



Regular Meeting Minutes

Wednesday, January 21, 10:00 am

In Attendance: Chairman Earl Hemmaway, Vice-Chairman Don Norby, Brad Schlossberger, Shawn Patience, and Manager Cassie Bishop.

1	Call to Order	The Meeting was called to order by Chairman Hemmaway at 10:00 am.	
2	Agenda Approval	26.001 Moved by Don Norby to accept the meeting agenda as amended.	Carried
3	Delegations	None	
4	Minutes Approval	26.002 Moved by Shawn Patience to accept the minutes from the <u>December 18, 2025</u> Regular Meeting as presented.	Carried
5	Financial Information	a. 26.003 Moved by Don Norby to accept the Accounts Receivable Report for December 1-31, 2025.	Carried
		b. 26.004 Moved by Shawn Patience to accept the Accounts Payable Report for December 1-31, 2025.	Carried
		c. 26.005 Moved by Brad Schlossberger to accept the Cheque Detail Report for December 1-31, 2025.	Carried
		d. 26.006 Moved by Don Norby to accept the Annual Budget Report for December 1-31, 2025.	Carried
6	New Business	a. December Waste Volume Report – 544.96 t. The yearly total is 8805.41 t	Info
		b. 26.007 Moved by Brad Schlossberger to send an Invitation to Participate in the Willow Creek Waste to Energy project to see which municipalities are interested. Invites will be sent to delegates that attended the December 18 Waste Gurus (Varne Energy) Presentation as well as any that have previously expressed interest.	Carried
		c. The catwalk along the scale appears to have shifted and the scale is very close to sitting atop the catwalk. Cassie will investigate further and come up with a solution to move the catwalk so this won't become a problem.	Info
		d. Superior North America performed a warranty service on the Tana compactor to fix a coolant leak. There was a loose connection.	Info
		e. Chairman Hemmaway signed a letter to ATB authorizing Cassie to set up an EFT template with a single approval to remit the employer portion of the LAPP pension plan.	Info
		f. A Budget Meeting will be held Wednesday, February 4, 2026 at 9:30 am at the Landfill Administration Office with a delegation from Avail LLC attending.	Info
7	Old Business	a. Don will continue to explore options for building a 100' x 80' shop to house equipment, both with and without power and heat.	Info



8	General Landfill News	a. Brenda has started digitizing the meeting minutes and has completed 1990 to 2005 so far. Cassie informed that the policies, approvals, and important documents will also be digitized onto an external hard drive as well as stored in One Drive.	Info
		b. Clean Farms has advised that ARMA's Ag Plastics and Twine Recycling Program has been extended by the AB government until December, 2027.	Info
		c. The directional signage has been ordered by the MD and they will erect it when the ground is workable.	Info
9	Correspondence	a. An invite was received from Sean Miles, AB Southwest Regional Alliance to attend a Waste Technology Presentation by End Point Recovery.	Info
10	In Camera	26.008 Moved by Don Norby to go In Camera at 10:58 am.	Carried
11	Out of In Camera	26.009 Moved by Shawn Patience to come out of In Camera at 11:18 am.	Carried
12	Adjournment	26.010 Moved by Shawn Patience to adjourn the meeting at 11:18 am	Carried

Earl Hemmaway, Chairman

Cassie Bishop, Manager/CAO

Budget Meeting
 Wednesday, Feb. 4
 9:30 am

Next Regular Meeting
 Wednesday, Feb. 18
 10:00 am