

## COUNCIL RESOLUTION STATUS 2026

	Description	Assigned	Comments	Status
<b>Regular Scheduled Meeting - January 12, 2026</b>				
DEL	CAReS representatives visited Council to review 2025 operations and request that the Town review the Cat Bylaw, and consider provisions limiting the number of cats/household, spay and neuter provisions and licensing.	Tara/Chris	Meeting with Cares, research on other municipalities and options to be presented to Council at the January 26th council meeting.	Complete
DEL	Mark Dyrholm visited Council to raise concerns with municipal land acknowledgements.	Ali/Abe	This item is on the January 26th agenda.	Complete
1	BYLAW #1811 - Moved by Councillor Wagner to adopt the amendments to Bylaw #1811 as presented prior to 2nd Reading. CARRIED MOTION #26-001	Tara	Amendments prepared for document production.	Complete
1	BYLAW #1811 - Moved by Councillor Carlson to give Bylaw #1811, the Castle Area Structure Plan Bylaw, 2nd Reading. CARRIED Moved by Councillor Knox to give Bylaw #1811, the Castle Area Structure Plan Bylaw, 3rd & Final Reading. CARRIED	Tara	Documents now complete & on ORRSC website.	Complete
2	BYLAW #1818 - Moved by Councillor Meister to give Bylaw #1818, a Road Closure Bylaw, 2nd Reading. CARRIED Moved by Councillor Wagner to give Bylaw #1818, a Road Closure Bylaw, 3rd & Final Reading. CARRIED	Tara	Bylaw printed & signed, certified copy sent to surveyor for registration at land titles.	Complete
3	BYLAW #1823 - Moved by Councillor Kettles to give Bylaw #1823, the ORRSC Regional Assessment Review Board Bylaw, 2nd Reading. CARRIED Moved by Councillor Carlson to give Bylaw #1823, the ORRSC Regional Assessment Review Board Bylaw, 3rd & Final Reading. CARRIED	Tara	Bylaw printed & signed, sent to ORRSC.	Complete
4	BYLAW #1824 - Moved by Councillor Carlson to give Bylaw #1824, a Land Use Bylaw Amendment, 1st Reading. CARRIED	Tara	To be advertised and public hearing scheduled for an upcoming Council meeting	Complete
5	BYLAW #1825 - Moved by Councillor Wagner to give Bylaw #1825, the Municipal Development Plan Bylaw, 1st Reading. CARRIED	Tara	To be advertised and public hearing scheduled for an upcoming Council meeting	Complete
6	BYLAW #1826 - Moved by Councillor Carlson to amend Bylaw #1826 for a 15-year term instead of a 25-year term prior to 1st Reading. CARRIED MOTION #26-002	Jenn	Changes made to the Bylaw	Complete
6	BYLAW #1826 - Moved by Councillor Kettles to give Bylaw #1826, the Fire Hall Renovation Borrowing Bylaw, 1st Reading. CARRIED	Jenn	On the January 26, 2026 Agenda	Complete
7	BYLAW #1827 - Moved by Councillor Knox to give Bylaw #1827, the Water & Sewer Utility Bylaw, 1st Reading. CARRIED	Jenn	This item is on the January 26th agenda.	Complete
7	BYLAW #1827 - Moved by Councillor Carlson to direct Administration to look at considerations regarding the watering schedule and bring them back to Council as discussed prior to 2nd Reading of Bylaw #1827. CARRIED MOTION #26-003	Abe	This item is on the January 26th agenda.	Complete
8	Delegation Response: Moved by Councillor Carlson to lower the rent for the Claresholm Food Bank to \$1.00 for 2026 with it being re-evaluated in October 2026 in a meeting between the Food Bank and Town Council. CARRIED MOTION #26-004	Abe	Administration has issued a letter to the Food Bank to communicate this decision.	Complete
13	CORRES: Municipal Affairs Engagement Team RE: Invite to Meet with the Minister - Will be brought back to the Agenda at the next meeting when more information about the Spring Caucus is available.	Abe	Added to the January 26th agenda.	Complete
14	CORRES: CAReS - Moved by Councillor Meister to write a letter of support towards the Claresholm Animal Rescue Society's application to the Community Facility Enhancement Grant for the purpose of upgrading the floor in the building and to install cupboards to keep down airborne contaminants from the towels and blankets. CARRIED MOTION #26-005	Karine	Letter sent	Complete
15	CORRES: Claresholm & District Chamber of Commerce - Moved by Councillor Carlson to support the Claresholm & District Chamber of Commerce Best of Claresholm Awards with a sponsorship of \$200 for the Community Builder Category, or any other open category. CARRIED MOTION #26-006	Karine	Payment has been sent	Complete
16	CORRES: Porcupine Hills Classic Cruisers - Moved by Councillor Kettles to allow the Porcupine Hills Classic Cruisers to utilize Centennial Park ball diamonds on Sunday, August 9, 2026 for the purpose of their 33rd Annual Show 'n' Shine. CARRIED MOTION #26-007	Karine	Event organizer has been notified	Complete
