

Regular Meeting
September 17, 2024

Minutes

Present: Earl Hemmaway, Brad Schlossberger, Donna Meister, Ashley Tebbutt, Kendall Schille, Kelsey Hipkin, Jay Sawatzky

- 1: **CALL TO ORDER** – meeting called to order at 5:04 pm by Chair Kendall Schille
- 2: **APPROVAL OF AGENDA** – Earl Hemmaway motions to approve the agenda, seconded by Donna Meister, all in favour, carried.

3: **APPROVAL OF MINUTES**

- 3.1 Regular Meeting Minutes from June – Ashley Tebbutt motions to approve the minutes, seconded by Brad Schlossberger, all in favour, carried.

4: **CORRESPONDENCE**

- 4.1 Jen Pringle from PLSB re Public Library Operating Grant
4.2 Town of Claresholm Council approves changes to Library bylaws
4.3 Diana Davidson from PLSB re changes to Library Act

– *correspondence read and noted as information*

5: **FINANCIAL**

- 5.1 Financial report for end of August 2024 –The Library received it's annual funding from the Province of Alberta in June. A deposit of \$44,000 was received from the Town of Claresholm in July. A Donation of \$350 was received from the local chapter of the Sons of Norway in July and our annual Rural Library Services Grant was received in August.

Ashley Tebbutt motions that the financial statement be accepted, seconded by Earl Hemmaway, all in favour, carried.

6: **REPORTS**

- 6.1 Library Manager's report – the Library had a very busy summer with the Summer Reading program.

6.2 Notes from the Librarians' Committee Meeting on Sept. 9, 2024

7: **NEW BUSINESS**

- 7.1 Wifi Hotspots – The grant subscription for the hotspot devices will be coming to an end at the end of December. The monthly fee for each of the hotspots is \$30 for a total of \$1200 per year. Due to the cost and the fact that only three patrons use the hotspots on a regular basis, a motion was put forth by Earl Hemmaway that the lending of these devices

be terminated on December 31, 2024. Seconded by Kelsey Hipkin, all in favour, carried.

7.2 Library Closure for setting up for the Ghost Busters Experience on October 26
– The Library would like to close October 25th and 26th during the day to enable staff to set up for the event. Jay also asks that we remain open on the Saturday prior to Reconciliation Day on Monday, Sept. 30th. Brad Schlossberger motions to approve this request, seconded by Earl Hemmaway, all in favour, carried.

7.3 Board member expiry dates:

– Board members whose terms are coming to an end this fall were advised.

8: OLD BUSINESS: see attachments

8.1 Pigeons – The new deterrent equipment is working well and Brad Schlossberger motions that we have Home Healers complete the work around the sides and back of the building as well. Seconded by Earl Hemmaway, all in favour, carried.

8.2 Security System – the new system was installed the first week of September. Jay advises that one of the cameras in the main library is in an awkward spot and will be moved to the outside of the east side of the building to capture the parking lot.

8.3 Dogs in the Library – Jay advises that an unknown patron brought a support dog into the Library who growled and barked at patrons. This was for discussion only as only service dogs are allowed in as per our policy.

9: ADJOURNMENT – meeting adjourned by Chair Kendall Schille at 5:36 pm.

Next meeting Tuesday October 15th at 5 pm.