

## CLARESHOLM AND DISTRICT MUSEUM BOARD MEETING

Town Council Chambers

September 18, 2024

Present: Barry Gibbs, Betty Hoare, Mich Forster, Tom Carey, Marg Lane, Earl Taylor, Val Ritzen, Cynthia Wannamaker, Bill Kells, and Kandice Meister

1. Call to order by Barry Gibbs at 2:57 PM.

2. Motion made by Kandice Meister for the adoption of amended agenda. **CARRIED**

3. No correspondence. Motion made by Mich Forster for approval of amended minutes date August 28, 2024. **CARRIED**

4. Chair Report

– Barry Gibbs brought it to the boards attention that there are free Community Development Courses available thru Webinars. October 3 subject is “Building Consensus” and on November 27, “Committees and Meetings”.

5. Executive Directors Report

- Financial statement dated September 17, 2024, was reviewed by the board. Tom Carey made a motion of acceptance of the financial statement dated September 17, 2024. **CARRIED**

– The Executive Director gave an update on the flooding that occurred in the Station building the weekend of August 31, 2024. The sump pump failed, and this allowed three inches of water to accumulate in the basement. The water was cleaned up and dehumidifiers were put in place. The high humidity caused stored artifacts to show signs mold. Bill and Jordyn spent the next days cleaning up and getting materials ready for volunteers to help clean the contaminated items. On September 9, 2024, a call went out for volunteers to help with the cleanup. As of September 18, 2024, fifty-nine- and one-half hours have been logged by Board members, and Friends of the Museum who answered the call and helped to get the cleanup completed. Mich Forster made a motion that acknowledges the hard work done by all the volunteers for helping deal with the problem in a timely manner. **CARRIED**

6. New Building Committee

– Report on the building committee meeting from September 5, 2024, was discussed. The incident of the mold heightens the need for better storage of artifacts. Committee is aware that there will be a new town council in 2025. A new building is in the Town Capital budget for 2027 for \$200,000. The above facts mean it is time to approach town council about the prospects of a new building. What we will be asking for is permission to locate a new building on the Museum site. The need for better storage is acute as we cannot accept any larger donations, we have no space to store them. We will be asking permission to start a public fundraising campaign. Target date for a delegation to Town Council is October 15, 2024.

7. Fundraising Committee

– Report of meeting September 12, 2024, by the committee was presented. Kandice Meister made a motion to go in camera. **CARRIED** Mich Forster made a motion to go out of camera. **CARRIED**

8. Firearms Policy

– There were some firearms in the basement of the Station Building. During the cleanup it was felt that more research into details on having firearms was needed. The firearms have been secured off-site until the rules and regulations are fully investigated.

9. Board to Board Meeting with the Friends of the Museum

- A date of October 24 has been setup for the two boards to meet. Barry was looking for items to add to the agenda. Last year was the first meeting of this type and everyone felt that it was important to keep communications open.

10. Roundtable Discussion

- Barry opened up the roundtable discussion by asking if anyone had something they would like to say that was not covered in the meeting.

Motion for adjournment By Tom Carey at 4:58. **CARRIED**

Next meeting October 16, 2024.



Barry Gibbs  
Board Chair

APPROVED