



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**SEPTEMBER 9, 2024**

**Place: Council Chambers**  
**Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West**  
**Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>**

**COUNCIL PRESENT:** Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

**NOTICE OF RECORDING:** Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – AUGUST 12, 2024**

Moved by Councillor Meister that the Regular Meeting Minutes of August 12, 2024 be accepted as presented.

**CARRIED**

**PUBLIC HEARING: BYLAW #1789 – Land Use Bylaw Amendment**

Mayor Schlossberger declared the Public Hearing open regarding Bylaw #1789 at 7:01 p.m.

CAO Abe Tinney presented Bylaw #1789, a Bylaw for the purpose of amending Land Use Bylaw #1525 to re-designate a portion of land described as Portions of Lots 17-19, Block 17, Plan 147N from "Public - P" to "Single Detached Residential - R1". No formal submissions were received from the public.

No comments were received from the public regarding Bylaw #1789. No comments from members of Council were noted.

Mayor Schlossberger declared the Public Hearing closed at 7:02 p.m.

**DELEGATION: CLARESHOLM MINOR HOCKEY ASSOCIATION**

Appearing on behalf of Claresholm Minor Hockey was President Jodie Gibson. Minor Hockey is concerned about the increase in ice fees and request that Council consider reducing the fees this year. They provided information about what the surrounding areas are charging for their ice fees, and although Claresholm is not the highest, it is not the lowest either. The increase in fees has been 20% over the past 2 years, and they would like to keep the increase to 10% for this year.

**ACTION ITEMS:**

**1. BYLAW #1788 – Unsightly Premises & Property Standards**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Ross to give Bylaw #1788, the Unsightly Premises & Property Standards Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Kettles to give Bylaw #1788, the Unsightly Premises & Property Standards Bylaw, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**2. BYLAW #1789 – Land Use Bylaw Amendment**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Cutler to give Bylaw #1789, a Land Use Bylaw Amendment, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Zimmer to give Bylaw #1789, a Land Use Bylaw Amendment, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**3. BYLAW #1790 – Cemetery Bylaw**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Carlson to give Bylaw #1790, the Cemetery Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Ross to give Bylaw #1790, the Cemetery Bylaw, 3<sup>rd</sup> & Final Reading.

**CARRIED**

4. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**  
**RE: 2025 Fire Services Training Program Grant**

Received for information.

5. **CORRES: Alberta Municipalities**  
**RE: Jasper Fire Community Fund**

Received for information.

6. **CORRES: Alberta Municipalities**  
**RE: ABMunis' Convention – Prepare to Vote on Resolutions**

Received for information.

7. **CORRES: Town of Fort Macleod**  
**RE: Celebrating Councillor Gord Wolstenholme – October 12, 2024**

Mayor Schlossberger plans to attend.

8. **CORRES: National Police Federation**  
**RE: New Polling Results on Policing in Alberta**

Received for information.

9. **CORRES: Inclusion Foothills**  
**RE: D.E.A.M. Proclamation Request**

Received for information.

10. **CORRES: Rowan House Society**  
**RE: November is Family Violence Prevention Month**

Received for information.

11. **CORRES: Terry Fox Run**  
**RE: Invitation September 15, 2024 at 2:00 p.m.**

Mayor Schlossberger will attend on behalf of the Town of Claresholm.

12. **CORRES: Claresholm Thunder Alumni Association Committee**  
**RE: 2<sup>nd</sup> Thunder Alumni Charity Hockey Tournament – March 28-30, 2025**

MOTION #24-131

Moved by Councillor Ross to donate up to 20 hours of ice time as well as use of the mezzanine to the Claresholm Thunder Alumni Committee from March 28-30, 2025 for a fundraising hockey tournament at the Claresholm Arena.

**CARRIED**

13. **CORRES: Claresholm Chamber of Commerce**  
**RE: The Best of Claresholm Awards**

Councillor Carlson will be part of the judging panel for the Claresholm Chamber of Commerce's Best of Claresholm awards, with judging to take place on Wednesday, October 23, 2024.

14. **REQUEST FOR DECISION: Letter of Support – Western Fine Meats**

Referred to administration to gather more information on the expansion.

15. **REQUEST FOR DECISION: Letter of Support – Social Centre**

MOTION #24-132

Moved by Councillor Cutler to provide a letter of support to the Seniors Social Centre for their grant application to the New Horizons for Seniors Program.

**CARRIED**

16. **INFORMATION BRIEF: Fire Engine Update**

Received for information.

17. **INFORMATION BRIEF: Communications & Recreation Facilities Survey**

Received for information.

18. **INFORMATION BRIEF: Council Committee Report**

Received for information.

19. **INFORMATION BRIEF: Council Resolution Status**

Received for information.

20. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Meister to adopt the information items as presented.

**CARRIED**

21. **IN CAMERA:**

- a. **Business Interests of a Third Party – FOIP Section 16**
- b. **Confidential Evaluations – FOIP Section 19**
- c. **Advice from Officials – FOIP Section 24**
- d. **Advice from Officials – FOIP Section 24**

Moved by Councillor Carlson to go In Camera at 7:43 p.m. for the following items:

- a. Business Interests of a Third Party – FOIP Section 16
- b. Confidential Evaluations – FOIP Section 19
- c. Advice from Officials – FOIP Section 24
- d. Advice from Officials – FOIP Section 24

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Schlossberger stated that the live stream has ended at 7:43 p.m.

Moved by Councillor Ross to come out of In Camera at 8:34 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:34 p.m.

- a. Business Interests of a Third Party – FOIP Section 16

MOTION #24-133

Moved by Councillor Carlson to accept the proposal from Nitro Construction for the Community Centre Renovation project in the amount of \$405,000 plus GST.

**CARRIED**

- c. Advice from Officials – FOIP Section 24

MOTION #24-134

Moved by Councillor Zimmer to direct Administration to obtain a market appraisal for the Pine Place Lots.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Meister that the meeting adjourn at 8:36 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Schlossberger noted that recording ceased at 8:36 p.m.

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Mayor – Brad Schlossberger

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Chief Administrative Officer – Abe Tinney