

Minutes of the Physician Recruitment & Retention Committee

Attendees - Kieth Carlson - Town of Claresholm - Chair
Karli Martin – CGH Site Manager
Earl Hemmaway – MD of Willow Creek
Cindee Schlossberger - Clinic Manager - Secretary
Ramona Whittingham – Town of Stavely
Alicia Fox – RhPAP
Jennifer Place/Abe Tinney– Town of Claresholm- Finance

Regrets: Karli Martin, Alicia Fox, Abe/Jennifer

Date: March 10, 2026 6:00 PM – Multi Purpose Room

- 1) Called to Order: 6:01 PM
 - 2) Addition to/ Approval of Agenda – Earl moved to accept - carried
 - 3) Approval of Minutes – Ramona moved to accept the December 9, 2025 minutes as presented - carried
 - 4) RhPAP – Shandra - Joined remotely for Alicia
 - RhPAP’s conference: Oct. 6-8, 2026 in Peace River, themed “Rooted in Community” potential busing out of Calgary
 - Rural Community Attraction & Retention Grants to re-open in April.
 - Looking for accommodations in Claresholm requesting 2 bedroom/2 bathroom
 - The free ½ day Summit for South Zone will be held in Bassano June 9, 2026
 - 5) Recruitment – Cindee
- Dr Mitchell Quinton started working in the clinic on January 13, 2026. He has been busy establishing a panel of patients and is very happy with his new practice model. Initial appoints are booked as a Meet N Greet to see if there is a patient doctor fit. The goal is to establish a patient panel of 700 patients to start. That number will be reached by the summer. We continue to have a posting with Doctorjobs to full the 6th position. We are working on some prospects and will have a better idea as to where they are going by the fall. Earl moved for information – carried.

6) Health Care Recruitment CGH – Karli

- We have seen an increase in patients awaiting supportive and long-term care placement, as there has been a rise in the number of patients requiring placement across the province. We have also continued to accept patients from other rural sites, as well as urban, to help alleviate capacity pressures across sites.
- The Educator and I attended a healthcare workshop at the high school. It was very positive, and the students were engaged and interested.
- We have hired a new local casual RN and two new casual Unit Clerks.

Ramona moved for information – carried.

7) Locums & Accommodations – Cindee

- Both suites have been occupied the last several months with our Residents and On Call staff (DI, Lab and an RN) from the hospital. The cot is used in the Doctors Lounge typically for 24hr call shifts I try to keep a suite available when the Doctors are working a weekend Call shift (48hrs).
- We have a nice pool of locums right now: Dr Sandra Okezue, Dr Brar, Dr Alex Zamponi and Dr Julie Robertson she is a new graduate and will have her first call shift in April. We are hoping from there she will pickup some clinic days as well. Dr Zamponi is the only locum right now that does not provide clinic support. Our last Resident Dr Leanne Ejack was a second year. They are supervised, but a huge support in emerg and clinic seeing their share of patients.

Kieth moved for information - carried

8) Budget Report – Abe/Jennifer

- Available unspent funds from 2025 - \$2028.89
- Funds held I Reserve - \$8361.83

This if the funds as of our December meeting, our only December expense was for the Christmas Greeting in the Local Press thanking all Health Care Workers. Earl moved to accept as presented - carried

9) Other – Utilization Funds

There is \$2566.00 still available from the Claresholm & District Health Foundation funding. Ramona moved that we purchase a Discovery Pass, a Kananaskis Park Pass and \$500.00 in fuel cards for Dr Quinton. - all in favor - carried.

10) Next meeting June 9, 2026. 6:00 PM in the Multipurpose Room at the Hospital

11) Adjourn: Cindee motioned to adjourn 6:35 PM.