



# CAO REPORT

**August 12, 2024**

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The following report provides Council with an update on the activities and projects of the Town. The report does not provide an all-encompassing review of Town activities, but does provide Council with a brief update on some of the more noteworthy activities and events.

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- Attended the July 30<sup>th</sup> Audit and Finance and FIPC committee meetings on July 30<sup>th</sup>. The committee reviewed several operating and capital budget related items, including staffing (FCSS part-time position), Cemetery bylaw and fees amendments, and an update on 2024 operating budget and potential 2025 capital projects.
- The Town hosted PrairiesCan (<https://www.canada.ca/en/prairies-economic-development.html>) officials. The Mayor and Councillor Carlson coordinated a meeting with officials from this federal economic development initiative and the Town, and we discussed the development opportunities within Claresholm. PrairiesCan mandate is to diversify the economic across the prairies and ‘building a strong, competitive Canadian economy by supporting business, innovation and community economic development unique to Alberta...’ This group provides business supports directly to private enterprise, including advice, resources, training and capital to assist with business growth. Additionally, there is a Green Prairie Economy fund that provides
- Staff is currently reviewing the Intermunicipal Water and Wastewater Sharing Agreement. This agreement is not due for renewal for a couple years but there are some potential housekeeping items. The Town has several intermunicipal agreements that are up for renewal soon, including the ICF, ICF recreation and the shared emergency services agreements. ICF committee convenes in September for a review of the ICF and ICF recreation agreements.
- eSCRIBE onboarding with staff has begun and will continue in the next couple weeks. In addition to Council agendas, the Town’s internal committee agendas (MPC, FIPC, Audit and Finance, EDC) will be run through eSCRIBE.

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## BYLAW

[See enclosed report](#)

## CORPORATE SERVICES

See enclosed report

## **DEVELOPMENT**

See enclosed report

## **ECONOMIC DEVELOPMENT**

See enclosed report

## **FCSS**

See enclosed report

## **FIRE**

See enclosed report

## **HR / Tax**

See enclosed report

## **INFRASTRUCTURE SERVICES**

See enclosed report

## **RECREATION**

See enclosed report

## **UTILITY SERVICES**

See enclosed report

Respectfully submitted by

Abe Tinney  
CAO