



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
AUGUST 12, 2024

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister and Diana Ross

ABSENT: Councillor Craig Zimmer

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Meister for unanimous consent to add the following to the Agenda:

7. **CORRES: Reeve Crystal Kissel, Rocky View County**
RE: Fundraiser in Memorial for Colin Hough

Moved by Councillor Kettles that the Agenda be accepted as amended.

CARRIED

MINUTES:

1. **REGULAR MEETING – JULY 15, 2024**

Moved by Councillor Cutler that the Regular Meeting Minutes of July 15, 2024 be accepted as presented.

CARRIED

2. **SPECIAL MEETING – JULY 29, 2024**

Moved by Councillor Ross that the Special Meeting Minutes of July 29, 2024 be accepted as presented.

CARRIED

PUBLIC HEARING: BYLAW #1781 – Evolution Area Structure Plan

Mayor Schlossberger declared the Public Hearing regarding Bylaw #1781 to be reopened, from the previous Regular Council Meeting, at 7:03 p.m.

Gavin Scott, Planner from the Oldman River Regional Services Commission presented Bylaw #1781, being the Evolution Area Structure Plan. Gavin went over the changes that have been made to the Bylaw after 1st Reading.

No formal submissions were received from the public.

The requested meeting by the Municipal District of Willow Creek of the Intermunicipal Development Plan Committee prior to 2nd Reading has taken place and they submitted a letter indicating that their concerns were addressed.

No other comments were received from the public regarding Bylaw #1781. No comments from members of Council were noted.

Mayor Schlossberger declared the Public Hearing closed at 7:06 p.m.

ACTION ITEMS:

1. **BYLAW #1781 – Evolution Area Structure Plan Bylaw**
RE: 2nd & 3rd Readings

Moved by Councillor Cutler to amend Bylaw #1781 as presented prior to 2nd Reading.

CARRIED

Moved by Councillor Meister to give Bylaw #1781, the Evolution Area Structure Plan Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1781, the Evolution Area Structure Plan Bylaw, 3rd and Final Reading.

CARRIED

2. **BYLAW #1788 – Unsightly Premises & Property Standards**
RE: 1st Reading

Moved by Councillor Ross to give Bylaw #1788, the Unsightly Premises & Property Standards Bylaw, 1st Reading.

CARRIED

**3. BYLAW #1789 – Land Use Bylaw Amendment
RE: 1st Reading**

Moved by Councillor Kettles to give Bylaw #1789, a Land Use Bylaw Amendment, 1st Reading.

CARRIED

**4. BYLAW #1790 – Cemetery Bylaw
RE: 1st Reading**

Moved by Councillor Ross to give Bylaw #1790, the Cemetery Bylaw, 1st Reading.

CARRIED

**5. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: Canada Community-Building Fund**

Received for information.

**6. CORRES: Alberta Municipalities
RE: Notice of Annual General Meeting – September 27, 2024**

Received for information.

**7. CORRES: Reeve Crystal Kissel, Rocky View County
RE: Fundraiser in Memorial for Colin Hough**

MOTION #24-126 Moved by Councillor Cutler to send a letter of condolence to Rocky View County from the Town of Claresholm on the recent loss of their employee.

CARRIED

**8. CORRES: Wandering Willows Fundraising Society
RE: Application for Donation**

MOTION #24-127 Moved by Councillor Carlson to allow the Wandering Willows Fundraising Society the use of two tents and eight barricades free of charge for their Annual Grandparents Day fundraiser on August 25, 2024.

CARRIED

**9. CORRES: Iqbal Nurmohamend
RE: Property Taxes for Bluebird Motel**

Moved by Councillor Kettles to forgive the property tax penalty on Roll #11635000 in the amount of \$820.

DEFEATED

**10. CORRES: Fair Days Drift Club Demonstration
RE: Comments from Local Residents**

Received for information.

11. REQUEST FOR DECISION: FCSS Staffing

MOTION #24-128 Moved by Councillor Cutler to approve the creation of permanent part-time FCSS senior's support position to begin after the Claresholm Coordinated Response to Elder Abuse Committee's funding expires in late 2024.

CARRIED

12. FINANCIAL REPORT: Statement of Operations – July 31, 2024

Moved by Councillor Carlson to accept the Consolidated Statement of Operations for the month ended July 31, 2024 as presented.

CARRIED

13. INFORMATION BRIEF: Rural Community Immigration Pilot Application

Received for information.

14. INFORMATION BRIEF: Communications & Recreation Survey

Received for information.

15. INFORMATION BRIEF: AAIP Rural Entrepreneur Stream Progress

Received for information.

16. INFORMATION BRIEF: CAO Report

Received for information.

17. INFORMATION BRIEF: Council Committee Report

Received for information.

18. INFORMATION BRIEF: Council Resolution Status

Received for information.

19. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Meister to adopt the information items as presented.

CARRIED

20. IN CAMERA:

- a. Business Interests of a Third Party – FOIP Section 16**
- b. Local Public Body Confidences – FOIP Section 23**

Moved by Councillor Carlson to go In Camera at 7:47 p.m. for the following items:

- a. Business Interests of a Third Party – FOIP Section 16
- b. Local Public Body Confidences – FOIP Section 23

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 7:47 p.m.

Moved by Councillor Ross to come out of In Camera at 8:13 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:13 p.m.

- a. Business Interests of a Third Party – FOIP Section 16**

MOTION #24-129

Moved by Councillor Carlson that the buyer is responsible to pay half the interest charges regarding the purchase of 375 - 43 Avenue West as per Section 10 of the Purchase Agreement, provided that they close the sale by August 23, 2024.

CARRIED

- b. Local Public Body Confidences – FOIP Section 23**

MOTION #24-130

Moved by Councillor Meister to appoint Valerie Ritzen to the Claresholm & District Museum Board.

CARRIED

ADJOURNMENT: Moved by Councillor Ross that the meeting adjourn at 8:15 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 8:15 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney