



INFORMATION BRIEF

Meeting: October 15, 2024

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - May 13, 2024				
15	RFD: Water Shortage Response Plan Updates - Moved by Councillor Cutler to direct administration to further investigate options regarding having perpetual set watering schedules for odd and even properties. CARRIED MOTION #24-073	Brad	Administration is researching this issue.	In progress
Regular Scheduled Meeting - September 23, 2024				
1	Delegation Response: Claresholm Minor Hockey - Moved by Councillor Kettles to adopt Option C for the Recreation Fees Policy 5.7.10 amendment to Youth Prime Time Ice User Fees as presented. DEFEATED	Denise	Administration has informed Minor Hockey of the decision	Complete
2	CORRES: Alberta Health - Moved by Councillor Cutler to submit the name of Councillor Carlson to be a municipal representative on the Alberta Health, Advisory Councils Secretariat. CARRIED MOTION #24-135	Karine	Councillor Carlson will submit his interest	Complete
6	CORRES: Claresholm Haunted House - Moved by Councillor Cutler to support the 5th Annual Halloween Haunted House to be held at the Claresholm Community Centre the weekend of October 25, 2024 with a donation of \$750 to cover the cost of renting the space. CARRIED MOTION #24-136	Karine	Organizers have been contacted & invoice for the event received	Complete
7	CORRES: Kelly Slade - Moved by Councillor Meister to refer the matter of requesting a traffic light at the intersection of Highways 2 & 520 to Administration to gather more information and report back to Council. CARRIED MOTION #24-137	Tara	Delegation Response to be on October 15, 2024 agenda.	Complete
8	RFD: ATCO Franchise Agreement Renewal - Moved by Councillor Zimmer that the Town of Claresholm exercise the ATCO Franchise Agreement re-approval process. CARRIED MOTION #24-138	Abe	Re-approval has been advertised in the newspaper.	Complete
9	RFD: ATCO Franchise Fee - Moved by Councillor Cutler to approve a rate change in the ATCO Franchise Fee from 12% to 14% for 2025. CARRIED MOTION #24-139	Abe	In progress	In progress
10	RFD: Fortis Alberta Franchise Fee - Moved by Councillor Carlson to approve a rate change in the Fortis Franchise Fee from 6% to 7% for 2025. CARRIED MOTION #24-140	Abe	Notice has been advertised in the newspaper	Complete
11	RFD: Letter of Support - Western Fine Meats - Moved by Councillor Carlson to provide a letter of support for Western Fine Meats to the Supply Management Investment Fund for their Claresholm expansion project. CARRIED MOTION #24-141	Tara	Support letter sent.	Complete

12	RFD: General Contractor Services - Moved by Councillor Meister to accept the proposal from Mowers & Blowers to become the Town of Claresholm General Contractor for the term of two (2) years with the option of the Town of Claresholm to extend the term of the agreement for an additional year. CARRIED MOTION #24-142	Tara	Agreement signed.	Complete
13	RFD: Letter of Support - MD Willow Creek - Moved by Councillor Ross to write a letter of support towards the Municipal District of Willow Creek in their application for the 2025 Fire Services Training Program Grant. CARRIED MOTION #24-143	Craig	Letter sent	Complete
14	RFD: Junior A Thunders Hockey - Moved by Councillor Cutler to authorize the National Junior Hockey League / Western Provinces Hockey Academy to serve liquor and alcohol within the Town's Arena and Mezzanine for scheduled JR A Thunders' games and events in the 2024-25 season, and that this authorization is based upon League compliance with Policy 5.8.15, the Liquor and Town Facilities Policy, and compliance with the Alberta Gaming, Liquor and Cannabis Commission. CARRIED MOTION #24-144	Denise/Jace	Recreation department has been in contact with Thunders Hockey and they are working on obtaining the proper license	Complete
15	RFD: Letter of Support - Kinsmen - Moved by Councillor Kettles to write a letter of support for the Kinsmen Club of Claresholm's CFEP Application for the Ball Diamond Revitalization Project. CARRIED MOTION #24-145	Denise	Recreation is working on getting the letter ready	In progress
20a	IN CAMERA: Confidential Evaluations - Moved by Councillor Zimmer to reappoint Kelsey Hipkin to the Claresholm Library Board. CARRIED MOTION #24-146	Karine	Board member & Library Board have been notified	Complete
20a	IN CAMERA: Confidential Evaluations - Moved by Councillor Cutler to appoint Jennifer Cooper to the Claresholm Library Board. CARRIED MOTION #24-147	Karine	Board member & Library Board have been notified	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: October 10, 2024