

STANDING BOARD & COMMITTEE APPOINTMENTS 2024

(UPDATED October 22, 2024)

External Boards & Committees

Alberta Southwest

One Councillor from Town of Claresholm –
Mayor Brad Schlossberger, Alternate: Councillor Kieth Carlson
1 Council member from each of the following partner municipalities:
Cardston County; Village of Glenwood; Crowsnest Pass; MD of Pincher Creek; Town of Pincher Creek; Town of Cardston; MD of Willow Creek; Town of Stavely; Village of Cowley; Town of Fort Macleod; Waterton; Town of Nanton; Village of Hillspring; MD of Ranchlands

Meetings the 1st Wednesday of every month at 6:00 p.m. and location rotates around the region.

Contact: Bev Thornton, Executive Director – bev@albertasouthwest.com
403-627-3373

Calgary Region Airshed Zone (CRAZ)

Member-at-large – **Cynthia Wannamaker (Aug. 15, 2022)**

Chinook Arch Regional Library System

Appointment term: Three (3) years

Appointed by the Claresholm Public Library Board – **Kelsey Hipkin, Kendall Schille (alternate) (Nov. 22, 2022)**

Chinook Intermunicipal Subdivision and Development Appeal Board

Facilitator: Oldman River Regional Services Commission (ORRSC)

Councillor Rod Kettles

Member-at-Large: **Mike McAlonan (Feb. 28, 2022)**

Appointment term: Three (3) years

Meetings as needed

Claresholm & District Chamber of Commerce

Councillor Diana Ross

Twelve (12) members elected at large

Meetings the 3rd Monday of every month at 5:00 p.m. (Executive Meetings) at the Economic Development Office; and 3rd Wednesday of every month at noon (General Board Meetings) locations alternate.

Contact: Kendall Schille

Claresholm & District Transportation Society Board

Councillor Mike Cutler, Alternate: Councillor Craig Zimmer

One (1) member from Town of Granum

One (1) member from Vulcan County

Two (2) Special Interest Groups

- Claresholm Seniors Drop-In Centre

- Wandering Willows Association

Four (4) Community Members

- Claresholm – Stavely – Granum – M.D. Of Willow Creek #26

Meetings the 3rd Friday of every month at 10:00 a.m. at Auxiliary Hospital

Contact: cltransp@gmail.com 403-625-4455

Claresholm Animal Rescue Society (CAREs)

Councillor Kandice Meister
Nine (9) members elected at large

Meetings the 3rd Thursday of every month at 7:15 p.m. at the Library
Contact: Lorraine Norgard, President – lorr123@shaw.ca 403-625-5370

Claresholm Child Care Society Board

Councillor Rod Kettles, Alternate: Councillor Diana Ross
Nine (9) members elected at large

Meetings at 6:30 p.m. every month at the Town Office Council Chambers
(dates vary) – No meetings in July and August (2nd Tuesday)

Contact: Kim Gugala, Executive Director – cccs2@telusplanet.net
403-625-4543

Claresholm Coordinated Community Response to Elder Abuse Coalition

Councillor Mike Cutler

Claresholm Curling Club

Councillor Mike Cutler

Claresholm Food Bank

Councillor Diana Ross

Meetings the 3rd Thursday of every month at 4:00 pm at the Library

Contact: Melissa 403-869-1824
Wendy Norby, norby@telusplanet.net

Claresholm Golf Club Board

Councillor Rod Kettles, Alternate: Councillor Mike Cutler
Nine (9) members elected at large

Meetings the 3rd Wednesday of every month at noon at the Golf Course

Contact: Lyle Broderson, Head Professional
proshop@claresholmgolf.com 403-625-3500

Claresholm Housing Authority Board – Members appointed by the Board

Councillor Kandice Meister
Four (4) members at large appointed by the Board (Feb 27, 2023)

Meetings the 3rd Monday of every month at 7:00 p.m. at Parkside Manor

Contact: Maxine Middleton – maxine.middleton984@gmail.com
403-625-4133

Community Hall Board

Mayor Brad Schlossberger, Alternate: Councillor Kieth Carlson
One (1) Councillor from MD of Willow Creek
Seven (7) members elected at large

Meetings once per month, no set date, at the Community Centre

Contact: Carmelle Steel carmelle.steel@gmail.com

Claresholm Learn-a-lot Playschool Society Board

Councillor Rod Kettles, Alternate: Councillor Diana Ross

Meetings the third Tuesday of every month at 7:00 p.m. at the Playschool
Contact: Breanna Seeman, Teacher – lotplay@telus.net 403-625-4551

