



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
OCTOBER 28, 2024

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

PRESENT BY ZOOM: Councillor Mike Cutler

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: Mickey Dumont, Claresholm Local Press

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:05 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:05 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Ross that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – OCTOBER 15, 2024**

Moved by Councillor Zimmer that the Regular Meeting Minutes of October 15, 2024 be accepted as presented.

CARRIED

DELEGATIONS:

1. **ROWAN HOUSE SOCIETY – Linette Soldan, Executive Director**
RE: Presentation & Report to the Community

Appearing on behalf of Rowan House Society was Linette Soldan, Executive Director and Carlee Marchbank, Program Lead. They provided Council with a short update on the issue of domestic violence and abuse in Claresholm and the new programs and services Rowan House Society can provide to support individuals and families experiencing domestic violence and abuse in the community. The Society serves an area of approximately 100,000 people in Foothills County, Vulcan County and the Municipal District of Willow Creek.

2. **CLARESHOLM & DISTRICT MUSEUM**
RE: Museum Storage Building Proposal

Barry Gibbs, Chair of the Museum Board and Bill Kells, Museum Executive Director were present to speak to Council about a possible Museum Storage Building. All members of the Claresholm Museum Board were present as well as members of the Friends of the Claresholm Museum and Jordyn Wallace, Museum Supervisor. They would like to have a storage building constructed mainly to store agricultural equipment and are committed to ensuring that the Museum maintains legislated public trust. This is not a request for funding but rather a request for Council approval to use the museum land on which the building will sit. The Museum Board of Directors and the Friends of the Museum Society are fully committed to raising the funds for the construction of this project.

ACTION ITEMS:

1. **DELEGATION RESPONSE: Massif Energy – Tristan Walker**
RE: Services

Received for information.

2. **CORRES: Town of Fort Macleod**
RE: Santa Claus Parade – November 30, 2024

Mayor Schlossberger and Councillor Ross will attend on behalf of the Town of Claresholm.

3. **CORRES: MADD Canada**
RE: Support the Fight Against Impaired Driving

Received for information.

4. **CORRES: Royal Canadian Legion, Branch #41**
RE: Remembrance Day Service

Mayor Schlossberger will attend the Remembrance Day Service and lay a wreath on behalf of the Town of Claresholm.

5. REQUEST FOR DECISION: Letter of Support – Bark Park Board

MOTION #24-165 Moved by Councillor Zimmer to write a letter of support to the Bark Park Board for the Edible Tree Grant through Tree Canada.

CARRIED

6. REQUEST FOR DECISION: Letter of Support – Tremendous Communities Tree Canada Grant

MOTION #24-166 Moved by Councillor Carlson to write a letter of support for the Recreation Department to apply for the Tremendous Communities Tree Canada Grant for the Town of Claresholm.

CARRIED

7. REQUEST FOR DECISION: Old Fashioned Christmas

MOTION #24-167 Moved by Councillor Meister to approve the closure of the downtown parking lot and the east / west alley and provide barricades, etc. for the Old-Fashioned Christmas event on December 6, 2024.

CARRIED

8. FINANCIAL REPORT: Statement of Operations – August 31, 2024

Moved by Councillor Ross to accept the Consolidated Statement of Operations for the month ended August 31, 2024 as presented.

CARRIED

9. FINANCIAL REPORT: Statement of Operations – September 30, 2024

Moved by Councillor Cutler to accept the Consolidated Statement of Operations for the month ended September 30, 2024 as presented.

CARRIED

10. INFORMATION BRIEF: CAO Report

Received for information.

11. INFORMATION BRIEF: Council Committee Report

Received for information.

12. INFORMATION BRIEF: Council Resolution Status

Received for information.

13. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Meister to adopt the information items as presented.

CARRIED

14. IN CAMERA:

a. Business Interests of a Third Party – FOIP Section 16

b. Business Interests of a Third Party – FOIP Section 16

c. Confidential Evaluations – FOIP Section 19

d. Local Public Body Confidences - FOIP Section 23

Moved by Councillor Ross to go In Camera at 8:03 p.m. for the following items:

a. Business Interests of a Third Party – FOIP Section 16

b. Business Interests of a Third Party – FOIP Section 16

c. Confidential Evaluations – FOIP Section 19

d. Local Public Body Confidences – FOIP Section 23

CARRIED

NOTICE OF RECORDING Business CEASED: Mayor Schlossberger stated that the live stream has ended at 8:03 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:38 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:38 p.m.

a. Business Interests of a Third Party – FOIP Section 16

MOTION #24-168 Moved by Councillor Carlson to enter into a purchase agreement to transfer a subdivided portion of land adjacent to 5421 – 2nd Street East to be sold as is, where is, with all costs of the subdivision, any required remediation, and transfer costs to be borne by the purchaser.

CARRIED

b. Business Interests of a Third Party – FOIP Section 16

MOTION #24-169 Moved by Councillor Zimmer to enter into a real estate contract with Maxwell Capital Realty – Claresholm for a term of six months as proposed to sell the Pine Place lots with a development condition of development approval within one year from title transfer.

CARRIED

c. Confidential Evaluations – FOIP Section 19

MOTION #24-170 Moved by Councillor Meister to reappoint Margaret Lane to the Claresholm & District Museum Board.

CARRIED

ADJOURNMENT: Moved by Councillor Ross that the meeting adjourn at 8:41 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 8:41 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney

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