



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 23, 2026

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Rod Kettles, David Knox, Kandice Meister, Seth Wagner and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney; Legislative Services Administrator: Karine Keys; Director of Corporate Services: Jennifer Place

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:02 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:02 p.m. by Mayor Schlossberger.

AGENDA: Moved by Councillor Meister that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – MARCH 9, 2026**

Moved by Councillor Wagner that the Regular Meeting Minutes of March 9, 2026 be accepted as presented.

CARRIED

DELEGATIONS:

1. ALBERTA EARLY LEARNING AND CARE LEADERS CAUCUS

Present by Zoom on behalf of the Alberta Early Learning and Care Leaders Caucus was Bernice Taylor and Amal Jama. They had a conversation with Council regarding child care in our community and the challenges parents may be facing.

2. CLARESHOLM SKATEPARK ASSOCIATION

Present on behalf of the Claresholm Skatepark Association was Lisa Darch, who provided information on what they are working on and how planning is going for a new pump track.

ACTION ITEMS:

1. BYLAWS:

a. Bylaw #1828 – Fire Services Bylaw
RE: 1st Reading

Moved by Councillor Zimmer to give Bylaw #1828, the Fire Services Bylaw, 1st Reading.

CARRIED

2. CORRESPONDENCE:

a. City of Lethbridge

RE: Infrastructure Services Regional Summit – April 27, 2026

Received for information.

b. Claresholm & District Fair Board

RE: Bench Show Requests – Awards & Advertising

MOTION #26-035

Moved by Councillor Meister to support the Claresholm Bench Show with advertising in the Bench Show Catalogue in the amount of \$170 and awards as presented in the amount of \$600 for the 2026 and 2027 Bench Shows.

CARRIED

c. Town of Taber

RE: Street Hockey Tournament

Received for information.

d. Community Haunted House

RE: Request for Donation

MOTION #26-036

Moved by Councillor Wagner to support the Community Haunted House for Halloween 2026 in the amount of \$880 to cover the cost of renting the Claresholm Community Centre.

CARRIED

e. **Yellow Rose Futurity / Derby Benefit Barrel Race**
RE: Request for Donation

MOTION #26-037 Moved by Councillor Carlson to support the Yellow Rose Futurity Derby from May 1-3, 2026 at the Claresholm Agriplex with a basket not to exceed \$150 in value and a donation of \$250.

CARRIED

f. **WCCHS Cobras Football Camp**
RE: Request for Donation

MOTION #26-038 Moved by Councillor Meister to support the WCCHS Cobras Development Football Camp on May 1-2, 2026 in the amount of \$200.

CARRIED

3. **REQUEST FOR DECISION:**

a. **ICF Recreation Agreement Renewal**

MOTION #26-039 Moved by Councillor Carlson to amend Section 5 of the ICF Recreation agreement as proposed by the MD of Willow Creek, and to approve the amended agreement for another 5-year term.

CARRIED

b. **Texas 4000 for Cancer**

MOTION #26-040 Moved by Councillor Carlson to allow the Texas 4000 for Cancer Rockies group to stay in Centennial Park Campground for one night on June 22, 2026 for free of charge to support their cause of raising funds and awareness for cancer research, for the Claresholm Public Library to be offered as an alternative if they wish, and for administration to facilitate their stay.

CARRIED

4. **FINANCIAL REPORT: Statement of Operations – February 28, 2026**

Moved by Councillor Zimmer to approve the Consolidated Statement of Operations for the month ended February 2026 as presented.

CARRIED

5. **CAO REPORT**

Received for information.

6. **COUNCIL COMMITTEE REPORT**

Received for information.

7. **COUNCIL RESOLUTION STATUS**

Received for information.

8. **ADOPTION OF INFORMATION ITEMS:**

Moved by Councillor Wagner to adopt the information items as presented.

CARRIED

9. **IN CAMERA**

a. **Confidential Evaluations – ATIA Section 22**

Moved by Councillor Zimmer to go In Camera at 8:23 p.m. for the following items:

a. **Confidential Evaluations – ATIA Section 22**

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 8:23 p.m.

Moved by Councillor Kettles to come out of In Camera at 8:27 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:27 p.m.

a. **Confidential Evaluations – ATIA Section 22**

MOTION #26-041 Moved by Councillor Knox to approve the HR expense of \$16,500 as presented to be paid from the general operating reserve.

CARRIED

ADJOURNMENT: Moved by Councillor Wagner that the meeting adjourn at 8:28 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 8:28 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney