



# INFORMATION BRIEF

Meeting: February 9, 2026

## COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - June 9, 2025				
7	RFD: Variable Frequency Drive Replacement - Moved by Councillor Kettles that Administration proceed with the replacement of all 25 Variable Frequency Drives at the Water Treatment Plant in the amount of \$380,400 to be funded from the Water and Sewer Capital Reserve. CARRIED MOTION #25-089	Brad	<u>UPDATE Feb 9:</u> VFDs are being installed at the highway pump station. Most are installed at the water treatment plant. Project is progressing.	In progress
Regular Scheduled Meeting - September 22, 2025				
14	Request for Direction: Mackin Hall - Moved by Councillor Meister that the Town advertise the availability of Mackin Hall for \$1 with the Town paying 50% of the moving cost up to \$30,000 and that the building be offered for sale on a first come-first served basis with all offers to be received no later than October 31, 2025. CARRIED MOTION #25-139	Tara/Abe	Advertsing has closed. Town is in discussion with a local resident to acquire Mackin Hall.	In progress
Regular Scheduled Meeting - January 26, 2026				
1	BYLAW #1827 - Moved by Councillor Meister to amend Bylaw #1827, the Water & Sewer Utility Bylaw as presented prior to 2nd Reading. CARRIED MOTION #26-010	Jenn	Bylaw amended	Complete
1	BYLAW #1827 - Moved by Councillor Wagner to give Bylaw #1827, the Water & Sewer Utility Bylaw, 2nd Reading. CARRIED Moved by Councillor Carlson to give Bylaw #1827, the Water & Sewer Utility Bylaw, 3rd and Final Reading. CARRIED	Jenn	Bylaw printed & signed	Complete
3	Delegation Response: Council accepted the delegation as information and did not provide further direction to administration. There will not be any changes to the bylaw and administration should communicate this with CARES.	Chris	Emailed and spoke with Cares Delegation.	Complete
3	Delegation Response: Mark Dyrholm - Moved by Councillor Carlson to adopt the amended Land Acknowledgement wording as presented to be used on the homepage of the Town's website. CARRIED MOTION #26-011	Ali	The approved land acknowledgement has been added to the new website, which will be launched in the spring.	Complete
3	Delegation Response: Mark Dyrholm - Moved by Councillor Knox to update the "Our People, Our Land" portion of the Town's new website to include details of the history of Claresholm prior to incorporation. CARRIED MOTION #26-012	Jordyn/Ali	A new page has been created with information to reflect this request, to be released with the new website.	Complete

4	CORRES: Alberta Municipal Affairs - Moved by Councillor Meister to request a meeting with the Minister of Municipal Affairs at the Alberta Municipalities' Spring Caucus in Edmonton March 26-27, 2026 to discuss brown fields, infrastructure funding and funding for FCSS, and to send Mayor Schlossberger and Councillors Carlson and Wagner to attend. CARRIED MOTION #26-013	Karine	Request sent, attendees registered, hotel rooms booked	Complete
7	RFD: Policy #5.6.16 - Moved by Councillor Kettles to adopt Policy #5.3.16, the Town of Claresholm's Incident Capture System Policy, effective January 26, 2026. CARRIED MOTION #26-014	Tara	Policy updated and added to manual	Complete
8	RFD: Council Board Appointments - Moved by Councillor Carlson to appoint Mayor Brad Schlossberger as the Town of Claresholm representative on the Willow Creek Agricultural Society and to appoint Councillor Seth Wagner to the Town of Claresholm Library Board. CARRIED MOTION #26-015	Karine	Board / Committee Listing updated, groups notified	Complete
9	RFD: Winter Festival - Moved by Councillor Knox to approve the Claresholm and District Chamber of Commerce for the responsible sale and consumption of liquor at the Claresholm Community Centre on Saturday, February 21, 2026 between 2:00 p.m. and 7:00 p.m. on the condition that an application to the Alberta Liquor, Gaming and Cannabis has been approved and is displayed at the event and that the Chamber follows Policy #5.8.15, the Liquor and Town Facilities Policy. CARRIED MOTION #26-016	Megan	Notice has been issued to the Claresholm and District Chamber of Commerce and planning is underway.	Complete
9	RFD: Winter Festival - Moved by Councillor Meister to approve a road closure on 8th Street West from 59th Avenue north to Millenium Ball Diamonds from 5.00 p.m. to 7:00 p.m. for the Fireworks display on February 21, 2026. CARRIED MOTION #26-017	Megan	Notice has been issued to town departments.	Complete
16a	IN CAMERA: Moved by Councillor Knox to approve the job description as discussed in closed session. CARRIED MOTION #26-018	Abe	This opportunity has been posted.	Complete

PREPARED BY: Karine Keys, Legislative Services Administrator

APPROVED BY: Abe Tinney, CAO

DATE: February 6, 2026