Claresholm Library Board – Bylaw #1620

Mayor Brad Schlossberger, Alternate: Councillor Kieth Carlson

Two (2) members from MD of Willow Creek:

MD Councillor: Councillor Earl Hemmaway (Dec 13, 2021)

Member-at-large: Ashley Tebbut (Oct 23, 2023)

Three (3) to six (6) members at large (by the Town of Claresholm)

Appointment term: Three (3) years

November 22, 2021 – Donna Meister; December 13, 2021 – Kendall Schille; September 23, 2024 – Kelsey Hipkin (2nd term), Jennifer Cooper

Meetings quarterly on the 3rd Tuesday: November, February, May, September at 6:30 p.m. at the Library

Contact: Jay Sawatzky, Manager – jsawatzky@claresholmlibrary.ca

Claresholm Social Centre Board

Councillor Kandice Meister

Intermunicipal Development Plan Committee

Mayor Brad Schlossberger and Councillor Mike Cutler

Alternate: Councillor Kieth Carlson

Two (2) elected representatives from the MD of Willow Creek No. 26

Reeve Maryanne Sandberg, Councillor Glen Alm, Alternates: all Councillors (October 9, 2024)

Meetings are as needed.

Intermunicipal Collaboration Framework (ICF) Committee

Councillor Mike Cutler and Councillor Kieth Carlson

Alternate: Councillor Rod Kettles

Two (2) elected representatives of each of the Municipalities together with the CAO's of each municipality in an advisory role.

Municipalities: Town of Claresholm, MD of Willow Creek, Town of Fort Macleod, Town of Nanton, Town of Stavely

Meetings are at least once annually, and on an "as required" basis.

Joint Economic Development Initiative

Councillor Mike Cutler and Councillor Kieth Carlson

Alternate: Mayor Brad Schlossberger

MD of Willow Creek: Deputy Reeve Glen Alm and Councillor Darry Markle

Meetings are as needed.

Oldman River Regional Services Commission

Mayor Brad Schlossberger

Alternate: Councillor Rod Kettles

Meetings quarterly the 1st Thursday: March, June, September, December at 7:00 p.m. at the ORRSC office in Lethbridge

Contact: Barb Johnson, Executive Secretary – admin@orrsc.com
403-329-1344

Physician Recruitment & Retention Committee

Councillor Mike Cutler

Alternate: Councillor Craig Zimmer

Meetings as necessary

Contact: Cindee Schlossberger 403-625-4484

Porcupine Hills Lodge Foundation Board

Councillor Kieth Carlson

One (1) member at large (by the Town of Claresholm)

November 8, 2021 – Cindee Schlossberger

Meetings the 1st Tuesday of every month at 4:00 pm at the Lodge

Contact: Lisa Anderson, CAO – landersonplodge@gmail.com
403-625-3988

Regional Assessment Review Board

Facilitator: Oldman River Regional Services Commission (ORRSC)

One (1) member at large – Doug Kemery (March 2023)

Appointment term: Three (3) years

Clerk: Lenze Kuiper

Chair: Doug Kemery

Meetings are as needed

Regional Emergency Preparedness Training Exercise Steering Committee

Councillor Craig Zimmer

Alternate: Councillor Rod Kettles

One (1) Councillor MD of Willow Creek

One (1) Councillor Town of Fort Macleod

One (1) Councillor Town of Stavely

One (1) Councillor Town of Nanton

Meetings as needed.

Regional Landfill Commission

Mayor Brad Schlossberger

Alternate: Councillor Kieth Carlson

One (1) Councillor MD of Willow Creek

One (1) Councillor Town of Fort Macleod

One (1) Councillor Town of Stavely

Meetings the 4th Thursday of every month at 3:00 p.m. at the Landfill

Contact: Cheryl Friesen, CAO wcrlandfill@gmail.com
403-687-2603

Southern Alberta Summer Games Committee

Councillor Mike Cutler

Meetings as necessary

Contact: Karine Keys, Treasurer – karine@claresholm.ca

SouthGrow Regional Initiative

Councillor Mike Cutler

Alternate: Mayor Brad Schlossberger

Meetings are held quarterly

Contact: Peter Casurella peter.casurella@southgrow.com

Swimming Pool Joint Use Representative

Councillor Mike Cutler

Meetings are as needed – usually twice per year

Welcoming Claresholm Committee

Councillor Kandice Meister

Meetings are monthly

Willow Creek Agricultural Society Board

Councillor Diana Ross

Twelve (12) members elected at large

Meetings the 3rd Wednesday of every month at 6:30 p.m. – Supper meeting at various restaurants

