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**Fwd: Town Council Appointments to the Library Board**

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**From** Karine Keys <Karine@claresholm.ca>

**Date** Wed 3/4/2026 8:35 PM

**To** Abe Tinney <Abe@claresholm.ca>

 2 attachments (293 KB)

Correspondence from Town of Claresholm re Earl Hemmaway's reappointment to the Library Board.pdf; image003.jpg;

Sent from my iPhone

Begin forwarded message:

**From:** Jay Sawatzky <jsawatzky@claresholmlibrary.ca>

**Date:** March 4, 2026 at 4:42:37 PM MST

**To:** Karine Keys <Karine@claresholm.ca>

**Subject: Town Council Appointments to the Library Board**

I have just received an email from Miranda Maguire, our Library Legislative Advisor from Alberta's Public Library Services Branch saying that all motions from Claresholm Town Council when appointing members to our board must include a clear expiry date noted in Council minutes. I advised her that this was most likely not included as Library policy states that all appointments are for three years. However she says "[council may choose to follow the board's suggested three-year timeframe; however, it is ultimately Council's responsibility to determine the length of the appointments](#)". She also advises that Earl Hemmaway's last appointment to our board is not valid because an expiry date was not included and the motion will need to be updated to include a term expiry date. I will also require this for the latest two appointees: Kit Russell and Councillor Wagner.

Further to this she also notes that "[The legislation does not contemplate the appointment of alternates on municipal library boards. It does allow for up to 2 councillors to be appointed to the board, should they wish to appoint an additional councillor.](#)"

I have included Ear's appointment from you so you don't have to search for it.

Let me know if you have any questions.

Thanks,

Jay Sawatzky/Claresholm Library

