



MUNICIPAL PLANNING COMMISSION MINUTES

December 19, 2025
Town of Claresholm – Council Chambers

Attendees: Kandice Meister – Council Member (Chairperson)
Brad Schlossberger - Mayor
Doug Priestley - Member-at-Large (Vice-Chairperson)
Gene Dwelsdorf - Member-at-Large

Staff: Tara Vandervalk – Development Services Manager
Tracy Stewart – Development Assistant
Chris Carr – Bylaw Officer

Regrets: Kieth Carlson – Council Member

9:21 a.m.	Call to Order /Adoption of Agenda	Motion to adopt the Agenda by Mayor Schlossberger
		Seconded by Doug Priestley
		CARRIED

Adoption of Minutes	Motion to adopt the Meeting Minutes by Mayor Schlossberger
<ul style="list-style-type: none"> • November 14, 2025 	Seconded by Doug Priestley
	CARRIED

Item 1: ACTION	HOME OCCUPATION	Motion to Approve with conditions by Mayor Schlossberger
	File: D2025.076	
	Applicant: Narendra Babu Gadde	
	Owner: David Irwin, Lindsay B & Shelley McLean	Seconded by Doug Priestley
	Address: 212 52 Avenue E	
	Legal: Lot 29-31, Block 124, Plan 2496R	
	Regarding: Home Occupation 2 – Taxi Service	CARRIED
	Conditions:	
	1. <i>The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.</i>	



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2. *As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations shall not involve the display or storage of goods and equipment upon or inside the premises in such a manner that these items are exposed to public view.*
3. *As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.*
4. *Please note that the home occupation development permit will lapse/expire if a business license is not obtained within 1 year from the date of approval, or subsequently, if the business license is not purchased annually.*
5. *Any intensifications of use (or additional clients, change in hours, or employees) will require a new application.*
6. *The business vehicle must be parked off-street.*

9:28 a.m.

Motion to adjourn by
Doug Priestley

Seconded by
Gene Dwelsdorf

CARRIED
