

Claresholm Library Board Regular Meeting
June 17, 2024

Minutes

In attendance: Earl H, Joanna R, Donna M, Kendall, Jay S, Kelsey H, Ashley

Regrets: Brad S

1: CALL TO ORDER: 5:40 pm

2: APPROVAL OF AGENDA

Earl moves to approve agenda

Ashley second

Passed

3: APPROVAL OF MINUTES

3.1 Regular Meeting Minutes from May 21, 2024

Kelsey moves to approve May 21 minutes

Kendall seconds

Passed

4: CORRESPONDENCE

N/A

5: FINANCIAL

5.1 Financial report for end of May 2024

Pretty good – printing really going up – up \$900 year over year 22 vs 23 – looking to increase again in 24 as well

We send money to Chinook Arch twice a year – had \$15k this year – Jay paid \$2500 extra for books.

Joanna motions to accept financials

Donna seconds

Passed

6: REPORTS

6.1 Library Manager's report

Friends of Claresholm Library did some landscaping.

Friends float for library will be Charlotte's Web to go along with the theme of Meet Me at the County Fair.

Vandalism at the library – drawing on walls, dropping things in drop boxes.

Umeko has found tinfoil tin foil with black marks on it tucked into the plunger.

Pigeon report: Have stopped roosting on the sides and back but have increased their presence at the front of the building.

There are cameras at the front – Jay took some stills – didn't recognize the kids

Do we get cameras on every corner? Current system is quite old.

7: NEW BUSINESS

7.1 Proposed changes to Library Bylaw Schedules C and D

Addition of Procedures for Dealing with Disruptive Behaviour

Non-Resident Fees \$50 – has changed – Waterton and Nobleford used to be included but they're folded in and now its only people entirely out of Chinook Arch area

No deadlines on when groups such as Hutterites, youth, can get a card

No code of conduct with animals right now – a lot of library allow animals

Get the odd service animal

Check with insurance – who is libel for the dog if a dog bites someone?

Kendall leaning no pets save service animals

Carpet

What if a dog lifts their leg on some books

Policy to reflect service animals only

Ashley motions the policy reflect service animals only – including signage on the building

Second Joanna

Passed

8: OLD BUSINESS:

8.1 Changes to Emergency Policy and Surveillance Camera Policy

Adding the names of rooms

Including the designated muster point

Removed 'outside stairwell' from tornado section

Added aspirin may be given only if directed by Emergency Services

Clarification on flashlight locations

Updated Board Chair contact to Kendall

Addition of security camera signage

Surveillance – more in line with Lethbridge policy
Repetition cleaned up

Kelsey motions to accept policies as updated
Kendall seconds
Passed

Action: Update to security cameras as soon as possible
Action: Kendall will talk to her Dad who provides security
Action: Jay will check with town on a preferred vendor

8.2 Pigeons

How do you scare the pigeons?
Chicken wire and be done?
Maybe just start with the front?
Unsightly.

Jay will talk to Town again

9: ADJOURNMENT – 6:11 pm

Next Meeting: September 17, 2024