Council as discussed prior to 2nd Reading of Bylaw #1827. CARRIED MOTION #26-003	Abe	This item is on the January 26th agenda.	Complete
8	Delegation Response: Moved by Councillor Carlson to lower the rent for the Claesholm Food Bank to \$1.00 for 2026 with it being re-evaluated in October 2026 in a meeting between the Food Bank and Town Council. CARRIED MOTION #26-004	Abe	Administration has issued a letter to the Food Bank to communicate this decision.	Complete
13	CORRES: Municipal Affairs Engagement Team RE: Invite to Meet with the Minister - Will be brought back to the Agenda at the next meeting when more information about the Spring Caucus is available.	Abe	Added to the January 26th agenda.	Complete
14	CORRES: CARES - Moved by Councillor Meister to write a letter of support towards the Claesholm Animal Rescue Society's application to the Community Facility Enhancement Grant for the purpose of upgrading the floor in the building and to install cupboards to keep down airborne contaminants from the towels and blankets. CARRIED MOTION #26-005	Karine	Letter sent	Complete
15	CORRES: Claesholm & District Chamber of Commerce - Moved by Councillor Carlson to support the Claesholm & District Chamber of Commerce Best of Claesholm Awards with a sponsorship of \$200 for the Community Builder Category, or any other open category. CARRIED MOTION #26-006	Karine	Payment has been sent	Complete
16	CORRES: Porcupine Hills Classic Cruisers - Moved by Councillor Kettles to allow the Porcupine Hills Classic Cruisers to utilize Centennial Park ball diamonds on Sunday, August 9, 2026 for the purpose of their 33rd Annual Show 'n' Shine. CARRIED MOTION #26-007	Karine	Event organizer has been notified	Complete
18	RFD: Diving Board Stand - Moved by Councillor Meister to purchase a new diving board stand and fulcrum for the Claesholm Aquatic Centre at a cost of \$16,720.50 plus GST to be funded by the recreation reserve. CARRIED MOTION #26-008	Jace	Diving board stand and fulcrum have been ordered, with a 4-6 week delivery window.	Complete

22a	IN CAMERA: Moved by Councillor Meister to appoint Kimberley Berreth to the Claresholm & District FCSS Board. CARRIED MOTION #26-009	Barb	Member has been notified	Complete
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PREPARED BY: Karine Keys, CLGM, Finance Assistant

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APPROVED BY: Abe Tinney, CAO

DATE: January 22, 2026

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