18	RFD: Diving Board Stand - Moved by Councillor Meister to purchase a new diving board stand and fulcrum for the Claresholm Aquatic Centre at a cost of \$16,720.50 plus GST to be funded by the recreation reserve. CARRIED MOTION #26-008	Jace	Diving board stand and fulcrum have been ordered, with a 4-6 week delivery window.	Complete
22a	IN CAMERA: Moved by Councillor Meister to appoint Kimberley Berreth to the Claresholm & District FCSS Board. CARRIED MOTION #26-009	Barb	Member has been notified	Complete
<b>Regular Scheduled Meeting - January 26, 2026</b>				
1	BYLAW #1827 - Moved by Councillor Meister to amend Bylaw #1827, the Water & Sewer Utility Bylaw as presented prior to 2nd Reading. CARRIED MOTION #26-010	Jenn	Bylaw amended	Complete
1	BYLAW #1827 - Moved by Councillor Wagner to give Bylaw #1827, the Water & Sewer Utility Bylaw, 2nd Reading. CARRIED Moved by Councillor Carlson to give Bylaw #1827, the Water & Sewer Utility Bylaw, 3rd and Final Reading. CARRIED	Jenn	Bylaw printed & signed	Complete
3	Delegation Response: Council accepted the delegation as information and did not provide further direction to administration. There will not be any changes to the bylaw and administration should communicate this with CAReS.	Chris	Emailed and spoke with Cares Delegation.	Complete
3	Delegation Response: Mark Dyrholm - Moved by Councillor Carlson to adopt the amended Land Acknowledgement wording as presented to be used on the homepage of the Town's website. CARRIED MOTION #26-011	Ali	The approved land acknowledgement has been added to the new website, which will be launched in the spring.	Complete
3	Delegation Response: Mark Dyrholm - Moved by Councillor Knox to update the "Our People, Our Land" portion of the Town's new website to include details of the history of Claresholm prior to incorporation. CARRIED MOTION #26-012	Jordyn/Ali	A new page has been created with information to reflect this request, to be released with the new website.	Complete
4	CORRES: Alberta Municipal Affairs - Moved by Councillor Meister to request a meeting with the Minister of Municipal Affairs at the Alberta Municipalities' Spring Caucus in Edmonton March 26-27, 2026 to discuss brown fields, infrastructure funding and funding for FCSS, and to send Mayor Schlossberger and Councillors Carlson and Wagner to attend. CARRIED MOTION #26-013	Karine	Request sent, attendees registered, hotel rooms booked	Complete

7	RFD: Policy #5.6.16 - Moved by Councillor Kettles to adopt Policy #5.3.16, the Town of Claresholm's Incident Capture System Policy, effective January 26, 2026. CARRIED MOTION #26-014	Tara	Policy updated and added to manual	Complete
8	RFD: Council Board Appointments - Moved by Councillor Carlson to appoint Mayor Brad Schlossberger as the Town of Claresholm representative on the Willow Creek Agricultural Society and to appoint Councillor Seth Wagner to the Town of Claresholm Library Board. CARRIED MOTION #26-015	Karine	Board / Committee Listing updated, groups notified	Complete
9	RFD: Winter Festival - Moved by Councillor Knox to approve the Claresholm and District Chamber of Commerce for the responsible sale and consumption of liquor at the Claresholm Community Centre on Saturday, February 21, 2026 between 2:00 p.m. and 7:00 p.m. on the condition that an application to the Alberta Liquor, Gaming and Cannabis has been approved and is displayed at the event and that the Chamber follows Policy #5.8.15, the Liquor and Town Facilities Policy. CARRIED MOTION #26-016	Megan	Notice has been issued to the Claresholm and District Chamber of Commerce and planning is underway.	Complete
9	RFD: Winter Festival - Moved by Councillor Meister to approve a road closure on 8th Street West from 59th Avenue north to Millenium Ball Diamonds from 5.00 p.m. to 7:00 p.m. for the Fireworks display on February 21, 2026. CARRIED MOTION #26-017	Megan	Notice has been issued to town departments.	Complete
16a	IN CAMERA: Moved by Councillor Knox to approve the job description as discussed in closed session. CARRIED MOTION #26-018	Abe	This opportunity has been posted.	Complete
<b>Regular Scheduled Meeting - February 9, 2026</b>				
1	BYLAW #1824 - Moved by Councillor Kettles to rescind 1st Reading of Bylaw #1824, a Land Use Bylaw Amendment rezoning lands from R1 to R4 from January 12, 2026. CARRIED MOTION #26-019	Tara	Noted	Complete