Contact: David Hansma, Manager – clhmagriplex@telus.net

403-625-2410

Internal Boards & Committees

Administrative Services Committee

Councillors: Kieth Carlson, Kandice Meister and Diana Ross
Meetings are as needed in Council Chambers

Audit & Finance Committee

Full Council
Meetings are as needed in Council Chambers

Community Development Committee (to be revisited March 2024)

Mayor Brad Schlossberger
Councillors: Kieth Carlson, Mike Cutler and Kandice Meister
CAO & other admin staff (advisory only)
Meetings are as needed

Economic Development Committee – Bylaw #1635

Councillor Kieth Carlson
Councillor Mike Cutler
Ex Officio: Mayor Brad Schlossberger
Eight (8) voting members appointed by Council
One (1) member from the MD of Willow Creek Council – Glen Alm,
Alternate: Earl Hemmaway (October 9, 2024)
One (1) member nominated by the Chamber of Commerce – **Jordie Bronson (June 26, 2023)**
One (1) member representing the agricultural community – **Josh Fankhauser - Lamb Farms (November 8, 2021)**
Four (4) members representing the business/industrial community
Lauren Hansma - Salon Luna (September 2020)
George Douros - Casa Roma Restaurant (November 8, 2021)
Marc Chartrand - Ridgeline RV & Self Storage (February 27, 2023)
Kristen Hall - The Hive (February 27, 2023)
David Mulholland (February 27, 2023)
Bylaw to be changed to accommodate the additional member
One (1) member representing the community at large – **Alec Harrison (January 2019)**
Appointment term: Four (4) years – or until successor is appointed
Meetings the 3rd Monday of every month at 7:00 p.m.

Emergency Management Advisory Committee

Councillors: Mike Cutler, Kandice Meister and Craig Zimmer
CAO
Meetings are once per year

Emergency Services Committee

Councillor Craig Zimmer
Councillor Rod Kettles
CAO
Claesholm Fire Chief
One (1) Member from the Claesholm Fire Department
One (1) Claesholm RCMP representative
Peace Officer
Director of Infrastructure
Meetings quarterly on the 1st Wednesday at 4:00 pm in Council Chambers

Facility & Infrastructure Planning Committee

Full Council

One (1) member at large

November 8, 2021 – Doug Priestley

Meetings as needed

Family and Community Support Services Board – Bylaw #1621

Councillor Kandice Meister

Councillor Diana Ross

One (1) Councillor MD of Willow Creek – Darry Markle

Three (3) to five (5) members at large

Appointment term: Three (3) years

November 8, 2021 – Delma Austin, Cindee Schlossberger, Vanessa McKenzie; July 18, 2022 – Lisa Anderson

Meetings the 1st Monday of every month at 7:00 p.m. in Council Chambers

Grievance Committee

Councillor Kieth Carlson

Councillor Craig Zimmer

Councillor Mike Cutler

Meetings are as needed

Municipal Planning Commission

Mayor Brad Schlossberger

Councillor Kieth Carlson

Councillor Kandice Meister

Two (2) members at large

Appointment term: Three (3) years

November 8, 2021 – Jeffery Kerr and Doug Priestley

Meetings are Fridays at 8:00 a.m. once per month as needed in Council Chambers

Museum Board – Bylaw #1639

Councillor Kandice Meister

Alternate: Councillor Kieth Carlson

Four (4) to eight (8) members at large

Appointment term: Four (4) years

Mar 9, 2020 – Margaret Lane; May 25, 2021, Earl Taylor, Cynthia Wannamaker; Nov 8, 2021 - Betty Hoare, Barry Gibbs; Sept 12, 2022 - Mich Forster; Dec 11, 2023 - Thomas Carey; Aug 12, 2024 - Valerie Ritzen

Meetings the 3rd Wed. of every month at 3:00 pm in Council Chambers

Recreation Facility Users Committee (Arena & Ball Diamonds)

Councillor Rod Kettles

Alternate: Councillor Craig Zimmer

Recreation Manager

Director of Infrastructure

Meetings are: Arena – twice yearly Ball Diamonds – once yearly

Wage Negotiating Committee

Councillor Kieth Carlson

Councillor Mike Cutler

Councillor Kandice Meister

Councillor Craig Zimmer

Meetings are only required when CUPE agreement is expiring