1	BYLAW #1824 - Moved by Councillor Meister to give Bylaw #1824, a Land Use Bylaw Amendment, rezoning the lands noted from R1 to R5, 1st Reading. CARRIED	Tara	Advertising complete for the public hearing, to be on an upcoming Council agenda	Complete
2	BYLAW #1826 - Moved by Councillor Zimmer to give Bylaw #1826, the Fire Hall Renovation Borrowing Bylaw, 2nd Reading. CARRIED Moved by Councillor Wagner to give Bylaw #1826, the Fire Hall Renovation Borrowing Bylaw, 3rd & Final Reading. CARRIED	Jenn	Bylaw printed & signed and borrowing application has been submitted	Complete
5	CORRES: Alberta Municipalities - Moved by Councillor Carlson to direct Administration to work towards putting forward a resolution to Alberta Municipalities regarding brown field funding support and to bring it back to Council at a future meeting. CARRIED MOTION #26-020	Abe	Staff are actively researching this topic	Ongoing
7	CORRES: Inclusion Foothills - Moved by Councillor Carlson that the Mayor, on behalf of Town Council, advocate to the Government of Alberta to immediately pause implementation of the recent changes to the Assured Income for the Severely Handicapped Act and Alberta Disability Assistance program; and further, that the Government of Alberta undertake meaningful, accessible consultation with persons with disabilities, advocacy organizations, and community partners; and finally, that the Province publicly report on the social and economic impacts of these changes prior to moving forward. In addition, to request a meeting with Hon. Jason Nixon Minister of Assisted Living and Social Services during the Spring Caucus. CARRIED MOTION #26-021	Barb	Advocacy letter has been issued to the Minister of Assisted Living and Social Services. The letter reflects the direction of Council as outlined in the motion.	Complete
8	CORRES: Claresholm & District Ag Society - Moved by Councillor Carlson to support the Alberta High School Finals Rodeo in Claresholm from June 3-7, 2026 with a sponsorship of \$1,500 as a Saddle Sponsor, with funding to come from operational reserves, and to receive tourism statistics following the event. CARRIED MOTION #26-022	Karine	Organizer has been notified, invoice to follow	Complete
9	RFD: Coffee with Council - Moved by Councillor Knox to postpone the Coffee with Council initiative on Saturday, April 4, 2026 to Saturday, April 11, 2026 at 10:00 a.m. in Council Chambers. CARRIED MOTION #26-023	Karine	Postings updated	Complete
13a	IN CAMERA: Moved by Councillor Knox to appoint Bitia Stone to the Claresholm & District Museum Board. CARRIED MOTION #26-024	Jordyn	Committee listing updated, member & board notified	Complete
<b>Regular Scheduled Meeting - February 23, 2026</b>				
1b	CORRES: Canadian History Ehx - Moved by Councillor Kettles to direct Administration to connect with Canadian History Ehx to arrange for them to do a historical video on Claresholm at a cost of \$500 that would be shared on the Town's website in addition to all their media channels. CARRIED MOTION #26-025	Jordyn	Administration has reached out to Canadian History Ehx.	Complete
2a	RFD: Golf Course Pond Cleaning - Moved by Councillor Kettles to contract KJN Excavating at a day rate of \$1,880 plus mobilization, to a maximum cost of \$15,750 plus GST, to mechanically excavate pond 1 and 2 at the Claresholm Golf Course and that project be funded by the Water and Sewer Utility Reserve. CARRIED MOTION #26-026	Jace	Contractor Scheduled	Complete
2b	RFD: 43rd Avenue West Project - Moved by Councillor Meister to award the 43rd Avenue West Sewer Main Replacement and the 43rd Avenue West Water Main Looping to United Utilities Ltd. at a price of \$1,272,724.24 + GST. CARRIED MOTION #26-027	Jace	Engineer Notified	Complete
2c	RFD: Letter of Support - Moved by Councillor Wagner to provide a letter of support for the Town of Claresholm's Community Foundation Anniversary Grant application. CARRIED MOTION #26-028	Megan	Letter has been drafted and signed	Complete
9a	IN CAMERA: Moved by Councillor Meister to appoint Kit Russell to the Town of Claresholm Library Board. CARRIED MOTION #26-029	Karine	Committee listing updated, member & library notified	Complete
<b>Regular Scheduled Meeting - March 7, 2026</b>				
1				
2				
3				
4				
5				
6				
7				
8				
9				

10				
Regular Scheduled Meeting - March 23, 2026				
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				